

** AGENDA **
* * OUTAGAMIE COUNTY BOARD * *

Office of the County Clerk, June 23, 2026.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

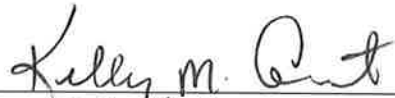
1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Gabrielson.
3. MINUTES OF THE MAY 26, 2026 COUNTY BOARD MEETING
4. SPECIAL ORDER OF BUSINESS
5. ESTABLISH ORDER OF THE DAY
6. COMMUNICATIONS
 - A. Communication Referral List
7. PUBLIC PARTICIPATION – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
8. APPOINTMENTS
 - A. County Executive Nelson nomination for reappointments of Paula Van De Leygraaf, Katrin Patience, and Thomas Nelson to the Local Emergency Planning Committee; said terms expiring June 2029.
 - B. County Executive Nelson nomination for appointments of Jeff Dietzen, Mark Schroeder, Diane Leith, Kirt Schmidt, and the reappointments of Thomas Nelson, Steve Van Dyn Hoven, Taylor Geske, Shavone Brown, Beau Morley, to the Criminal Justice Coordinating Council; said terms expiring April 30, 2028.
 - C. County Executive Nelson nomination for appointment of Corporation Counsel.
 - D. County Board Chair Gabrielson nomination for appointment of Lee W. Hammen to the ATW/Gulfstream Aircraft Fuel Farm System Construction Project Oversight Committee; said term expiring April 2028.
9. REPORT BY THE COUNTY EXECUTIVE - County Executive Thomas Nelson will be giving an Administrative Update.
10. UNFINISHED BUSINESS

11. NEW BUSINESS

- A. Resolution No. Z-2—2026-27 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for True North Energy LLC and 813 Holdings LLC, for parcels 103098600, 103098400, 103098700, 103098800, and 103098900 (Units 4-8 of the 2nd Addendum to the College Court Condominium Plat), from the Local Commercial District (CL) to the Regional Commercial District (CR), in the Town of Grand Chute, as noted on the attached review and map.
- B. Resolution No. 24—2026-27 – Finance Committee. Authorize and approve the County Development and Land Services Department to accept and expend funds available from the Wisconsin Economic Development Corporation (WEDC), to be used for eligible renovation costs associated with the County Employee Child Care Center project, and increase the line items of VPI Building Improvements Capital Outlay and the 2022 Capital Projects WEDC Grant by \$250,000 each, as noted on the attached fiscal note.
- C. Resolution No. 25—2026-27 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve the Land Conservation Department to accept and expend a \$400,000 grant from the Great Lakes Sediment and Nutrient Reduction Program for the Thousand Island Ravine Stabilization project, with no additional county funding required, and increase the following line items in the TMDL-Lower Fox cost center: Intergovernmental Revenues by \$400,000; Salaries by \$40,000; Fringe Benefits by \$20,000; Travel by \$1,600; Supplies by \$1,000; Purchased Services by \$337,400, as noted on the attached fiscal note.
- D. Resolution No. 26—2026-27 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve the Land Conservation Department to accept and expend \$1,000,000 additional Northeast Wisconsin (NEW) Water Best Management Practice (BMP) cost share funds, with no additional county funding required, and increase the line items in the NEW Water (Cost-Share) cost center of Purchased Services and Revenue by \$1,000,000 each, as noted on the attached fiscal note.
- E. Resolution No. 27—2026-27 – Legislative/Audit and Human Resources Committee. Approve the following in-year Table of Organization requests: add two (2) full-time Patrol Officer positions, add two (2) full-time School Resource Officer Deputy positions, and add two (2) full-time Sergeant positions, effective September 1, 2026, for the Sheriff's Office (as noted on the attachments); and increase the line items, as noted on the resolution and the attached fiscal note.
- F. Resolution No. 28—2026-27 – Legislative/Audit and Human Resources Committee. Approve the in-year Table of Organization request to add one (1) full-time Telecommunicator Shift Supervisor position, effective September 1, 2026, for the Sheriff's Office, with no budget adjustment needed, as noted on the attachments.
- G. Resolution No. 29—2026-27 – Public Safety Committee. Authorize and approve the Sheriff's Office to apply for, accept and expend the \$50,000 Fiscal Year 2026 Interoperability Radio Grant issued by the Wisconsin Department of Military Affairs with a required 20% match of \$10,000 for a total of \$51,409.29, to be used for Motorola radios to transition to the WISCOM 800 system, and increase the 2026 Capital Projects line item of the DMA Next Gen Grant and the Interoperability Radio by \$40,000 each, as noted on the attached fiscal note.

- H. Resolution No. 30—2026-27 – Legislative/Audit and Human Resources Committee. Approve the following in-year Table of Organization request: Add two (2) full-time Staff Development Specialist positions, effective June 1, 2026, for the Health and Human Services Department, Economic Support Division (as noted on the attachments), and increase the following Economic Support line items: Salaries by \$68,827; Benefits by \$35,929; IT Direct Billed by \$6,162; Office Equipment by \$750; Income Maintenance SNAP Quality Assurance Allocation by \$55,834; Income Maintenance SNAP Quality Assurance Match by \$55,834, as noted on the attached fiscal note.
- I. Resolution No. 31—2026-27 – Property, Airport, Recreation and Economic Development Committee. Approve the attached Land Use Agreement (Cooperative Trail – Over 5 Year), between the State of Wisconsin Department of Natural Resources (Owner) and the Outagamie County Drainage Board (Permittee) for the Newton Blackmour State Trail property; to inspect, establish, dredge, and maintain its existing drainage ditch as required under Wisconsin Statutes Chapter 88 and Wisconsin Administrative Code Chapter ATCP 48, with no fiscal impact.
- J. Ordinance No. A—2026-27 – Public Safety Committee. Approve to amend Section 34-13, Unlawful Use of Telephone or Electronic Communication Devices, of the Outagamie County Code of Ordinances, as noted on the ordinance.

12. REPORTS



Kelly Gerrits, County Clerk



Dan Gabrielson, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.

* * MINUTES * *
* * OUTAGAMIE COUNTY BOARD * *

Office of the County Clerk, May 26, 2026.

The Board met pursuant to adjournment, and was called to order by Chairperson Gabrielson at 7:01 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

ROLL CALL: 31 present, 5 absent. Members present: Thompson, Johnson, Ristow, Gabrielson, Kostelny, Hammen, Lawrence, Krueger, Ferguson, Hermes, MacDonald, Zabronsky, Croatt, Spears, Heiser, Mitchell, Cuff, Hagen, Thiede, Hales, Weinberg, Culbertson, Monfils, Winterfeldt, Nejedlo, Clegg, Saulnier, VanderHeiden, Amerson, Koury, and Lautenschlager. Members absent: Patience, Lamers, McCabe, Wegand and Klemp.

The Board Chairperson requested the Board's confirmation to excuse Supervisors Klemp and McCabe. No objections; so ordered.

The Pledge of Allegiance was led by Chairperson Gabrielson.

MINUTES OF THE MAY 12, 2026 COUNTY BOARD MEETING

Supervisor Culbertson moved, seconded by Supervisor Lawrence, to approve the minutes of the May 12, 2026 County Board meeting.

ROLL CALL: 28 yes, 3 abstain (Ferguson, Hermes, Spears), 5 absent. MINUTES OF THE MAY 12, 2026 COUNTY BOARD MEETING ARE APPROVED.

SPECIAL ORDER OF BUSINESS – None.

ESTABLISH ORDER OF THE DAY – Chairperson Gabrielson reported the request to have Ordinance Z-2 and Z-3—2026-27 and Resolution Nos. 14, 15, 16, 17, 18, 19 and 21—2026-27 locked in.

COMMUNICATIONS –

Chairperson Gabrielson summarized the following communications:

- Chairperson Gabrielson thanked Vice Chairperson Lautenschlager for filling in as Chairperson at the May 12, 2025 County Board meeting.
- There are four (4) Supervisors who still need to complete the security training that was due by the end of March. A link to the most recent cyber security training course, titled *Core Concepts: Smishing* was emailed on April 30th and is due by May 13th. There are twenty-five (25) Supervisors that need to complete that training.
- Resolution No. 19—2026-27 has a proposed amendment and had been placed on Supervisor desks.
- The Dog Park Grand Opening will take place on May 27th, 10:00 am – noon. Everyone is invited to the Grand Opening, including dogs.
- A thank you card was received by Supervisor Monfils and is posted in the Legislative Services office. Chairperson Gabrielson offered his condolences on the recent loss of her husband.
- Chairperson Gabrielson recognized the following County Board Supervisor birthdays: Supervisor Clegg (6/1), Supervisor Koury (6/6), Supervisor Lautenschlager (6/15), and Supervisor Hammen (6/22).

PUBLIC PARTICIPATION IS LIMITED TO ONLY MATTERS LISTED ON THE AGENDA AND FOR A TOTAL OF FIFTEEN MINUTES WHICH MAY BE EXTENDED TO 30 MINUTES AT THE DISCRETION OF THE CHAIR – None.

APPOINTMENTS –

County Executive Nelson nomination for reappointment of John Cuff to the Wisconsin PACE Commission, term expires April 30, 2028.

Supervisor Thiede moved, seconded by Supervisor Kostelny, for confirmation of the above-listed reappointment.

ROLL CALL: 30 yes, 1 abstain (Cuff), 5 absent. JOHN CUFF IS REAPPOINTED TO THE WISCONSIN PACE COMMISSION

County Executive Nelson nomination for appointment of Heather Shepard to the Shiocton Library Board, term begins May 1, 2026 and expires April 30, 2029.

Supervisor Johnson moved, seconded by Supervisor Krueger, for confirmation of the above-listed appointment.

ROLL CALL: 31 yes, 5 absent. HEATHER SHEPARD IS APPOINTED TO THE SHIOCTON LIBRARY BOARD.

County Executive Nelson nomination for reappointments of Beth Robinson, Fran Nelson, Karen Kewley, Lisa Hanneman, Mindy Tempelis, Robert Welygan, Brian Figy, and the appointment of David Maas and alternate reappointments of Anne Van, Judge Mark Schroeder, Chelsea Niemuth, Jessica Duenskie, Christine Heywood, Charles Stertz, Diane Leith, and the alternate appointment of Russell Marmor to the Criminal Justice Coordinating Council, terms expire April 30, 2028.

Supervisor Hagen moved, seconded by Supervisor Spears, for confirmation of the above-listed reappointments and appointments.

ROLL CALL: 31 yes, 5 absent. BETH ROBINSON, FRAN NELSON, KAREN KEWLEY, LISA HANNEMAN, MINDY TEMPELIS, ROBERT WELYGAN, BRIAN FIGY, ANNE VAN (ALTERNATE), JUDGE MARK SCHROEDER (ALTERNATE), CHELSEA NIEMUTH (ALTERNATE), JESSICA DUENSKIE (ALTERNATE), CHRISTINE HEYWOOD (ALTERNATE), CHARLES STERTZ (ALTERNATE), DIANE LEITH (ALTERNATE) ARE REAPPOINTED AND DAVID MAAS AND RUSSELL MARMOR (ALTERNATE) ARE APPOINTED TO THE CRIMINAL JUSTICE COORDINATING COUNCIL.

REPORT BY THE COUNTY EXECUTIVE – County Executive Thomas Nelson provided an Administrative Update.

Supervisor McCabe arrived to the meeting at 7:10 pm.

UNFINISHED BUSINESS – None.

NEW BUSINESS –

Ordinance No. Z-2—2026-27 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of Carow Land Surveying, applicant on behalf of Golden Hill Vue Farm, Inc., owner, to rezone a portion of parcel 160046402 from the Exclusive Agriculture District to the General Agriculture District, in the Town of Maple Creek, as depicted on the attached review and map.

Supervisor VanderHeiden moved, seconded by Supervisor Thiede, for adoption.

ROLL CALL: 32 yes, 4 absent. ORDINANCE NO. Z-2—2026-27 IS ADOPTED.

Ordinance No. Z-3—2026-27 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of Paul and Alison (Peterson) Posbrig to rezone parcel 190018000 from the General Agriculture District and Local Commercial District to the General Agriculture District, in the Town of Seymour, as depicted on the attached review and map.

Supervisor Lautenschlager moved, seconded by Supervisor Amerson, for adoption.

ROLL CALL: 31 yes, 1 no (Ferguson), 4 absent. ORDINANCE NO. Z-3—2026-27 IS ADOPTED.

Resolution No. 9—2026-27 – Finance Committee. Approve to transfer \$44,400 from the line items of Reserve for Contingency Fund Purchased Services to the County Executive Purchased Services, to fund a one-year software agreement to support compliance with the U.S. Department of Justice ADA Title II digital accessibility rule, as noted on the attached fiscal note.

Supervisor Croatt moved, seconded by Supervisor Lawrence, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 9—2026-27 IS ADOPTED.

Resolution No. 10—2026-27 – Finance Committee. Approve to increase the line items of WMMIC Transfer In and the General Fund Transfer Out by \$100,000 each, for increased insurance premiums and increased claim costs, as noted on the attached fiscal note.

Supervisor Croatt moved, seconded by Supervisor Lautenschlager, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 10—2026-27 IS ADOPTED.

Resolution No. 11—2026-27 – Finance Committee. Approve to disallow the claim submitted by Theresa Ross that has been placed on file in the office of the Outagamie County Clerk and that no action of this claim may be brought against Outagamie County or any of its officers, officials, agents, or employees after six months from the date of service of this notice.

Supervisor Croatt moved, seconded by Supervisor Cuff, for adoption.

Supervisor Spears called point of order, asking if discussion in regards to the claim should occur in a closed session. Deputy Corporation Counsel Shaha responded that there had been two closed sessions in regards to this claim prior and that the recommendation was to disallow the claim. Discussion on this claim could end at this time.

ROLL CALL: 30 yes, 1 no (Hermes), 1 abstain (Ferguson), 4 absent. RESOLUTION NO. 11—2026-27 IS ADOPTED.

Resolution No. 12—2026-27 – Finance Committee. Approve to disallow the claim submitted by Clerkin, Sinclair & Mahfouz, LLP, representing USAA Casualty Insurance Company on behalf of Insured Client Dean Rodgers that has been placed on file in the office of the Outagamie County Clerk and that no action of this claim may be brought against Outagamie County or any of its officers, officials, agents, or employees after six months from the date of service of this notice.

Supervisor Croatt moved, seconded by Supervisor Lawrence, for adoption.

ROLL CALL: 30 yes, 2 abstain (Ferguson, Hermes), 4 absent. RESOLUTION NO. 12—2026-27 IS ADOPTED.

Resolution No. 13—2026-27 – Property, Airport, Recreation and Economic Development Committee. Authorize and approve the Outagamie County Land Records Department to accept and expend funds available from the Wisconsin Department of Military Affairs through the NG9-1-1 GIS Grant Program to provide funding for data creation, preparation, and remediation activities necessary for enabling NG9-1-1; and approve to increase the line items of Land Records Misc Revenue and the Land Records Purchased Services by \$81,580 each, as noted on the attached fiscal note.

Supervisor Culbertson moved, seconded by Supervisor Monfils, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 13—2026-27 IS ADOPTED.

Resolution No. 14—2026-27 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by reclassifying two (2) full-time Deputy Clerk of Court positions to two (2) full-time Senior Deputy Clerk of Court positions effective July 1, 2026 for the Clerk of Courts Office (as noted on the attachments); and approve increasing the following Clerk of Courts line items: Fines, Fees and Costs by \$21,180; Salary by \$5,047; Fringe Benefits by \$750; and decrease the General Fund Surplus Fund Balance Applied line item by \$11,242, as noted on the attached fiscal note.

Supervisor Kostelny moved, seconded by Supervisor MacDonald, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 14—2026-27 IS ADOPTED.

Resolution No. 15—2026-27 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by reclassifying one (1) part-time Administrative/Volunteer Coordinator position to one (1) full-time Parks and Recreation Services Specialist position effective June 1, 2026 for the Parks Department (as noted on the attachments); and approve the following line items: decreasing the Mosquito Hill Salaries by \$25,015; decreasing the Mosquito Hill Fringe Benefits by \$3,716; increasing the Plamann Park Salaries by \$33,354; increasing the Plamann Park Fringe Benefits by \$13,709; and decreasing the Plamann Park Purchased Services by \$18,332, as noted on the attached fiscal note.

Supervisor Spears moved, seconded by Supervisor Kostelny, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 15—2026-27 IS ADOPTED.

Resolution No. 16—2026-27 – Legislative/Audit and Human Resources Committee. Approve the following in-year Table of Organization requests: Delete one (1) full-time Recycling Operations Supervisor (2nd Shift) position; Delete one (1) full-time Solid Waste Operations Supervisor position; Reclassify one (1) full-time Environmental Compliance Specialist position; Reclassify one (1) full-time Industrial Maintenance Technician position to one (1) full-time Electrician position; Reclassify two (2) full-time Industrial Maintenance Technician – Recycling positions; Reclassify one (1) full-time Industrial Maintenance Technician – Solid Waste position; Reclassify one (1) full-time Recycling Operations Supervisor position; Reclassify one (1) full-time Management Assistant position; Reclassify one (1) full-time Scale Operations Technician to one (1) full-time Logistics Coordinator position; Reclassify five (5) full-time Equipment Operator II positions to five (5) full-time Senior Equipment Operator positions; and Reclassify four (4) full-time Equipment Operator III positions to four (4) Lead Equipment Operator positions effective June 1, 2026 for the Recycling and Solid Waste Department (as noted on the attachments); and approve numerous budget transfers and alterations to the 2026 Recycling and Solid Waste budget, as noted on the attachments.

Supervisor Kostelny moved, seconded by Supervisor Spears, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 16—2026-27 IS ADOPTED.

Resolution No. 17—2026-27 – Legislative/Audit and Human Resources Committee. Approve the following in-year Table of Organization requests for the Register of Deeds Office: Delete one (1) full-time Deputy Register of Deeds position; Reclassify one (1) full-time Land Records Recorder position to one (1) full-time Register of Deeds Specialist position; Reclassify one (1) full-time Deputy Register of Deeds position to one (1) full-time Chief Deputy Register of Deeds position; Reclassify one (1) full-time Deputy Register of Deeds position effective June 1, 2026 (as noted on the attachments); and approve of decreasing the following cost centers line items: General Funds Surplus Fund Balance Applied by \$94,287; Register of Deeds Salary by \$60,587; Register of Deeds Fringe by \$33,700, as noted on the attached fiscal note.

Supervisor MacDonald moved, seconded by Supervisor Spears, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 17—2026-27 IS ADOPTED.

Resolution No. 18—2026-27 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by reclassifying one (1) full-time Dietician position to one (1) full-time Nutritionist position effective June 1, 2026 for the Health and Human Services Department (as noted on the attachments); and approve the Human Services line items with decreasing the Administration Fund Balance Applied by \$355, decreasing the Aging Salary by \$13,151, and increasing the Fringe by \$12,796, as noted on the attached fiscal note.

Supervisor Koury moved, seconded by Supervisor Kostelny, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 18—2026-27 IS ADOPTED.

Resolution No. 19—2026-27 – Legislative/Audit and Human Resources Committee. Approve the following in-year Table of Organization requests for the Appleton International Airport: Add ten (10) full-time Airport Operations Specialist II positions, add five (5) full-time Office Assistant positions, add one (1) full-time Airport Operation Specialist Lead position effective June 1, 2026 (as noted on the attachments); and approve the following Airport line items: increasing the FBO Salaries by \$387,100; increasing the FBO Fringe Benefits by \$297,100, and decreasing the Terminal Fund Balance Applied by \$684,200, as noted on the attached fiscal note.

Supervisor Cuff moved, seconded by Supervisor Croatt, for adoption.

Supervisor Spears moved, seconded by Supervisor Monfils, to amend Resolution No. 19—2026-27 to update the following line items on page 2 of the resolution: line 2 from \$387,100 to \$403,931, line 3 from \$297,100 to \$299,567, and line 4 from \$684,200 to \$703,498 and add the updated fiscal note as attached.

ROLL CALL: 31 yes, 1 no (Thiede), 4 absent. RESOLUTION NO. 19—2026-27 IS AMENDED.

ROLL CALL: 31 yes, 1 no (Thiede), 4 absent. RESOLUTION NO. 19—2026-27 IS ADOPTED AS AMENDED.

Resolution No. 20—2026-27 – Property, Airport, Recreation and Economic Development Committee. Approve to allow the Outagamie County Highway Department to complete various public works projects for internal Outagamie County departments in calendar year 2026 when deemed cost effective and beneficial to county operations without requesting bids on projects that will exceed \$50,000 with no budget adjustment needed, as noted on the attached fiscal note.

Supervisor Culbertson moved, seconded by Supervisor Croatt, for adoption.

ROLL CALL: 31 yes, 1 no (Ferguson), 4 absent. RESOLUTION NO. 20—2026-27 IS ADOPTED.

Resolution No. 21—2026-27 – Property, Airport, Recreation and Economic Development Committee. Approve the Residential Offer to Purchase, as amended by the Counter Offer, for the purchase price of \$265,000, for real estate located at W2689 Buchanan Road, in the Town of Buchanan, as noted on the attached WB-11 Residential Offer to Purchase and WB-44 Counter-Offer and attachments; and approve the CTH N – CTH KK to CTH CE line items with decreasing the Operating Expenses by \$265,000, and increasing the Non CRB – HWY Intra County by \$265,000, as noted on the attached fiscal note.

Supervisor Culbertson moved, seconded by Supervisor Hammen, for adoption.

ROLL CALL: 31 yes, 1 abstain (Lawrence), 4 absent. RESOLUTION NO. 21—2026-27 IS ADOPTED.

Resolution No. 22—2026-27 – Public Safety Committee. Authorize and approve the Emergency Management Department to accept and expend the Hazardous Materials Emergency Preparedness (HMEP) Grant, to be used for a 2026 HMEP Commodity Flow Study; and authorize and approve of increasing the EM Grants line items of Intergovernmental Revenues and Purchased Services by \$8,000 each, as detailed on the attached fiscal note.

Supervisor Hermes moved, seconded by Supervisor Amerson, for adoption.

ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 22—2026-27 IS ADOPTED.

Resolution No. 23—2026-27 – Property, Airport, Recreation and Economic Development Committee. Approve the attached First Amendment to Tower Site Lease At 41/441 Highway Location between Outagamie County and Nsight Tower Holdings, LLC, with no fiscal impact to the 2026 budget.

Supervisor Culbertson moved, seconded by Supervisor Cuff, for adoption.

ROLL CALL: 31 yes, 1 abstain (Heiser), 4 absent. RESOLUTION NO. 23—2026-27 IS ADOPTED.

Chairperson Gabrielson announced the request to lock in Ordinance Nos. Z-2 and Z-3—2026-27 and Resolution Nos. 14, 15, 16, 17, 18, 19 as amended and 21—2026-27 and provided context as to the reason for the requests. Chairperson Gabrielson asked for unanimous consent to take the lock ins as a group, unless a Supervisor would like any requests to be voted separate.

Supervisor Thiede requested to have Resolution Nos. 15, 16 and 21—2026-27 separated from the group.

RECONSIDERATION OF RESOLUTION NO. 15—2026-27.

Supervisor Kostelny moved, seconded by Supervisor Spears, to reconsider the above listed resolution.

Vote for reconsideration. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 15—2026-27 IS RECONSIDERED.

Vote for lock in. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 15—2026-27 IS ADOPTED & LOCKED IN.

RECONSIDERATION OF RESOLUTION NO. 16—2026-27.

Supervisor Culbertson moved, seconded by Supervisor Hagen, to reconsider the above listed resolution.

Vote for reconsideration. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 16—2026-27 IS RECONSIDERED.

Vote for lock in. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 16—2026-27 IS ADOPTED & LOCKED IN.

RECONSIDERATION OF RESOLUTION NO. 21—2026-27.

Supervisor Cuff moved, seconded by Supervisor Monfils, to reconsider the above listed resolution.

Vote for reconsideration. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 21—2026-27 IS RECONSIDERED.

Vote for lock in. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 21—2026-27 IS ADOPTED & LOCKED IN.

RECONSIDERATION OF ORDINANCE NOS. Z-2 AND Z-3—2026-27 AND RESOLUTION NOS. 14, 17, 18 & 19 AS AMENDED—2026-27.

Supervisor Spears moved, seconded by Supervisor Culbertson, to reconsider all above listed ordinances and resolutions.

Vote for reconsideration. ROLL CALL: 30 yes, 2 no (Ferguson, Thiede), 4 absent. ORDINANCE NOS. Z-2 AND Z-3—2026-27 AND RESOLUTION NOS. 14, 17, 18 AND 19 AS AMENDED—2026-27 ARE RECONSIDERED.

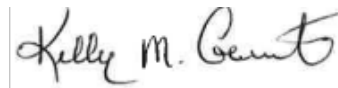
Vote for lock in. ROLL CALL: 32 yes, 4 absent. ORDINANCE NOS. Z-2 AND Z-3—2026-27 AND RESOLUTION NOS. 14, 17, 18 AND 19 AS AMENDED—2026-27 ARE ADOPTED & LOCKED IN.

REPORTS – None.

ADJOURNMENT –

Supervisor Krueger moved, seconded by Supervisor MacDonald to adjourn until June 23, 2026 at 7:00 p.m. VOICE VOTE CARRIED UNANIMOUSLY.

The meeting adjourned at 8:06 p.m.



Kelly Gerrits, County Clerk

ROLL CALL SUMMARY MAY 26, 2026 COUNTY BOARD MEETING

DIST./NAME	NO. OF ROLL CALLS TAKEN THIS MEETING	NO. VOTES CAST THIS MEETING	CUMULATIVE CALLS TAKEN THIS TERM	NO. VOTES CAST THIS TERM
1. Thompson	30	30	54	54
2. Johnson	30	30	54	54
3. Ristow	30	30	54	54
4. Patience	30	0	54	24
5. Gabrielson	30	30	54	32
6. Kostelny	30	30	54	54
7. Hammen	30	30	54	54
8. Lawrence	30	30	54	54
9. Krueger	30	30	54	53
10. Lamers	30	0	54	24
11. Ferguson	30	30	54	54
12. McCabe	30	26	54	50
13. Wegand	30	0	54	23
14. Hermes	30	30	54	32
15. MacDonald	30	30	54	54
16. Zabronsky	30	30	54	54
17. Croatt	30	30	54	53
18. Spears	30	30	54	32
19. Heiser	30	30	54	54
20. Mitchell	30	30	54	32
21. Cuff	30	30	54	54
22. Hagen	30	30	54	54
23. Klemp	30	0	54	23
24. Thiede	30	30	54	54
25. Hales	30	30	54	54
26. Weinberg	30	30	54	54
27. Culbertson	30	30	54	54
28. Monfils	30	30	54	30
29. Winterfeldt	30	30	54	54
30. Nejedlo	30	30	54	54
31. Clegg	30	30	54	53
32. Saulnier	30	30	54	54
33. VanderHeiden	30	30	54	53
34. Amerson	30	30	54	54
35. Koury	30	30	54	54
36. Lautenschlager	30	30	54	54

Member(s) absent: Klemp, Patience, Lamers, Wegand

Member(s) late: McCabe

COMMUNICATIONS REFERRAL LIST

June 23, 2026, County Board Meeting

No.	Adopted Date	Received From	Subject	Referred To
1	05/06/2026	Trempealeau County	Resolution Number: 2026-05-08 Resolution Requesting Wisconsin Counties Association Lobby State Legislature and Governor on Legislation for Greater Local Control for Wisconsin Counties Related to Renewable Energy.	Resolution No.: 46-2023-24
2	05/14/2026	Sawyer County	Resolution Number: 2026-20 Resolution Requesting Wisconsin Counties Association Lobby State Legislature and Governor on Legislation for Greater Local Control for Wisconsin Counties	Resolution No.: 46-2023-24
3	06/09/2026	Walworth County	Resolution No. 21-06/26 Requesting the Wisconsin Counties Association to Lobby the State Legislature and Governor on Legislation for Greater Local Control for Wisconsin Counties Related to Large Scale Solar and Wind Projects	Resolution No.: 46-2023-24
4				
5				

FILED IN CLERK'S OFFICE:

June 23, 2026

**TO THE HONORABLE OUTAGAMIE COUNTY BOARD OF SUPERVISORS
LADIES AND GENTLEMEN:**

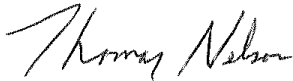
Please be advised of expiring terms on the Outagamie County Local Emergency Planning Committee (LEPC). The following individuals expressed interest in reappointment:

- Paula Van De Leygraaf – Emergency Management
- Katrin Patience – County Board Supervisor
- Thomas Nelson – County Executive

I respectfully request the County Board's concurrence with the designation of the aforementioned individuals to serve on the Outagamie County LEPC with terms set to expire 06/2029.

Supporting documents are attached.

Sincerely,



Thomas Nelson
Outagamie County Executive

TN/av

cc: Carson Landin, Emergency Management Specialist

Outagamie County Application for Executive Appointment



Submitted on	10 June 2026, 12:42PM
Receipt number	50
Related form version	12

Personal Information

Full Name	Paula Van De Leygraaf
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	paula.vandelegraaf@outagamie.org
Present and Previous Public Service Involvement	LEPC member since 2015. Program Coordinator of the Outagamie County CERT Program - volunteer group with 75 members. Also the co-chair of the Outagamie County VOAD (Vountary Organizations Active in Disasters)
Educational Background	Emergency Management Certification through Wisconsin Emergency Management

Committee

Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Local Emergency Planning Committee
Please explain:	
Name of person who recommended you:	Carson Landin

You are seeking	Reappointment
Employment Status	Employed
Employer Name	Outagamie County
Employer Address	320 S Walnut Street, Appleton, WI 54911


Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you?	Yes
Do you want your email address given to the public?	Yes
I certify that I am a current and active employee with Outagamie County.	Yes
Employee ID	
Upload a valid form of identification to verify your identity	
Today's Date	06/10/2026
Signature	Name of signatory: Paula Van De Leygraaf



Outagamie County Application for Executive Appointment



Submitted on	15 June 2026, 12:05PM
Receipt number	53
Related form version	12

Personal Information

Full Name	Katrin Patience
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	katrin.patience@outagamie.gov
Present and Previous Public Service Involvement	Outagamie County Board member 2012-present OC Public Safety Committee 2012-present LEPC 2022-present Evidence Based Decision Making Policy Team 2018?
Educational Background	BA English Eastern Illinois University 2088; MA English EIU 2089; 7-12 English teaching license 2000-2015

Committee


Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Local Emergency Planning Committee
Please explain:	
Name of person who recommended you:	Carson Landin

You are seeking	Reappointment
Employment Status	Other
Employer Name	
Employer Address	
Please explain	Outagamie County Board Supervisor, elected official
Do you have additional sources of income in excess of \$10,000 per year?	No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you?	Yes
Do you want your email address given to the public?	Yes
I certify that I am a current and active employee with Outagamie County.	No
Employee ID	
Upload a valid form of identification to verify your identity	
Today's Date	06/15/2026
Signature	Name of signatory: Katrin Patience

Katrin Patience

Outagamie County Application for Executive Appointment



Submitted on 17 June 2026, 8:57AM
Receipt number 55
Related form version 12

Personal Information

Full Name Thomas Nelson

Address

[Redacted]

City

[Redacted]

Zip Code

[Redacted]

Phone Number

[Redacted]

E-Mail Address

[Redacted]

Present and Previous Public Service Involvement County Executive

Educational Background

Committee

Are you taking out candidacy papers for an elected office? No

Board, Commission or Committee Other

Please explain: Criminal Justice Coordinating Council & LEPC

Name of person who recommended you: Requirement

You are seeking Reappointment

Employment Status Employed

Employer Name

Outagamie County

Employer Address

320 S Walnut Street, Appleton WI 54911

Please explain

Do you have additional sources of income in excess of \$10,000 per year?

No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11.

Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you?

Yes

Do you want your email address given to the public?

No

I certify that I am a current and active employee with Outagamie County.

Yes

Employee ID



Upload a valid form of identification to verify your identity

Today's Date

06/17/2026

Signature

Name of signatory: Thomas Nelson



June 23, 2026

**TO THE HONORABLE OUTAGAMIE COUNTY BOARD OF SUPERVISORS
LADIES AND GENTLEMEN:**

Please be advised of memberships on the Criminal Justice Coordinating Council (CJCC) requiring updating due to various reasons.

Primary Representative

Thomas Nelson, County Executive

- Reappointment as County Executive representative

Jeff Dietzen, Chief Deputy

- Appointment as Sheriff's Department representative

Steve Van Dyn Hoven, Village of Greenville

- Reappointment Crime Victim representative

Taylor Geske, Treatment Court Coordinator

- Reappointment as Treatment Alternative Diversion Program representative

Judge Mark Schroeder, Circuit Court Judge

- Appointment as Circuit Court Judge representative
- *Changed from alternate to primary member since May board meeting*

Shavone Brown, People of Progression

- Reappointment as Non-Profit (Housing or Mental Health) representative

Diane Leith, Deputy Clerk of Circuit Courts

- Appointment as Clerk of Courts representative
- *Changed from alternate to primary member since May board meeting*

Alternate Representative

Beau Morley, Treatment Court Coordinator

- Reappointment as Treatment Alternative Diversion Program Alternate

Kirt Schmidt, Jail Administrator

- Appointment as Sheriff's Department Alternate



OUTAGAMIE COUNTY EXECUTIVE
Thomas M. Nelson
320 South Walnut St.
Appleton, WI 54911
920.832.1684

I respectfully request the County Board's concurrence with the designation of the aforementioned individuals to serve on the Outagamie County CJCC all with terms expiring April 30, 2028.

Supporting documents are attached.

Sincerely,

Thomas Nelson
Outagamie County Executive

TN/av

Outagamie County Application for Executive Appointment



Submitted on 17 June 2026, 8:57AM
Receipt number 55
Related form version 12

Personal Information

Full Name Thomas Nelson

Address



City



Zip Code



Phone Number



E-Mail Address



Present and Previous Public Service Involvement County Executive

Educational Background

Committee

Are you taking out candidacy papers for an elected office? No

Board, Commission or Committee Other

Please explain: Criminal Justice Coordinating Council & LEPC

Name of person who recommended you: Requirement

You are seeking Reappointment

Employment Status Employed

Employer Name Outagamie County

Employer Address 320 S Walnut Street, Appleton WI 54911

Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Yes

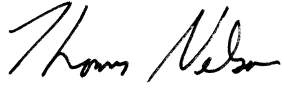

Do you want your email address given to the public? No

I certify that I am a current and active employee with Outagamie County. Yes

Employee ID 

Upload a valid form of identification to verify your identity

Today's Date 06/17/2026

Signature Name of signatory: Thomas Nelson



Outagamie County Application for Executive Appointment



Submitted on	22 May 2026, 12:03pm
Receipt number	48
Related form version	12

Personal Information

Full Name	Jeff Dietzen
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
Present and Previous Public Service Involvement	Outagamie County Sheriff's Office, Chief Deputy
Educational Background	Bachelor's in criminal justice

Committee

Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Criminal Justice Coordinating Council
Please explain:	
Name of person who recommended you:	Sheriff Clint Kriewaldt
You are seeking	Appointment
Employment Status	Employed

Employer Name Outagamie County

Employer Address 320 S Walnut St Appleton, WI 54911

Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Yes

Do you want your email address given to the public? No

I certify that I am a current and active employee with Outagamie County. Yes

Employee ID 

Upload a valid form of identification to verify your identity

Today's Date 05/22/2026

Signature Name of signatory: Jeff Dietzen

Jeff Dietzen



Outagamie County Application for Executive Appointment



Submitted on	21 May 2026, 5:27pm
Receipt number	47
Related form version	12

Personal Information

Full Name Steve Van Dyn Hoven

Address

[REDACTED]

City

[REDACTED]

Zip Code

[REDACTED]

Phone Number

[REDACTED]

E-Mail Address

[REDACTED]

Present and Previous Public Service Involvement

Outagamie County Criminal Justice Council (20 years)
Outagamie County Evidence Based Decision Making Committee (3 years)
Outagamie County Mentoring Program (7 years)
Outagamie County Victim Crisis Response Team (7 years)
Fox Valley Technical College Criminal Justice Program (speaker-16 years)

Educational Background

Associate Criminal Justice degree

Committee

Are you taking out candidacy papers for an elected office? No

Board, Commission or Committee

Criminal Justice Coordinating Council

Please explain:

Name of person who recommended you:	Carrie Schneider
You are seeking	Reappointment
Employment Status	Employed
Employer Name	Village of Greenville
Employer Address	W6860 Parkview Dr, Greenville WI 54942


Please explain

Do you have additional sources of income in excess of \$10,000 per year?	No
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List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11.	Yes
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Preferences and Identity Verification

Would you like agendas and minutes emailed to you?	Yes
Do you want your email address given to the public?	No
I certify that I am a current and active employee with Outagamie County.	No
Employee ID	
Upload a valid form of identification to verify your identity	
Today's Date	05/21/2026

Signature

Name of signatory: Steve Van Dyn Hoven

Steve Van Dyn Hoven



Outagamie County Application for Executive Appointment



Submitted on	11 June 2026, 1:57PM
Receipt number	52
Related form version	12

Personal Information

Full Name	Taylor Geske
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
Present and Previous Public Service Involvement	Treatment Alternative Diversion Representative for the Criminal Justice Coordinating Council - 1 year Coordinator Chair on the Wisconsin Association of Treatment Court Professionals - 1 month
Educational Background	Masters Degree in Mental Health and Substance Abuse Counseling

Committee

Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Criminal Justice Coordinating Council
Please explain:	
Name of person who recommended you:	Beth Robinson

You are seeking Reappointment

Employment Status Employed

Employer Name Outagamie County

Employer Address 320 S Walnut Street Appleton, WI 54911

Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Yes

Do you want your email address given to the public? No

I certify that I am a current and active employee with Outagamie County. Yes

Employee ID



Upload a valid form of identification to verify your identity

Today's Date 06/11/2026

Signature

Name of signatory: Taylor Geske



Outagamie County Application for Executive Appointment



Submitted on	18 May 2026, 2:23pm
Receipt number	27
Related form version	10

Personal Information


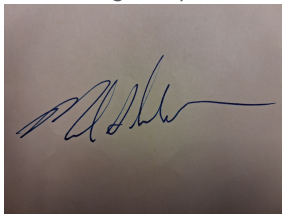
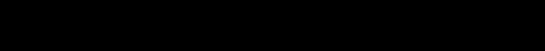
Full Name	Mark Schroeder
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
Present and Previous Public Service Involvement	Circuit Court Judge 2021-present. Family Court Commissioner 2014-2021. Family Law Section of the Wisconsin State Bar 2020-2024.
Educational Background	Associates Degree Mid-State Technical College 1995; Bachelor of Arts, University of Wisconsin 1999; Juris Doctorate, University of Wisconsin 2002

Committee

Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Criminal Justice Coordinating Council
Please explain:	
Name of person who recommended you:	Judge Mitchell Metropulos
You are seeking	Appointment Reappointment

Employment Status	Employed
Employer Name	State of Wisconsin
Employer Address	16E Capitol Building P.O. Box 1688 Madison, WI 53701-1688
Please explain	
Do you have additional sources of income in excess of \$10,000 per year?	Yes
List all sources or anticipated in excess of \$10,000/year	Salary from State of Wisconsin for personal employment
I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11.	Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you?	Yes
Do you want your email address given to the public?	No
Upload a valid form of identification to verify your identity	
Today's Date	05/18/2026
Signature	Name of signatory: Mark G. Schroeder  

Outagamie County Application for Executive Appointment



Submitted on	16 June 2026, 1:16PM
Receipt number	54
Related form version	12

Personal Information

Full Name	Shavone Brown
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
Present and Previous Public Service Involvement	Support Services Advocate at People of Progression, previously a Victim Advocate Role at the Rape Crisis Center in Madison WI.
Educational Background	Human Service

Committee

Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Criminal Justice Coordinating Council
Please explain:	
Name of person who recommended you:	Kristen Gondek
You are seeking	Reappointment

Employment Status Employed

Employer Name People of Progression

Employer Address 333 First St. Menasha

Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Yes

Do you want your email address given to the public? No

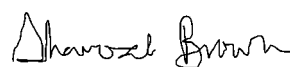
I certify that I am a current and active employee with Outagamie County. Yes

Employee ID 

Upload a valid form of identification to verify your identity

Today's Date 06/16/2026

Signature Name of signatory: Shavone Brown





Outagamie County Application for Executive Appointment



Personal Information

OUTAGAMIE COUNTY DISCLOSURE IN COMPLIANCE WITH RESOLUTION 46—1974 AND ORDINANCE C-2010-11 AND CHAPTER 2, SECTION 2-424 – 2-426 OF THE OUTAGAMIE COUNTY CODE OF ORDINANCES

This Disclosure Statement fully outlines any actual or potential conflicts of interest, which arise when personal interests interfere with a person's professional obligations or the county's best interests.

Full Name Required

Address Required

City Required

Zip Code Required

Phone Number Required

E-Mail Address Required

Present and Previous Public Service Involvement

Other commissions, committees and years of involvement

- Harbor House CCR - (Coordinated Community Response)
- JET (Judicial Engagement Team in collaboration with Children's Court Improvement Plan)
- WJCCA (Wisconsin Juvenile Court Clerk Association)
- System Collaboration (Legal - in collaboration with DHHS, SPD, DA, & court staff)

Educational Background

Powered by [Forms & Workflow](#)

Outagamie County Application for Executive Appointment



Committee

Are you taking out candidacy papers for an elected office? Required

- Yes
- No

Employment Status Required

- Employed
- Retired
- Other

Employer Name Required

Outagamie County Clerk of Courts

Employer Address Required

Include city, state and zip

320 S. Walnut Street, Appleton, WI 54911

Do you have additional sources of income in excess of \$10,000 per year? Required

- Yes
- No

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not

disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Required

Yes

No

Powered by [Forms & Workflow](#)

Outagamie County Application for Executive Appointment



Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Required


- Yes
- No

Do you want your email address given to the public? Required

- Yes
- No

Upload a valid form of identification to verify your identity Required
e.g., driver's license or state ID

Select file



Drop a file to upload it

Max file size: 50 MB
Max number of files: 1

See Last page

Today's Date Required

05/18/2026

Signature Required

Pursuant Wisconsin Statutes s. 137.15 your electronic signature is legally recognized and binding. Upon signing this form electronically you hereby accept

all terms and conditions herein, and verify that you are the individual identified in the document subject to penalties under Wis. Stat. s. 943.38 and 943.201.

- Draw signature below
- Upload photo of signature

Diane M Leith

Undo

Diane M. Leith

Name of signatory:

Diane M. Leith

Please complete the following:

I'm not a robot reCAPTCHA

Powered by [Forms & Workflow](#)

Identification
has been
verified.

Outagamie County Application for Executive Appointment



Submitted on	27 May 2026, 7:13am
Receipt number	49
Related form version	12

Personal Information

Full Name	Beau Morley
Address	[REDACTED]
City	[REDACTED]
Zip Code	[REDACTED]
Phone Number	[REDACTED]
E-Mail Address	[REDACTED]
Present and Previous Public Service Involvement	I am not involved in any other public service committee.
Educational Background	Bachelor of Science - Sociology from UWSP

Committee

Are you taking out candidacy papers for an elected office?	No
Board, Commission or Committee	Criminal Justice Coordinating Council
Please explain:	
Name of person who recommended you:	Chelsea Niemuth
You are seeking	Reappointment
Employment Status	Employed

Employer Name Outagamie County - Criminal Justice Treatment Services

Employer Address 320 S. Walnut St., Appleton, WI

Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Yes

Do you want your email address given to the public? No

I certify that I am a current and active employee with Outagamie County. Yes

Employee ID 

Upload a valid form of identification to verify your identity

Today's Date 05/27/2026

Signature Name of signatory: Beau Morley





Outagamie County Application for Executive Appointment



Submitted on	11 June 2026, 12:11PM
Receipt number	51
Related form version	12

Personal Information

Full Name	Kirt Schmidt
-----------	--------------

Address	[REDACTED]
---------	------------

City	[REDACTED]
------	------------

Zip Code	[REDACTED]
----------	------------

Phone Number	[REDACTED]
--------------	------------

E-Mail Address	[REDACTED]
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Present and Previous Public Service Involvement

Educational Background	Bachelor's Degree
------------------------	-------------------

Committee

Are you taking out candidacy papers for an elected office?	No
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Board, Commission or Committee	Criminal Justice Coordinating Council
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Please explain:

Name of person who recommended you:	Katrin Patience
-------------------------------------	-----------------

You are seeking	Appointment
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Employment Status	Employed
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Employer Name Outagamie County

Employer Address 320 S. Walnut St., Appleton, WI 54911

Please explain

Do you have additional sources of income in excess of \$10,000 per year? No

List all sources or anticipated in excess of \$10,000/year

I certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11. Yes

Preferences and Identity Verification

Would you like agendas and minutes emailed to you? Yes

Do you want your email address given to the public? No

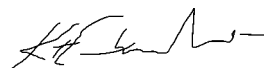
I certify that I am a current and active employee with Outagamie County. Yes

Employee ID 

Upload a valid form of identification to verify your identity

Today's Date 06/11/2026

Signature Name of signatory: Kirt Schmidt





320 South Walnut Street | Appleton, WI 54911
Dan Gabrielson, Board Chairperson
Sara Hickey, Manager
Shelly Tyson, Legislative Specialist
Lynne Gregorius, Legislative Specialist
Telephone: 920-832-5054 | Fax: 920-832-1895
Website: www.outagamie.org

BOARD OF SUPERVISORS

Dan Gabrielson, County Board Chair

June 23, 2026

**TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS
LADIES AND GENTLEMEN:**

Section 50-87 of the Outagamie County Code of Ordinances requires the establishment of an oversight committee for any public works project whose total cost exceeds \$1,500,000.00. With the passage of Resolution 2—2026-27, the ATW/Gulfstream Aircraft Fuel Farm System Construction Project was approved as a Public Works Project.

I hereby nominate Supervisor Lee W. Hammen for appointment as the Property, Airport, Recreation & Economic Development Committee representative on the ATW/Gulfstream Aircraft Fuel Farm System Construction Project Oversight Committee, replacing Supervisor Yvonne Monfils, for a term expiring in April 2028.

Your confirmation of my nominations would be appreciated.

Sincerely,

Dan Gabrielson
Outagamie County Board Chair

DG:sh

RESOLUTION NO.: Z-2—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 The Town of Grand Chute has adopted a comprehensive Zoning Ordinance separate from
2 that of Outagamie County. Section 60.62 (3) of the Wisconsin State Statutes require that
3 all zoning amendments made by the Town of Grand Chute be approved by Outagamie
4 County before they are effective. The Outagamie County Development and Land Services
5 Staff and Zoning Committee both recommend approval.
6

7 NOW THEREFORE, the undersigned members of the Agriculture, Extension Education, Zoning
8 and Land Conservation Committee recommend adoption of the following resolution.

9 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve of the
10 proposed rezoning request for True North Energy LLC and 813 Holdings LLC. The proposed rezoning
11 is for parcels 103098600, 103098400, 103098700, 103098800, and 103098900 (Units 4-8 of the 2nd
12 Addendum to the College Court Condominium Plat), from the Local Commercial District (CL) to the
13 Regional Commercial District (CR). The parcels are located North of W. Lawrence St., South of CTH
14 CA, in the Town of Grand Chute, Outagamie County, WI, as depicted on the attached review and map,
15 which by reference are made a part hereof, and

16 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a certified
17 copy of this resolution to the Outagamie County Zoning Administrator, the Town of Grand Chute Clerk,
18 the Town of Grand Chute Community Development Director, and the Town of Grand Chute Community
19 Development Administrative Assistant.

20 Dated this ____ day of June, 2026

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Respectfully Submitted,

AGRICULTURE, EXTENSION
EDUCATION, ZONING & LAND
CONSERVATION COMMITTEE

Debra Vander Heiden

Mark Mitchell

Ronald Klemp

Pamela Saulnier

Steve Thiede

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive



**Department of Development and Land Services
Planning & Zoning | GIS & Land Information**
320 S. Walnut St. | Appleton, WI 54911
Outagamie County Government Center, 3rd Floor
Phone: (920) 832-5255 Fax: (920) 832-4770
www.outagamie.org

MEMORANDUM

TO: Outagamie County Zoning Committee
FROM: Sadie DiNatale Burda, Deputy Director
DATE: May 22, 2026
RE: PL202600235: Town Rezoning, Review and Recommendation

Application Details:

Applicant/Owner: Town of Grand Chute, Applicant on behalf of True North Energy LLC and 813 Holdings LLC (Owners)

Request: Rezoning - Town

Parcels: 103098600, 103098400, 103098700, 103098800, 103098900

Location: North of W Lawrence St, South of CTH CA
TOWN OF GRAND CHUTE

Public Hearing: April 9, 2026 at 6:00 PM held by the Town of Grand Chute

Background:

Outagamie County received a Town Rezoning request from the Town of Grand Chute, as depicted on the attached Rezoning Map. The proposal would rezone parcels 103098600, 103098400, 103098700, 103098800, and 103098900 from the Local Commercial District (CL) to the Regional Commercial District (CR). The area is further identified as Units 4-8 of the 2nd Addendum to the College Court Condominium Plat. The rezoning would allow for the internal expansion of the existing indoor sports performance business, Blaze Sports & Fitness, within the existing commercial retail strip style building. Additional details are provided in the Town of Grand Chute staff memorandum.

The Town of Grand Chute exercises village powers and adopted General Town Zoning. The Town of Grand Chute is required to find this rezoning consistent with its Comprehensive Plan. They have identified the rezoning to be consistent with its Comprehensive Plan Future Land Use Map, which identifies the area as "Regional Commercial, Hospitality, and Entertainment."

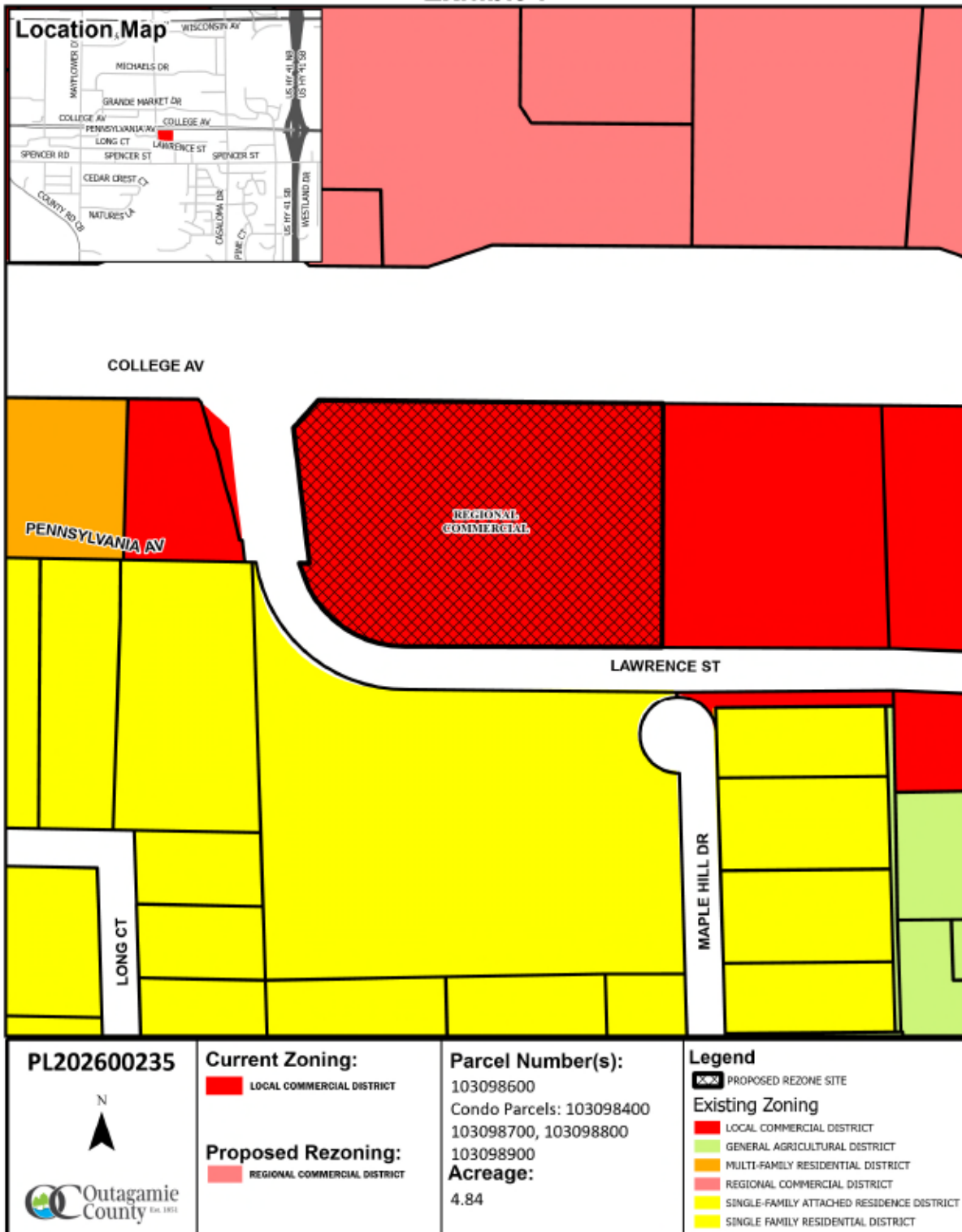
Outagamie County concurs that the rezone is also consistent with its Comprehensive Plan Future Land Map, which identifies the area as "Community Mixed Use."

The Grand Chute Town Board voted to approve the rezoning request on April 9, 2026.

Staff Recommendation:

Based on County staff's review of this proposed Town Rezoning, Staff recommends to: approve the rezoning of parcels 103098600, 103098400, 103098700, 103098800, and 103098900 (Units 4-8 of the 2nd Addendum to the College Court Condominium Plat) from the Local Commercial District (CL) to the Regional Commercial District (CR).

Exhibit 1





**TOWN OF GRAND CHUTE
OUTAGAMIE COUNTY**

I hereby certify that the Town Board of Grand Chute, at a legally convened meeting of the Town Board held on the 9th day of April 2026, voted to:

APPROVE to the following:

- Rezoning Request
- Special Exception
- Conditional Use Permit
- Variance
- Appeal
- Other

FILE NO. Z-01-2026

Rezoning Z-01-2026 requested by True North Energy, LLC and 813 Holdings, LLC to rezone property located at 120 – 230 S. McCarthy Road from CL Local Commercial District to CR Regional Commercial District. (O-04-2026).

Town Clerk

Date

4/9/26

Retain a copy for Town's file.

RESOLUTION NO.: 24—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Development and Land Services Department is requesting to accept and expend \$250,000
2 in funds available from Wisconsin Economic Development Corporation (WEDC) grant funding
3 for eligible renovation costs associated with the Outagamie County Employee Child Care
4 Center project. Eligible expenditures must occur between March 31, 2026, and March 31, 2029.
5 This grant funding offsets County costs for eligible renovation expenses included in the project.
6 It provides one-time support and reduces the amount of County funding needed for the project.
7

8 NOW THEREFORE, the undersigned members of the Outagamie County Finance Committee
9 recommend adoption of the following resolution.

10 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and approve
11 the Outagamie County Development and Land Services Department to accept and expend funds available
12 from the Wisconsin Economic Development Corporation (WEDC), said funds to be used for eligible
13 renovation costs associated with the Outagamie County Employee Child Care Center project, and

14 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does approve
15 increasing the VPI Building Improvements Capital Outlay line item and the 2022 Capital Projects WEDC
16 Grant line item by \$250,000 each, as detailed on the attached fiscal note, which by reference is made a part
17 hereof, and

18 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of
19 this resolution to the Outagamie County Finance Director and the Outagamie County Development and Land
20 Services Director.

21 Dated this _____ day of June 2026

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Respectfully Submitted,

FINANCE COMMITTEE

Chris Croatt

John Cuff

Karen Lawrence

Dana Johnson

Rick Lautenschlager

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Capital Budget Adjustment for Community Development Investment Grant – OC Employee Child Care Center

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

This budget adjustment request recognizes \$250,000 in WEDC grant funding for eligible renovation costs for the Outagamie County Employee Child Care Center project. Eligible expenditures must occur between March 31, 2026 and March 31, 2029. This grant funding offsets County costs for eligible renovation expenses included in the project. It provides one-time support and reduces the amount of County funding needed for the project.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

- 3. Is the specific cost or revenue included in the current year's budget? yes () no (X) partially ()
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no () n/a (X)
- 5. Is the proposal to accept additional revenues only? yes (X) no ()
- 6. Does this request modify/adjust the current year budget? yes (X) no ()
If no, skip to question 8 below.

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

<u>COST CENTER NAME</u>	<u>LINE ITEM</u> <small>(i.e. Salaries, Supplies, Etc.)</small>	<u>ACCOUNT NUMBER INCLUDING COST CENTER</u> <small>(i.e. 1004100.5100, 1004100.5400, etc.)</small>	<u>INCREASE (DECREASE) AMOUNT</u>
VPI Building Improvements	Capital Outlay	4621000.6000	250,000
2022 Capital Projects	WEDC Grant	4620100.4200	250,000

Annual and Long-Term Impact

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes (X) no () n/a ()
- 9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost _____
Annual Revenue _____

Fiscal Note Prepared by: Sadie DiNatale Burda and Kevin Englebert

For Financial Services purposes only	
Reviewed By: <i>Riley Webster</i>	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditures Account Number</u> <u>Amount</u>
Date: 6/2/2026	
Comments:	

RESOLUTION NO.: 25—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Outagamie County Land Conservation Department (LCD) entered into a grant
2 agreement with the Great Lakes Commission and the City of Kaukauna. The grant
3 project will implement traditional Natural Resources Conservation Science
4 (NRCS) Best Management Practices (BMPs) for streambank and ravine gully
5 stabilization in conjunction with introducing to the region the Step Pool Stormwater
6 Conveyance (SPSC) system; a treatment train approach that mimics natural
7 hydrology and restores ecological function while treating stormwater at Thousand
8 Islands Environmental Center. The project will run from November 1, 2025, to
9 December 31, 2028.

10 This resolution authorizes the LCD to accept and expend a \$400,000 grant from the
11 Great Lakes Sediment and Nutrient Reduction Program (GLSNRP) for the
12 Thousand Islands ravine stabilization project and associated budget adjustments,
13 with no additional county funding required.

14 NOW THEREFORE, the undersigned members of the Agriculture, Extension Education,
15 Zoning, and Land Conservation Committee recommend adoption of the following resolution.
16 Zoning, and Land Conservation Committee recommend adoption of the following resolution.

17 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and
18 approve the Land Conservation Department to accept and expend a \$400,000 grant from the Great
19 Lakes Sediment and Nutrient Reduction Program for the Thousand Island Ravine Stabilization
20 project, with no additional county funding required, and
21 project, with no additional county funding required, and

22 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does
23 authorize and approve of increasing the following line items in the TMDL-Lower Fox cost center:
24 Intergovernmental Revenues by \$400,000; Salaries by \$40,000; Fringe Benefits by \$20,000;
25 Travel by \$1,600; Supplies by \$1,000; Purchased Services by \$337,400 as noted on the attached
26 fiscal note which by reference is made a part hereof, and

27 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
28 copy of this resolution to the Outagamie County Land Conservation Department Director and the
29 Outagamie County Finance Director.

30 Dated this ____ day of June 2026

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Respectfully Submitted,

AGRICULTURE, EXTENSION
EDUCATION, ZONING AND LAND
CONSERVATION COMMITTEE

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Debbie VanderHeiden

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Ron Klemp

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Steve Thiede

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54 Duly and officially adopted by the County Board on: _____

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57 Signed: _____
Board Chairperson

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61 Approved: _____

Vetoed: _____

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64 Signed: _____
County Executive

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OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Accept and expend revenue from the Great Lakes Commission for the Great Lakes Sediment and Nutrient Reduction Program-1000 Islands

2. Description:

The Land Conservation Department (LCD) entered into a grant agreement with the Great Lakes Commission and City of Kaukauna. This grant project will implement traditional NRCS BMPs for streambank and ravine gully stabilization in conjunction with introducing to the region the Step Pool Stormwater Conveyance (SPSC) system; a treatment train approach that mimics natural hydrology and restores ecological function while treating stormwater at 1000 Islands environmental center. The project will run from November 1, 2025 to December 31, 2028. This grant will result in increase of Revenue by \$400,000; Personnel Salary \$40,000; Fringe Benefits \$20,000; Travel \$1,600; Supplies \$1,000; Purchased Services \$337,400. The proposed adjustment is budget neutral, requiring no county funding.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

3. Is the specific cost or revenue included in the current year's budget? yes () no (X) partially ()

4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (X) n/a ()

5. Is the proposal to accept additional revenues only? yes () no (X)

6. Does this request modify/adjust the current year budget? yes (x) no ()
If no, skip to question 8 below.

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	(DECREASE) AMOUNT
TMDL-Lower Fox	Intergovernmental Revenues	2090300.4200	400,000
TMDL-Lower Fox	Salaries	2090300.5100	40,000
TMDL-Lower Fox	Fringe Benefits	2090300.5200	20,000
TMDL-Lower Fox	Travel	2090300.5300	1,600
TMDL-Lower Fox	Supplies	2090300.5400	1,000
TMDL-Lower Fox	Purchased Services	2090300.5500	337,400

Annual and Long-Term Impact

8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes (x) no () n/a ()

9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost N/A
Annual Revenue N/A

Fiscal Note Prepared by: Lori Hilson

For Financial Services purposes only	
Reviewed By: <i>Michelle Witenbrock</i>	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditures Account Number</u> <u>Amount</u> _____ _____
Date: 6/11/2026	
Comments:	

RESOLUTION NO.: 26—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Outagamie County Land Conservation Department (LCD) has an existing 2026
2 agreement with Northeast Wisconsin (NEW) Water. An additional \$1,000,000 in
3 cost-share payments is expected to flow through Outagamie County, including
4 approximately \$800,000 in structural costs and \$200,000 in operational costs.
5

6 This resolution authorizes the LCD to accept and expend \$1,000,000 additional
7 NEW Water Best Management Practice (BMP) cost share funds and associated
8 budget adjustments, with no additional county funding required.
9

10 NOW THEREFORE, the undersigned members of the Agriculture, Extension Education,
11 Zoning, and Land Conservation Committee recommend adoption of the following resolution.

12 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and
13 approve the Land Conservation Department to accept and expend \$1,000,000 additional Northeast
14 Wisconsin (NEW) Water Best Management Practice (BMP) cost share funds, with no additional
15 county funding required, and

16 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does
17 authorize and approve of increasing the following line items in the NEW Water (Cost-Share) cost
18 center: Purchased Services by \$1,000,000; Revenue by \$1,000,000 as noted on the attached fiscal
19 note which by reference is made a part hereof, and

20 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
21 copy of this resolution to the Outagamie County Land Conservation Department Director and the
22 Outagamie County Finance Director.

23 Dated this ____ day of June 2026

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Respectfully Submitted,

AGRICULTURE, EXTENSION
EDUCATION, ZONING AND LAND
CONSERVATION COMMITTEE

Debbie VanderHeiden

Mark Mitchell

Ron Klemp

Pamela Saulnier

Steve Thiede

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

- Subject:** LCD Request to Accept and Expend Grant Funds from NEW Water (Green Bay Metropolitan Sewerage District)
- Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Land Conservation Department (LCD) has an existing 2026 agreement with NEW Water. An additional \$1,000,000 in cost-share payments is expected to flow through Outagamie County, including approximately \$800,000 in structural costs and \$200,000 in operational costs. This is budget neutral, requiring no county funding.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

- Is the specific cost or revenue included in the current year's budget? yes () no (X) partially ()
- If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (X) n/a ()
- Is the proposal to accept additional revenues only? yes () no (X)
- Does this request modify/adjust the current year budget? yes (X) no ()
If no, skip to question 8 below.
- Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING	INCREASE
		COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	(DECREASE) AMOUNT
NEW Water (Cost-Share)	Purchased Services	2090600.5562.86	\$1,000,000.00
NEW Water (Cost-Share)	Revenue	2090600.4280.99	\$1,000,000.00

Annual and Long-Term Impact

- Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes (x) no () n/a ()
- What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost _____
Annual Revenue _____

Fiscal Note Prepared by: Lori Hilson

For Financial Services purposes only	
Reviewed By: <i>Michelle Witenbrock</i>	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditures Account Number</u> <u>Amount</u>
Date: 6/11/2026	_____
Comments:	_____

RESOLUTION NO.: 27—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Sheriff's Office is requesting approval for the following in-year Table of
2 Organization changes:

- 3 • Add two (2) full-time Patrol Officer positions
- 4 • Add two (2) full-time School Resource Officer (SRO) Deputy positions
- 5 • Add two (2) full-time Sergeant positions

6
7 The Village of Kimberly previously requested to contract with the Sheriff's Office
8 for law enforcement services, and the agreed upon need covers eight (8) full-time
9 deputies, two (2) full-time deputy Sergeants, and one (1) full-time Lieutenant.

10
11 To complete staffing for the contract, the Sheriff's Office is requesting to add a
12 total of six (6) full-time positions to the Table of Organization starting September
13 1, 2026. The request includes two (2) full-time Patrol Officer positions, two (2)
14 full-time School Resource Officer Deputy positions, and two (2) full-time Sergeant
15 positions. The other positions were approved through prior resolutions.

16
17 The impact on the budget will result in revenue in 2026, as the contract with the
18 Village will reimburse the County's costs and it is anticipated that the new officers
19 will be hired at a lower step than the deputies that will serve the Village. The
20 Village will be charged for squad and officer startup supplies. Any other training,
21 administrative or increased use costs will be covered by the 7% Administration Fee
22 and the savings in reduction of step in new officers. The Sheriff's Office will
23 request additional funding in 2027 to purchase two vehicles. The cost of the
24 vehicles will be recovered by monthly lease payments and startup costs.

25
26 This resolution approves the addition of six (6) positions, as described, starting
27 September 1, 2026, and the related supply and capital expense budget adjustments.

28
29 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human
30 Resources Committee recommend adoption of the following resolution.

31 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve the
32 following in-year Table of Organization requests: add two (2) full-time Patrol Officer positions,
33 add two (2) full-time School Resource Officer (SRO) Deputy positions, and add two (2) full-time
34 Sergeant positions effective September 1, 2026 for the Sheriff's Office as noted on the attached
35 Position Addition Forms, Job Descriptions, and Table of Organization, which by reference are
36 made a part hereof, and

1 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does
 2 approve increasing the following line items: Patrol Charges for Services by \$345,629; Patrol
 3 Salaries by \$158,683; Patrol Fringes by \$86,739; Patrol Supplies by \$18,405; Patrol Purchased
 4 Services by \$27,582; Patrol Capital by \$63,600; Squad Cars Charges for Services by \$28,780;
 5 Squad Cards Supplies by \$13,900; Squad Cars Services by \$5,500 as noted on the attached fiscal
 6 note, which by reference is made a part hereof, and

7 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
 8 copy of this resolution to the Outagamie County Human Resources Director, the Outagamie
 9 County Sheriff, and the Outagamie County Finance Director.

10 Dated this ____ day of June 2026

11 Respectfully Submitted,
 12
 13 LEGISLATIVE/AUDIT & HUMAN
 14 RESOURCES COMMITTEE
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 17 _____
 18 Cathy Spears

17 _____
 18 John Kostelny

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 21 _____
 22 Sara MacDonald

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 22 Sarah Weinberg

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 26 Amy Ristow

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 28 Duly and officially adopted by the County Board on: _____
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 31 Signed: _____
 32 Board Chairperson

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 32 County Clerk

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 35 Approved: _____

35 Vetoed: _____
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 38 Signed: _____
 County Executive

POSITION ADDITION FORM - 2025 IN YEAR REQUEST	
Completion Checklist	
<ul style="list-style-type: none"> o A visual of your proposed Table of Organization o Job description for the position requested below, highlighting any changes from current JD 	
Request Details	
Effective Date of Requested Change:	9/1/2026
Department:	Sheriff - Patrol
Department Head:	Clint Kriewaldt
Cost Center Number:	1008007
Position Title:	Two Patrol Officer Full Time
Sunset/Limited Term Position? (Yes or No)	no
Exempt (Salaried) or Non-Exempt (Hourly):	non-exempt
Pay Grade of Position:	DSA contract GR 14
Estimated Starting Step:	4
Position exists in the current Table of Organization?	yes
Is this position full time or part time? <i>(If more than one position, use the worksheet for Multiples)</i>	Full Time: 2
	Part Time:
If Part Time position, how many hours per week will this position be working?	Hours:
What other alternatives were considered?	n/a
If deleting a position to add this position; which position(s) will be deleted?	n/a
(If deleting a position, complete the Position Deletion Form and include the Cost Savings below)	
List any positions in your Table of Organization that have been vacant for 6 months or longer:	
Position Justification	
Briefly summarize why this position is needed, as well as areas of revenue and savings.	

The Village of Kimberly previously requested to contract for law enforcement services with the Sheriff's Office for eight full-time deputies, two full-time deputy Sergeants and one full-time lieutenant.

This position request is to add two full-time SRO deputy positions, starting approximately Sept 1, 2026 to the Table of Organization to cover openings created by this contract. We expect to fulfill the Village's needs with an experienced deputies already employed, that are already included in the budget and are more advanced on the pay scale. The impact to the budget will result in revenue in 2026, as the contract with the Village will reimburse the County's costs and we expect new officers will be hired at a lower step than the deputies that we expect will serve the Village. The Village will be charged for squad and officer startup supplies. Any other training, administrative or increased use costs will be covered by the 7% Admin fee and the savings in reduction of step on new officers. The Sheriff's Office will request additional funding in 2027 to purchase two vehicles with this request for the fleet. The cost of the vehicles will be recovered by monthly lease payments and startup costs.

This resolution is to approve the addition of 2 of the 6 officers starting September 1, 2026 and related supplies and capital expenses.

Employee Impacted By This Change (if no one in position - leave blank)

Fiscal Data

How will this position be funded (Levy, Grant, etc.)? Contract billing, levy

PROJECTED 2025 EXPENDITURES - Amounts must agree to amounts included in the proposed budget.

Salary	\$	50,489
Fringe Benefits	\$	28,372
Travel/Training	\$	-
Supplies - IT	\$	360
Supplies - Other	\$	5,775
Purchased Services - IT	\$	8,144
Purchased Services - Other	\$	1,050
Capital Outlay	\$	21,200
TOTAL EXPENDITURES	\$	115,390

COST SAVINGS OR INCREASED REVENUES:

Please list below the additional revenues pertaining to this position and/or cost savings (reductions in expenditures) that will be shown in the budget.

Description	Dollar Value (enter as negative)
Deleted Position (if applicable)	
Contract billings	\$ (94,942)
Contract - Officer Startup Cost	\$ (57,040)

TOTAL COST SAVINGS/REVENUES	\$	(151,982)
NET COUNTY COST (Levy/Fund Bal)	\$	(36,592)
PARTIAL YEAR FUNDING - ANNUAL PROJECTION		
If you are requesting a position that will only be funded initially for a part of a year, please complete the following for annual (12 month) position cost:		
Salary	\$	151,466
Fringe Benefits	\$	85,115
Other Expenditures	\$	1,080
TOTAL EXPENDITURES	\$	237,661
Deleted Position (if applicable)		
Less Increased Revenue/Cost Savings (enter as negative)	\$	(281,080)
NET COUNTY COST (Levy/Fund Bal)	\$	(43,419)

TO BE COMPLETED BY HUMAN RESOURCES:	
Reviewed by HR	
County Executive Decision (Approved/Denied)	

POSITION ADDITION FORM - 2025 IN YEAR REQUEST		
Completion Checklist		
<ul style="list-style-type: none"> o A visual of your proposed Table of Organization o Job description for the position requested below, highlighting any changes from current JD 		
Request Details		
Effective Date of Requested Change:	9/1/2026	
Department:	Sheriff - Patrol	
Department Head:	Clint Kriewaldt	
Cost Center Number:	1008007	
Position Title:	Two Patrol Officer Full Time	
Sunset/Limited Term Position? (Yes or No)	no	
Exempt (Salaried) or Non-Exempt (Hourly):	non-exempt	
Pay Grade of Position:	DSA contract GR 14	
Estimated Starting Step:	3	
Position exists in the current Table of Organization?	yes	
Is this position full time or part time? <i>(If more than one position, use the worksheet for Multiples)</i>	Full Time:	2
	Part Time:	
If Part Time position, how many hours per week will this position be working?	Hours:	
What other alternatives were considered?	n/a	
If deleting a position to add this position; which position(s) will be deleted?	n/a	
(If deleting a position, complete the Position Deletion Form and include the Cost Savings below)		
List any positions in your Table of Organization that have been vacant for 6 months or longer:		
Position Justification		
Briefly summarize why this position is needed, as well as areas of revenue and savings.		

The Village of Kimberly previously requested to contract for law enforcement services with the Sheriff's Office for eight full-time deputies, two full-time deputy Sergeants and one full-time lieutenant.

This position request is to add two full-time patrol deputy positions, starting approximately Sept 1, 2026 to the Table of Organization to cover openings created by this contract. We expect to fulfill the Village's needs with an experienced deputies already employed, that are already included in the budget and are more advanced on the pay scale. The impact to the budget will result in revenue in 2026, as the contract with the Village will reimburse the County's costs and we expect new officers will be hired at a lower step than the deputies that we expect will serve the Village. The Village will be charged for squad and officer startup supplies. Any other training, administrative or increased use costs will be covered by the 7% Admin fee and the savings in reduction of step on new officers. The Sheriff's Office will request additional funding in 2027 to purchase two vehicles with this request for the fleet. The cost of the vehicles will be recovered by monthly lease payments and startup costs.

This resolution is to approve the addition of 2 of the 6 officers starting September 1, 2026 and related supplies and capital expenses.

Employee Impacted By This Change (if no one in position - leave blank)

Fiscal Data

How will this position be funded (Levy, Grant, etc.)? Contract billing, levy

PROJECTED 2025 EXPENDITURES - Amounts must agree to amounts included in the proposed budget.

Salary	\$	47,334
Fringe Benefits	\$	27,662
Travel/Training	\$	-
Supplies - IT	\$	360
Supplies - Other	\$	5,775
Purchased Services - IT	\$	8,144
Purchased Services - Other	\$	1,050
Capital Outlay	\$	21,200
TOTAL EXPENDITURES	\$	111,525

COST SAVINGS OR INCREASED REVENUES:

Please list below the additional revenues pertaining to this position and/or cost savings (reductions in expenditures) that will be shown in the budget.

Description	Dollar Value (enter as negative)
Deleted Position (if applicable)	
Contract billings	(90,806)
Contract - Officer Startup Cost	(57,040)

TOTAL COST SAVINGS/REVENUES	\$	(147,846)
NET COUNTY COST (Levy/Fund Bal)	\$	(36,321)
PARTIAL YEAR FUNDING - ANNUAL PROJECTION		
If you are requesting a position that will only be funded initially for a part of a year, please complete the following for annual (12 month) position cost:		
Salary	\$	142,001
Fringe Benefits	\$	82,985
Other Expenditures	\$	1,080
TOTAL EXPENDITURES	\$	226,066
Deleted Position (if applicable)		
Less Increased Revenue/Cost Savings (enter as negative)	\$	(268,673)
NET COUNTY COST (Levy/Fund Bal)	\$	(42,607)

TO BE COMPLETED BY HUMAN RESOURCES:	
Reviewed by HR	
County Executive Decision (Approved/Denied)	

4/23/24, 10:09 AM

Job Bulletin



SALARY	\$27.27 - \$36.52 Hourly	LOCATION	Sheriff Department - 3030 Goodland Drive Appleton WI 54911, WI
JOB TYPE	Full-time	JOB NUMBER	2202257
DEPARTMENT	Sheriff Operations 1	OPENING DATE	01/26/2024
TYPICAL WORK HOURS/SHIFT:	5/3 schedule		

CORE VALUES

- Invested in Serving
- Devoted to positively impacting our communities*
- Better Together
- Inspire unity by promoting collaboration, trust and respect*
- Create Progress
- Encourage growth through innovation to advance and succeed*
- Support Through Compassion
- Prioritize one another through communication, inclusion and transparency to bolster our community*

Position Purpose

Under general supervision of the Patrol Lieutenant the Patrol Officer patrols assigned area on foot or in patrol car to control traffic, prevent crime or disturbance of peace, and arrest violators.

Key Responsibilities

The following duties are most critical for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Responds to and conducts initial felony, misdemeanor, accident and ordinance investigations, interrogating people, issuing citations and warnings, collecting evidence and making arrests when appropriate.
- Patrols assigned area, familiarizing self with residents, establishments, and standard activities and responding as appropriate.
- Conducts traffic control for special events and accidents, towing vehicles when appropriate.
- Disperses and addresses public concern at public gatherings.
- Prepares detailed reports of arrests and investigations according to department policy.

4/23/24, 10:09 AM

Job Bulletin

- Appears as witness in court, providing clear and accurate testimony.
- Transports prisoners, serves civil process, and provides safety escorts on public roadways during movement of large objects as required.
- Delivers and serves warrants on individuals, transporting persons to court or jail, as directed by warrant.
- Responds to emergency situations and major disasters. Provides search and rescue operations as needed.
- Maintains regular and predictable attendance, works overtime as required.

Education/Certifications/Experience Requirements

- Graduate from high school or G.E.D.
- 60 post high school credits.
- Experience in law enforcement desired.
- Or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Valid Wisconsin's driver's license required.
- Must be a U.S. citizen per DOJ
- Post hire requirements include successful completion of physical agility test; psychological test, post-offer physical evaluation and/or other tests to aid in determining fitness for employment.

Required or Preferred Skills

- Ability to explain and enforce federal, state, and county laws, ordinances, and regulations. Must comply with appropriate safety regulations.
- Knowledge of county roads, highways, locations, residences, buildings, etc.
- Ability to meet department standards of physical condition.
- Ability to demonstrate leadership in wide variety of public crises and maintain good composure and exercise good judgment, especially in emergency situations. Must maintain confidentiality.
- Ability to maintain accurate and complete records and prepare clear and comprehensive reports.
- Ability to remember facts and details accurately and to testify clearly and accurately in court.
- Must demonstrate skill in the use of patrol vehicles and police equipment such as firearms.
- Establish and maintain effective working relations with co-workers, county officials, municipal police departments, general public, etc.
- Budget time and schedule work to efficiently complete tasks.
- Ability to effectively use tact and diplomacy with co-workers, general public, etc.
- Ability to run, walk, stoop, climb, bend, stretch; push, pull, and lift up to 50 pounds, understanding and utilizing proper body mechanics.

OUTAGAMIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGES BOTH PROSPECTIVE EMPLOYEES AND INCUMBENTS TO DISCUSS POTENTIAL ACCOMMODATIONS WITH THE EMPLOYER.

Outagamie County offers Benefit options and paid time off for team members that work 20+ or more hours per week. Learn more today by visiting: <https://www.outagamie.org/government/departments-f-m/human-resources/employee-benefits-booklet>

OUTAGAMIE COUNTY IS AN EQUAL-OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGES BOTH PROSPECTIVE EMPLOYEES AND INCUMBENTS TO DISCUSS POTENTIAL ACCOMMODATIONS WITH THE EMPLOYER.

4/23/24, 10:09 AM

Agency

Outagamie County

Phone

(920) 832-1669

Job Bulletin

Address

320 S. Walnut Street

Appleton, Wisconsin, 54911

Website

<http://www.outagamie.org>

POSITION ADDITION FORM - 2025 IN YEAR REQUEST		
Completion Checklist		
<ul style="list-style-type: none"> o A visual of your proposed Table of Organization o Job description for the position requested below, highlighting any changes from current JD 		
Request Details		
Effective Date of Requested Change:	9/1/2026	
Department:	Sheriff - Patrol	
Department Head:	Clint Kriewaldt	
Cost Center Number:	1008007	
Position Title:	Two Full Time LES/Sergeants	
Sunset/Limited Term Position? (Yes or No)	no	
Exempt (Salaried) or Non-Exempt (Hourly):	non-exempt	
Pay Grade of Position:	DSA contract GR 16	
Estimated Starting Step:	8	
Position exists in the current Table of Organization?	yes	
Is this position full time or part time? <i>(If more than one position, use the worksheet for Multiples)</i>	Full Time:	2
	Part Time:	
If Part Time position, how many hours per week will this position be working?	Hours:	
What other alternatives were considered?	n/a	
If deleting a position to add this position; which position(s) will be deleted?	n/a	
<i>(If deleting a position, complete the Position Deletion Form and include the Cost Savings below)</i>		
List any positions in your Table of Organization that have been vacant for 6 months or longer:		
Position Justification		
Briefly summarize why this position is needed, as well as areas of revenue and savings.		

The Village of Kimberly previously requested to contract for law enforcement services with the Sheriff's Office for eight full-time deputies, two full-time deputy Sergeants and one full-time lieutenant.

This position request is to add two full-time Sergeant positions, starting approximately Sept 1, 2026 to the Table of Organization to cover openings created by this contract. We expect to fulfill the Village's needs with an experienced deputies already employed, that are already included in the budget and are more advanced on the pay scale. The impact to the budget will result in revenue in 2026, as the contract with the Village will reimburse the County's costs and we expect new officers will be hired at a lower step than the deputies that we expect will serve the Village. The Village will be charged for squad and officer startup supplies. Any other training, administrative or increased use costs will be covered by the 7% Admin fee and the savings in reduction of step on new officers. The Sheriff's Office will request additional funding in 2027 to purchase two vehicles with this request for the fleet. The cost of the vehicles will be recovered by monthly lease payments and startup costs.

This resolution is to approve the addition of 2 of the 6 officers starting September 1, 2026 and related supplies and capital expenses.

Employee Impacted By This Change (if no one in position - leave blank)

Fiscal Data

How will this position be funded (Levy, Grant, etc.)? Contract billing, levy

PROJECTED 2025 EXPENDITURES - Amounts must agree to amounts included in the proposed budget.

Salary	\$	60,861
Fringe Benefits	\$	30,705
Travel/Training	\$	-
Supplies - IT	\$	360
Supplies - Other	\$	5,775
Purchased Services - IT	\$	8,144
Purchased Services - Other	\$	1,050
Capital Outlay	\$	21,200
TOTAL EXPENDITURES	\$	128,096

COST SAVINGS OR INCREASED REVENUES:

Please list below the additional revenues pertaining to this position and/or cost savings (reductions in expenditures) that will be shown in the budget.

Description	Dollar Value (enter as negative)
Deleted Position (if applicable)	
Contract billings	(108,804)
Contract - Officer Startup Cost	(57,040)

TOTAL COST SAVINGS/REVENUES	\$	(165,844)
NET COUNTY COST (Levy/Fund Bal)	\$	(37,748)
PARTIAL YEAR FUNDING - ANNUAL PROJECTION		
If you are requesting a position that will only be funded initially for a part of a year, please complete the following for annual (12 month) position cost:		
Salary	\$	182,582
Fringe Benefits	\$	92,116
Other Expenditures	\$	1,080
TOTAL EXPENDITURES	\$	275,779
Deleted Position (if applicable)		
Less Increased Revenue/Cost Savings (enter as negative)	\$	(322,131)
NET COUNTY COST (Levy/Fund Bal)	\$	(46,352)

TO BE COMPLETED BY HUMAN RESOURCES:	
Reviewed by HR	
County Executive Decision (Approved/Denied)	

5/19/26, 12:28 PM

Outagamie County - Class Specification Bulletin

 Now Hiring Employees Invested in Serving!

**Outagamie County
Sergeant (Formerly LES)**

CLASS CODE	2240-7	SALARY	\$35.87 - \$45.67 Hourly
BARGAINING UNIT	Deputy Sheriff's Association	ESTABLISHED DATE	February 10, 2013
REVISION DATE	December 28, 2025		

Position Purpose

Under general supervision of Patrol Staff Sergeant, the Sergeant provides technical and specialized support to the department which includes accident investigations and reconstruction, criminal investigations and duties associated with training, juveniles, evidence, identification lab, and general patrol.

Key Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Identifies and collects evidence, including taking photographs, at crime and accident scenes and in criminal investigations.
- Locates, photographs, and lifts fingerprints when possible, sending prints to Wisconsin State Crime Lab to be analyzed.
- Secures crime scene, assessing and contacting other resources as needed.
- Reconstructs crime and accident scenes, measuring the scene and completing a detailed scale diagram.
- Performs field drug testing, confirming nature of the substance.
- Interviews and interrogates suspects, witnesses, etc., in specialized crime investigations.
- Works with various agencies, especially in child protection and delinquency cases, refers juvenile offenders to court.
- Performs routine patrol duties when time permits, making arrests, issuing citations, etc.
- Writes press releases on incidents, accidents, events, etc. when necessary.

5/19/26, 12:28 PM

Outagamie County - Class Specification Bulletin

- Prepares and submits accurate and complete reports of offenses, accidents, missing persons, etc.
- Testifies in court, presenting evidence against persons accused of crimes.
- Attends training programs other than annual in-service program, conducts training programs.
- Works scheduled shifts including a 4 hour variance in start time.
- Maintains regular and predictable attendance, works overtime/extra hours as required.
- Performs other duties as assigned.

Education/Certifications/Experience Requirements

- Associate Degree in Police Science or related field and three years law enforcement experience required; experience in crime scene processing, photography, and accident investigating desired.
- Or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Must possess a valid driver's license and maintain
- Post hire requirements include Wisconsin Law Enforcement Standards Board Basic Police Certification, successful completion of physical and psychological exams, demonstrated ability to meet department required shooting proficiencies, and continued education per department policy.

Required or Preferred Skills

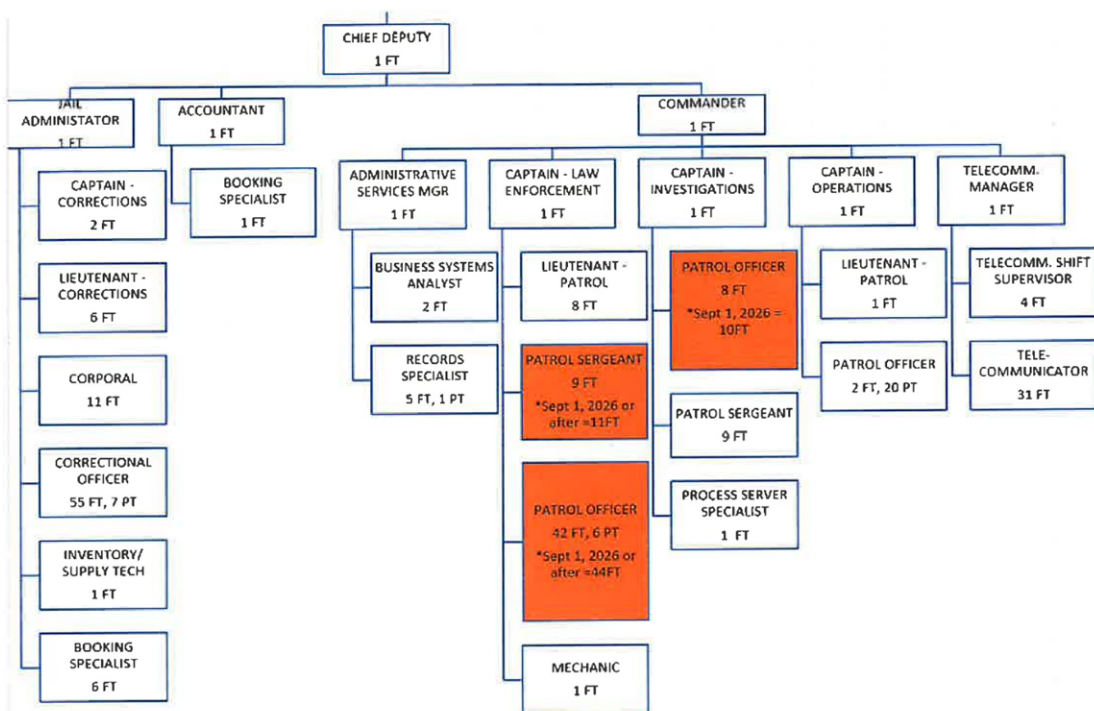
- Knowledge of methods and ability to use practices of crime scene evidence processing, field drug testing, photography, and accident investigation.
- Knowledge of pertinent laws, statutes, regulations, and terminology.
- Knowledge of county roads, locations, residences, buildings, etc.
- Ability to gather evidence and obtain information through interviews, interrogations, and observations.
- Ability to maintain accurate and complete records and prepare clear and comprehensive reports.
- Ability to testify clearly and accurately in court.
- Skill in the operation and care of department vehicles and police equipment such as firearms.
- Ability to remain calm and objective in emergency situations.
- Ability to maintain confidentiality.

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Outagamie County - Class Specification Bulletin

- Knowledge of and ability to use computer software and applications used by the department.
- Ability to operate general office equipment such as copy machine, FAX machine, etc.
- Knowledge of and demonstrated ability to conform to goals, policies, and procedures of the Department as well as the Outagamie County Work Rules and Terms of Employment.
- Ability to meet department standards of physical condition.
- Ability to remember facts and details accurately.
- Ability to use tact and diplomacy when dealing with co-workers, county officials, general public, etc.
- Demonstrated ability to comply with appropriate safety regulations.
- Ability to effectively communicate in English and understand and follow written and oral instructions.
- Ability to work semi-independently making sound decisions using good judgment.
- Ability to budget time and schedule work to efficiently complete tasks.
- Ability to establish and maintain effective working relations with co-workers, County officials and officers, other police departments, victims, general public, etc.
- Demonstrated reliability in attendance and flexibility to work hours.
- Ability to add, subtract, multiply, divide, and figure simple mathematical calculations.
- Ability to run, walk, stoop, climb, bend; push, pull, and lift up to 50 pounds, understanding and utilizing proper body mechanics.

OUTAGAMIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGES BOTH PROSPECTIVE EMPLOYEES AND INCUMBENTS TO DISCUSS POTENTIAL ACCOMMODATIONS WITH THE EMPLOYER.



OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. Subject: SHERIFF'S OFFICE REQUEST TO ADD SIX FULL-TIME DEPUTY POSITIONS TO THE TABLE OF ORGANIZATION AND RELATED BUDGET ADJUSTMENTS.

2. Description: This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Village of Kimberly previously requested to contract with the Sheriff's Office for law enforcement services, and the agreed upon need covers eight full-time deputies, two full-time deputy Sergeants and one full-time lieutenant.

To complete staffing for this contract, we are requesting to add a total of six full-time positions to the Table of Organization starting September 1, 2026. These requests include two full time SRO deputies, two full time patrol deputies, and two full time sergeants. The other positions were approved through prior resolutions.

The impact to the budget will result in revenue in 2026, as the contract with the Village will reimburse the County's costs and we expect new officers will be hired at a lower step than the deputies that we expect will serve the Village. We expect new officers will be hired at a lower step than the deputies that we expect will serve the Village. The Village will be charged for squad and officer startup supplies. Any other training, administrative or increased use costs will be covered by the 7% Admin fee and the savings in reduction of step on new officers. The Sheriff's Office will request additional funding in 2027 to purchase six vehicles with this request for the fleet. The cost of the vehicles will be recovered by monthly lease payments and startup costs.

This resolution is to approve the addition of the 6 positions described starting September 1, 2026 and the related supply and capital expenses.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

- 3. Is the specific cost or revenue included in the current year's budget? yes () no (x) partially ()
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (x) n/a ()
- 5. Is the proposal to accept additional revenues only? yes () no (X)
- 6. Does this request modify/adjust the current year budget? yes (x) no () 2026 Budget
If no, skip to question 8 below.

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)
The project on

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
Patrol	Charges for Services	1008007.4400	345,629
Patrol	Salaries	1008007.5100	158,683
Patrol	Fringe	1008007.5200	86,739
Patrol	Supplies	1008007.5400	18,405
Patrol	Purchased Services	1008007.5500	27,582
Patrol	Capital	1008007.6000	63,600
Squad Cars	Charges for Services	1008017.4400	28,780
Squad Cars	Supplies	1008017.5400	13,900
Squad Cars	Services	1008017.5500	5,500

Annual and Long-Term Impact

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes () no (x) n/a ()
- 9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost _____
Annual Revenue 101,679

Fiscal Note Prepared by: Jeff Dietzen

RESOLUTION NO.: 28—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Sheriff's Office is requesting approval for the following in-year Table of
2 Organization change:

- 3 • Add one (1) full-time Telecommunicator Shift Supervisor position

4
5 The Communication Center's demand for oversight has increased substantially
6 with the need to manage expanding technology, Next Generation (NG) 911, system
7 interoperability, hardware, software upgrades and response provisioning. In 2010,
8 the Outagamie County Communication Center had six supervisors providing 24-
9 hour, 7-day-per-week coverage, of which two supervisor positions were eliminated
10 and not replaced.

11
12 Continuous supervisory coverage on a 24-hour, 7-day-per-week basis is essential
13 to ensure immediate operational decision-making during critical incidents; to
14 provide direction and support to Telecommunicators during high-stress, high-risk
15 calls; to ensure policy compliance and proper call handling in real time; to respond
16 to staffing shortages, unexpected absences, and surge events; to address
17 performance, safety, and employee wellness concerns as they arise; and to
18 coordinate effectively with patrol, jail, fire, and Emergency Medical Services
19 (EMS) supervisors during incidents.

20
21 Additionally, this position will fill a dispatch position when needed to offset
22 overtime costs and fatigue. The costs of the position in 2026 will be \$1,945 and
23 will be covered with the Sheriff's Office budget. In 2027, the position will cost
24 \$110,010, with \$65,000 on the Levy and \$45,000 in coverage cost savings.

25
26 This resolution approves the addition of one (1) full-time Telecommunicator Shift
27 Supervisor position, as described, starting September 1, 2026, with no budget
28 adjustment needed.

29
30 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human
31 Resources Committee recommend adoption of the following resolution.

32 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve the
33 following in-year Table of Organization request: add one (1) full-time Telecommunicator Shift
34 Supervisor position effective September 1, 2026 for the Sheriff's Office, with no budget
35 adjustment needed, as noted on the attached Position Addition Form, Job Description, Table of
36 Organization, and fiscal note, which by reference are made a part hereof, and

1 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
2 copy of this resolution to the Outagamie County Human Resources Director, the Outagamie
3 County Sheriff, and the Outagamie County Finance Director.

4 Dated this ____ day of June 2026

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Respectfully Submitted,

LEGISLATIVE/AUDIT & HUMAN
RESOURCES COMMITTEE

Cathy Spears

John Kostelny

Sara MacDonald

Sarah Weinberg

Amy Ristow

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

POSITION ADDITION FORM - 2026 IN YEAR REQUEST	
Completion Checklist	
<ul style="list-style-type: none"> o A visual of your proposed Table of Organization o Job description for the position requested below, highlighting any changes from current JD 	
Request Details	
Effective Date of Requested Change:	9/1/2026
Department:	Sheriff - Patrol
Department Head:	Clint Kriewaldt
Cost Center Number:	1008013
Position Title:	Telecommunicator Shift Supervisor
Sunset/Limited Term Position? (Yes or No)	no
Exempt (Salaried) or Non-Exempt (Hourly):	non-exempt
Pay Grade of Position:	Grade 145
Estimated Starting Step:	Step 6
Position exists in the current Table of Organization?	yes
Is this position full time or part time? <i>(If more than one position, use the worksheet for Multiples)</i>	Full Time: 1
	Part Time:
If Part Time position, how many hours per week will this position be working?	Hours:
What other alternatives were considered?	n/a
If deleting a position to add this position; which position(s) will be deleted?	n/a
<i>(If deleting a position, complete the Position Deletion Form and include the Cost Savings below)</i>	
List any positions in your Table of Organization that have been vacant for 6 months or longer:	
Position Justification	
Briefly summarize why this position is needed, as well as areas of revenue and savings.	
<p>The Sheriff's Office is requesting to add one full-time Telecommunications Shift Supervisor starting September 1, 2026 to the Table of Organization. The Communication Center's demand for oversight has increased substantially with the need to manage expanding technology, NG911, system interoperability, hardware, software upgrades and response provisioning. In 2010 the Outagamie County Communication Center had 6 Supervisors providing 24/7 coverage and 2 supervisor positions were eliminated and never replaced.</p> <p>Supervisory coverage is critical 24/7 to: • Provide immediate decision-making during critical • Support Telecommunicators during high-stress, high-risk calls • Ensure policy compliance and proper call handling in real time • Manage staffing shortages, unexpected absences, and surge events • Address performance, safety, and wellness concerns as they occur • Coordinate with patrol, jail, fire, and EMS supervisors during incidents.</p> <p>This supervisor position would also fill a dispatch positions when needed to offset overtime costs and fatigue. The costs of the position in 2026 will be \$1,945 and will be covered within the Sheriff's Office budget. In 2027 the position will cost \$110,010, with \$65,000 on the Levy and \$45,000 in coverage costs savings.</p>	
Employee Impacted By This Change (if no one in position - leave blank)	

Fiscal Data		
How will this position be funded (Levy, Grant, etc.)?		
PROJECTED 2026 EXPENDITURES - Amounts must agree to amounts included in the proposed budget.		
Salary	\$	1,695.20
Fringe Benefits	\$	250
Travel/Training	\$	-
Supplies - IT		
Supplies - Other		
Purchased Services - IT		
Purchased Services - Other	\$	-
Capital Outlay		
TOTAL EXPENDITURES	\$	1,945
COST SAVINGS OR INCREASED REVENUES:		
Please list below the additional revenues pertaining to this position and/or cost savings (reductions in expenditures) that will be shown in the budget.		
<i>Description</i>	<i>Dollar Value (enter as negative)</i>	
Deleted Position (if applicable)		
	\$	-
	\$	-
TOTAL COST SAVINGS/REVENUES		
NET COUNTY COST (Levy/Fund Bal)	\$	1,945
PARTIAL YEAR FUNDING - ANNUAL PROJECTION		
If you are requesting a position that will only be funded initially for a part of a year, please complete the following for annual (12 month) position cost:		
Salary	\$	73,632
Fringe Benefits	\$	36,378
Other Expenditures		
TOTAL EXPENDITURES	\$	110,010
Deleted Position (if applicable)		
Less Increased Revenue/Cost Savings (enter as negative)	\$	(45,001)
NET COUNTY COST (Levy/Fund Bal)	\$	65,009

TO BE COMPLETED BY HUMAN RESOURCES:	
Reviewed by HR	
County Executive Decision (Approved/Denied)	

5/12/26, 6:56 AM

Outagamie County - Class Specification Bulletin

 Now Hiring Employees Invested in Serving!

**Outagamie County
Telecommunications Shift Supervisor**

CLASS CODE	2230-2	SALARY	\$29.65 - \$38.68 Hourly
ESTABLISHED DATE	April 05, 2017	REVISION DATE	December 17, 2023

Position Purpose

Under direction of the Telecommunications Manager, the Telecommunications Shift Supervisor supervises and directs employees in public safety dispatching and emergency call-taking operations on an assigned shift.

Key Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Recommends hiring, discipline and termination of subordinate personnel.
- Schedules and assigns personnel to general and specific duties; maintains minimum staffing at all times.
- Prepares and maintains records and reports as required by local law, state law and policy and procedures.
- Answers incoming emergency and non-emergency telephone calls using E-911 computerized equipment and responds according to established procedures.
- Oversees Telecommunicators, dispatches and documents assignment of units based on incident requirements; serves as command control mechanism for user agencies.
- Acts as liaison between public officials, general public and administration; serves as an information resource for Telecommunicators, response units and the general public.
- Operates radio transmitters, voice message retrieval systems and data processing systems in accordance with required rules and regulations; assists with hardware and software problem resolution.
- Supervises the Communications Training Officer Program on their shift and assists with training of staff personnel.
- Assists in the development of policies and procedures.
- Conducts daily briefings of Telecommunicators.
- Participates in job related training sessions and seminars as required.
- Evaluates and documents Telecommunicator work activities. Assists in the evaluation process.
- Assists with CAD/911 MSAG updates and modifications.
- Assists in copying tapes for complaints received.

5/12/26, 6:56 AM

Outagamie County - Class Specification Bulletin

- Testifies at adjudication hearings as required.
- Monitors the performance of the communications environment, corrects hazardous conditions where possible and assists Telecommunicators as needed.
- Maintains confidentiality of information.
- Maintains regular and predictable attendance, works overtime/extra hours as required.
- Performs other duties as assigned.

Education/Certifications/Experience Requirements

- High school graduate with three years law enforcement or emergency communications experience and one year of supervisory experience.
- Or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Requires TIME certification, emergency medical dispatch and CPR certifications.

Required or Preferred Skills

Physical Requirements

- Ability to work under stressful conditions.
- Ability to operate the TIME System, emergency warning equipment and ability to dispatch and communicate by computer with mobile units in the field.
- Ability to operate a variety of office equipment including computers, typewriter, photocopier, and calculator.
- Ability to operate radio equipment including radio console and tape logger.
- Ability to recognize equipment malfunction and coordinate service and repair.

Supervisory Skills

- Ability to assign, supervise, and review the work of others.

Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percents.

Language Ability and Interpersonal Communication

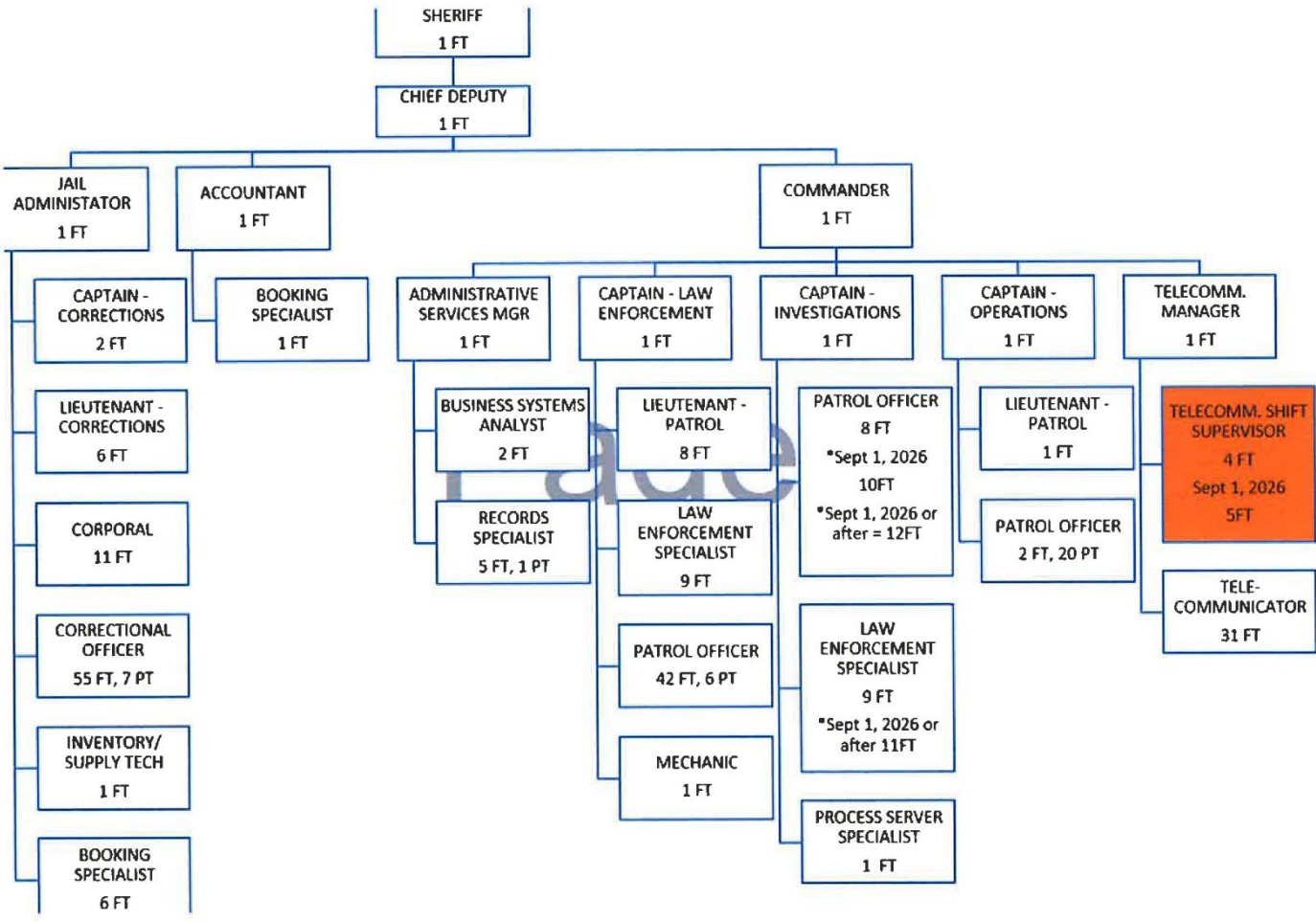
- Ability to read, write and spell in clear and concise English
- Ability to read maps.
- Ability to prepare reports and keep records.
- Ability to give and follow oral and written instructions.
- Knowledge of FCC rules and regulations.
- Knowledge of Outagamie County geographic area.
- Ability to establish and maintain effective working relationships with subordinates, public safety personnel, superiors and the general public.

5/12/26, 6:56 AM

Outagamie County - Class Specification Bulletin

- Ability to use and interpret legal, medical, and personnel related terminology.
- Ability to communicate effectively with Telecommunicators, Law Enforcement personnel, the general public, First Responder groups, Fire department personnel, and other County agency personnel verbally and in writing.
- Knowledge of police, fire and emergency medical services dispatch procedures in Outagamie County.

OUTAGAMIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGES BOTH PROSPECTIVE EMPLOYEES AND INCUMBENTS TO DISCUSS POTENTIAL ACCOMMODATIONS WITH THE EMPLOYER.



OUTAGAMIE COUNTY FISCAL NOTE

Date: 6/9/2026	
Comments:	

RESOLUTION NO.: 29—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Sheriff’s Office is requesting approval to apply for, accept and expend the Fiscal Year
2 2026 Interoperability Radio Grant issued by the Wisconsin Department of Military Affairs.
3 This grant will provide funding to purchase radios and equipment needed to transition from
4 legacy VHF WISCOM to WISCOM 800. Grant funding will be used to purchase six
5 Motorola APX6000 radios, three APX8500 radios, and related accessories. The grant
6 award is \$50,000 with a local match of 20% (\$10,000) for a total of \$51,409.29. The local
7 match and remaining \$1,409.29 will be funded with 2026 Radio Capital Project
8 4701500.6305.

9
10 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
11 adoption of the following resolution.

12 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and approve
13 the Sheriff’s Office to apply for, accept and expend the \$50,000 Fiscal Year 2026 Interoperability Radio
14 Grant issued by the Wisconsin Department of Military Affairs with a required 20% match of \$10,000 for
15 a total of \$51,409.29, said monies to be used for Motorola radios to transition to the WISCOM 800 system,
16 and

17 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does authorize
18 and approve of increasing the 2026 Capital Projects DMA Next Gen Grant line item and the 2026 Capital
19 Projects Interoperability Radio line item by \$40,000 each, as detailed on the attached fiscal note, which
20 by reference is made a part hereof, and

21 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of
22 this resolution to the Outagamie County Sheriff and the Outagamie County Finance Director.

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Dated this ____ day of June 2026

Respectfully submitted,
PUBLIC SAFETY COMMITTEE

Katrin Patience

Christine Lamers

Timothy Hermes

Justin Krueger

Patrick Amerson

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

OUTAGAMIE COUNTY FISCAL NOTE

Date: 6/10/2026		
Comments:		

RESOLUTION NO.: 30—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The Health and Human Services Department, Economic Support Division, is
2 requesting approval for the following in-year Table of Organization change:

- 3 • Add two (2) full-time Staff Development Specialist Positions
4

5 The request is due to the need to reduce the Wisconsin SNAP (FoodShare) error
6 rate. Wisconsin Act 116 provides funding for SNAP Quality Assurance Review
7 funds. This funding is for Income Maintenance agencies to conduct reviews of
8 benefit calculations for SNAP (FoodShare) before benefits are paid out. This effort
9 is to reduce the SNAP (FoodShare) payment error rate with the goal of avoiding
10 the new federal requirement to pay a portion of SNAP (FoodShare) benefits as
11 required under P.L. (Public Law) 119-21. The stated goal is to maintain a payment
12 error rate under 6%.
13

14 Each Income Maintenance Consortia will receive a portion of the 2025 Wisconsin
15 Act 116 funds based on the current funding formula for the base contracts. Under
16 2025 Wisconsin Act 116, penalties are triggered if the Full Scale (FS) Error rate
17 exceeds the 6% threshold. Consequences if the 6% threshold is not met include:

- 18 • If Wisconsin fails to keep its SNAP (FoodShare) payment error rate below
19 6%, the state faces severe financial penalties, potentially costing taxpayers
20 between \$68.5 million and over \$200 million annually.
- 21 • The “One Big Beautiful Bill Act (OBBBA)” shifts the responsibility for
22 higher error rates to the state, requiring them to cover a portion of the
23 benefit costs, whereas previously, these were fully federally funded.
- 24 • In addition to penalty fees, Wisconsin will face increased costs because the
25 federal government is reducing its match for administrative costs from
26 50% to 25%, starting in fiscal year 2027.
- 27 • The USDA requires states with error rates at or above 6% to develop and
28 execute a strict Corrective Action plan.
- 29 • High error rates can lead to a “two-strikes” scenario where states could lose
30 further funding in consecutive years.
31

32 The Health and Human Services Department is seeking a budget adjustment to
33 account for the addition of these positions. The request is budget neutral and the
34 full cost will be covered by intergovernmental revenue.
35

36 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human

37 Resources Committee recommend adoption of the following resolution.

1 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve the
2 following in-year Table of Organization request: Add two (2) full-time Staff Development
3 Specialist positions effective June 1, 2026 for the Health and Human Services Department,
4 Economic Support Division as noted on the attached Position Addition Form, Job Description, and
5 Table of Organization, which by reference are made a part hereof, and

6 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does
7 approve increasing the following Economic Support line items: Salaries by \$68,827; Benefits by
8 \$35,929; IT Direct Billed by \$6,162; Office Equipment by \$750; Income Maintenance SNAP
9 Quality Assurance Allocation by \$55,834; Income Maintenance SNAP Quality Assurance Match
10 by \$55,834 as noted on the attached fiscal note, which by reference is made a part hereof, and

11 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
12 copy of this resolution to the Outagamie County Human Resources Director, the Health and
13 Human Services Director, and the Outagamie County Finance Director.

14 Dated this ____ day of June 2026

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Respectfully Submitted,

LEGISLATIVE/AUDIT & HUMAN
RESOURCES COMMITTEE

Cathy Spears

John Kostelny

Sara MacDonald

Sarah Weinberg

Amy Ristow

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

POSITION ADDITION FORM - 2026 BUDGET REQUEST

Completion Checklist	
- Proposed Table of Organization	
- Job description for the position requested below, highlighting any changes from current Job Description	

Request Details	
Effective Date of Requested Change:	6/1/2026
Department:	HHS
Department Head:	Beth Roberts
Cost Center Number:	2064010
Position Title:	Staff Development Specialist - Economic Support
Limited Term Position? (yes / no)	no
Exempt (Salaried or Non-Exempt (Hourly)):	exempt
Pay Grade of Position:	140
Estimated Starting Step:	7
Position exists in the current Table of Organization:	no
Number of positions requesting for this requestion:	2
Is this position full time or part time? (If multiples include # for each)	Full Time: x Part Time:
If Part Time position, how many hours per week will this position be working?	Hours:
What other alternatives were considered?	There is not another way to meet federal and state requirements within the t
If deleting a position to add this position, which position(s) will be deleted?	
If deleting a position, complete the Position Deletion form and include the Cost Savings below)	
List any positions in your Table of Organization that have been vacant for 6 months or longer:	

Position Justification	
Briefly summarize why this position is needed, as well as areas of revenue and savings.	
<p>Wisconsin Act 116 provides funding for SNAP Quality Assurance Review Funds. Funds are for Income Maintenance agencies to conduct reviews of benefit calculations for SNAP (FoodShare) before benefits are paid out. This effort is to reduce the SNAP (FoodShare) payment error rate with the goal of avoiding the new federal requirement to pay a portion of SNAP (FoodShare) benefits as required under P.L. (Public Law) 119-21. The stated goal is to maintain a payment error rate under 6%.</p> <p>Revenue: Each Income Maintenance Consoria will receive a portion of the 2025 Wisconsin Act 116 funds based on the current funding formula for the base contracts.</p> <p>Savings: Under 2025 Wisconsin Act 116, penalties are triggered if the FS Error rate exceeds the 6% threshold.</p> <p>Consequences include:</p> <ul style="list-style-type: none"> *Significant Financial Penalties: If Wisconsin fails to keep its SNAP (FoodShare) payment error rate below 6%, the state faces severe financial penalties, potentially costing taxpayers between \$68.5 million and over \$200 million annually. *State liability: The "One Big Beautiful Bill Act (OBBBA) shifts the responsibility for higher error rates to the state, requiring them to cover a portion of benefit costs, whereas previously, these were fully federally funded. *Administrative Cost Shifting: In addition to penalty fees, Wisconsin will face increased costs because the federal government is reducing its match for administrative costs from 50% to 25%, starting in fiscal year 2027. *Mandatory Corrective Action: the USDA requires states with error rates at or above 6% to develop and execute a strict Corrective Action plan. * Loss of Future Funding: High error rates can lead to a "two-strikes" scenario where states could lose further funding in consecutive years. 	

Employee(s) impacted by this change (if no one in position, leave blank)

Fiscal Data

How will this position be funded (Levy, Grant, etc.?)

PROJECTED 2026 EXPENDITURES - Amounts must agree to amounts included in proposed budget.

Salary	\$	68,827.20
Fringe Benefits	\$	35,929.00
Travel/Training		
Supplies - IT	\$	6,162.00
Supplies - Other	\$	750.00
Purchased Services - IT	\$	-
Purchased Services - Other	\$	-
Capital Outlay	\$	-
TOTAL EXPENDITURES	\$	111,668.20

COST SAVINGS OR INCREASED REVENUES:

Please list below the additional revenues pertaining to this position and/or cost savings (reductions in expenditures) that will be shown in the budget.

<i>Description</i>	<i>Dollar Value (enter as negative)</i>
Deleted Positions (if applicable)	\$ -
ES grant funds	\$ (111,668.20)
	\$ -
TOTAL COST SAVINGS/REVENUES	\$ (111,668.20)
NET COUNTY COST (Levy/Fund Balance)	\$ -

TO BE COMPLETED BY HUMAN RESOURCES:	
Reviewed by HR	
County Executive Decision (Approved/Denied)	

 **Outagamie County**
Staff Development Specialist - Economic Support
(DHHS-ES)

Job Description Code	6400-4	Established Date	08/28/2017
Last Revised Date	11/28/2023	Effective	12/11/2025
Salary Range	\$27.71 - \$36.15 Hourly	Bargaining Unit	N/A
EEO	IPED	Occupational Group	140
FLSA	Non-Exempt	Benefit Code	General
Physical Class	N/A		

Position Purpose

Provides technical assistance and staff development to staff that determine eligibility for Economic Support Programs in accordance with policy. Responsible for training of new employees and experienced staff in a supportive, non-judgmental way.

Key Responsibilities

The following duties are most critical for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Maintain expert knowledge of complicated and ever-changing Federal and State rules, policies and procedures for numerous, Income Maintenance programs that support the very basic needs (health care, food, shelter, and child care) of customers. Programs include: Medicaid for the Elderly, Blind, and Disabled; other subprograms of Medicaid; BadgerCare Plus; FoodShare; Caretaker Supplement; Child Care Authorizations and Subsidies. Determine eligibility for emergency benefits or priority benefit issuance and manually determine eligibility for non-automated programs and prepare Medicaid certifications.

- Provides training and staff development to new and experienced staff utilizing the state-developed curriculum and training resources, administration and operations memos, manuals and handbook, results of quality control and observation, and materials and tools developed in-house. Training includes not only the technical aspects of using the equipment and software of the Call Center but also telephone etiquette, appropriately coding current status in the Call Center, how to move a call through the eligibility process, asking clarifying questions, and entering clear and concise case comments.
- Provides support to the Manager, Supervisors, and Economic Support Specialists and Leads through technical assistance, policy interpretation, creation of desk aides and guides, coaching and delivering meaningful and timely training, reporting assessment results to the appropriate supervisor, and reassigning work of staff that are out of the office.
- Monitors and assesses the performance and training needs of staff by conducting targeted case reviews to determine program accuracy and completeness and by listening to calls and observing staff to ensure they provide good customer service, while maintaining efficiency and using investigative interviewing techniques.
- Analyzes, troubleshoots, reports and documents functionality issues and occurrences related to equipment (computers and telephones) and coordinates with county and state help desks to resolve issues and decrease down time.
- Presents to committees, at conferences, or other events as needed.
- Collaborates with partner agencies of the East Central Income Maintenance Consortium by attending operational meetings, creating best practices and standard operating procedures, working to meet the Income Maintenance and Call Center Performance standards, representing the consortium at state/county committee meetings, and working to improve customer access.
- Coordinate services with child support specialists for paternity establishment and enforcement of Child Support orders; explain good cause criteria for non-cooperation with child enforcement that may involve sexual assault, domestic abuse, child abuse, or emotional abuse. Coordinate with social workers and the ADRC (Aging and Disability Resource Center) to ensure customer needs are met. As mandatory reporters, contact the intake worker located in the Children, Youth and Families Division or the Adult Protective Services Division if abuse or neglect is suspected or witnessed. Refer customers ineligible for Medicaid or BadgerCare Plus to the Federally Facilitated Marketplace (FFM).

- Calculate the amount of benefit over issuance using Federal and State rules and regulations to create a budget analysis of the reporting quarters impacted. Generate notices to customers alerting them to the overpayment and repayment responsibilities. Refer applicants (front-end verification) and recipients to the fraud investigator and assist in the discovery of information and evidence. Perform as a responsible steward of Federal, State and Local funds.
- Meet agency, consortium, and state performance requirements and state contract requirements such as timely case processing, FoodShare error rates, call center wait times and speed of answer. Provide timely and quality service to customers, legal representatives and guardians, corporation counsel and attorneys, federal and state staff, and health care professionals in a proficient and empathetic manner and abiding all mandated client confidentiality rules.
- Navigate numerous systems and databases including: CARES/CARES Worker Web (CWW), Electronic Case File (ECF), Automated Case Directory (ACD), Child Care Electronic Benefits (EBT CSAW), Benefit Recovery Investigation System (BRITS), Alien Verification System (SAVE), Forward Health, DOT Division of Motor Vehicles, Web Access Management Systems (WAMS), Kids Information Data System (KIDS), and Call Center Anywhere (CCA).
- Decipher complicated documents such as tax forms and schedules, wills and trusts, life and burial insurance, promissory notes, annuities, legal affidavits, child support and child placement court orders, and financial aid awards as part of the eligibility determination process and to determine cost shares based on family circumstances such as, income, assets, spousal impoverishment, medical information, and undue hardship.
- Represent the State and Outagamie County Health and Human Services at hearings by preparing case details, collecting evidence, and providing testimony before an Administrative Law Judge.
- Attends other agency meetings and provides training and updates as needed.
- Provides assistance with problem resolution by responding to questions, inquiries, and complaints from the general public, customers, other agencies, attorneys, guardians, legislators, and the State.
- Provide support to the Economic Support Supervisors and Manager by: working reports such as the Electronic Residency report, taking the lead on special projects, balancing worker caseloads, collecting data, helping to streamline processes, creating best practices, tools and standard operating procedures.

Education/Certifications/Experience Requirements

- Bachelor's Degree in a related field and three years of experience in Economic Support, OR
- Associates Degree in a related field with 3 years of related experience and three years in Economic Support.
- Experience in a training role or environment preferred.

Required or Preferred Skills

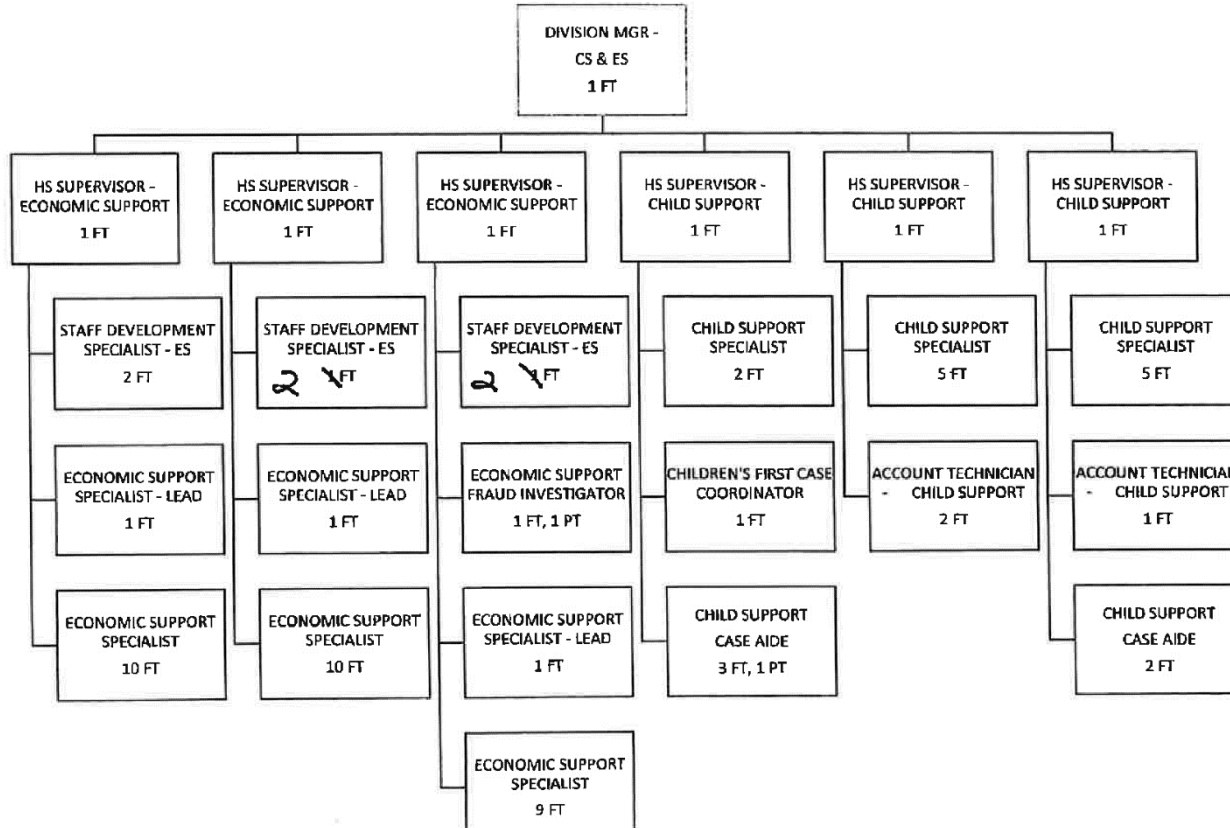
- Ability to effectively communicate verbally or in writing with customers with limited reading, writing, and speaking ability. Spanish and/or Hmong bilingual skills preferred.
- Comprehend and interpret complex policy and procedure manuals and legal, medical, and financial documents, and communicate with other professionals such as attorneys, social workers, and legal representatives.
- Assist in the planning, development and evaluation of the agency's needs.
- Ability to be flexible and responsive as demands change and to work independently and be a positive team member.
- Adhere to professional ethics and standards.
- Must be organized, dependable, and accurate.
- Ability to use call center software and equipment and to operate a variety of other office equipment including computer, calculator, telephone, scanner and fax machine.
- Ability to add, subtract, multiply, and divide and to calculate decimals and percentages.
- Ability to objectively review the work of peers.
- Ability to be a team leader and to problem solve.
- Ability to be available to accept and respond to questions from staff in a professional, non-judgmental way, regardless of the disruption.
- Ability to understand different learning styles, and apply teaching principles.

OUTAGAMIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE COUNTY WILL PROVIDE REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES AND ENCOURAGES BOTH PROSPECTIVE EMPLOYEES AND INCUMBENTS TO DISCUSS POTENTIAL ACCOMMODATIONS WITH THE EMPLOYER.

FUND: HEALTH HUMAN SERVICES 206

DEPARTMENT NAME: HEALTH HUMAN SERVICES

COST CENTER NAME: HUMAN HEALTH SERVICES
COST CENTER NUMBER: 2061010, 2062040, 2063005,
2064010, 2065010, 2066090, 2067020, ETAL.



OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Department of Health and Human Services Request for In-Year Position Additions 2026. Two Full Time Staff Development Specialists in Economic Support

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The department of Health and Human Services is requesting approval for two, full time, Staff Development Specialists in the Economic Support department. The request is budget neutral and the full cost will be covered by intergovernmental revenue.

HHS is requesting the positions due to the need to reduce the Wisconsin SNAP (FoodShare) error rate. Wisconsin Act 116 provides funding for SNAP Quality Assurance Review Funds. This funding is for Income Maintenance agencies to conduct reviews of benefit calculations for SNAP (FoodShare) before benefits are paid out. This effort is to reduce the SNAP (FoodShare) payment error rate with the goal of avoiding the new federal requirement to pay a portion of SNAP (FoodShare) benefits as required under P.L. (Public Law) 119-21. The stated goal is to maintain a payment error rare under 6%.

Revenue: Each Income Maintenance Consortia will receive a portion of the 2025 Wisconsin Act 116 funds based on the current funding formula for the base contracts.

Savings: Under 2025 Wisconsin Act 116, penalties are triggered if the FS Error rate exceeds the 6% threshold.

Consequences if the 6% threshold is not met include:

- *Significant Financial Penalties: If Wisconsin fails to keep its SNAP (FoodShare) payment error rate below 6%, the state faces severe financial penalties, potentially costing taxpayers between \$68.5 million and over \$200 million annually.
- *State liability: The "One Big Beautiful Bill Act (OBBBA)" shifts the responsibility for higher error rates to the state, requiring them to cover a portion of benefit costs, whereas previously, these were fully federally funded.
- *Administrative Cost Shifting: In addition to penalty fees, Wisconsin will face increased costs because the federal government is reducing its match for administrative costs from 50% to 25%, starting in fiscal year 2027.
- *Mandatory Corrective Action: the USDA requires states with error rates at or above 6% to develop and execute a strict Corrective Action plan.
- * Loss of Future Funding: High error rates can lead to a "two-strikes" scenario where states could lose further funding in consecutive years.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

3. Is the specific cost or revenue included in the current year's budget? yes () no (x) partially ()
4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (x) n/a ()
5. Is the proposal to accept additional revenues only? yes () no (x)
6. Does this request modify/adjust the current year budget? yes (x) no ()
If no, skip to question 8 below.
7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

RESOLUTION NO.: 31—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 The Wisconsin Department of Natural Resources (DNR) has granted an easement to
2 Outagamie County for the management and operation of the Newton Blackmour State
3 Trail. The Outagamie County Drainage Board desires to inspect, establish, dredge, and
4 maintain its existing drainage ditch as required under Wisconsin Statutes Chapter 88 and
5 Wisconsin Administrative Code Chapter ATCP 48. The DNR and the Outagamie County
6 Drainage Board have negotiated a Land Use Agreement (Cooperative Trail – Over 5 Year)
7 to allow for such activities. The term of the Agreement is fifteen (15) years, commencing
8 April 1, 2026, and ending March 31, 2041. There is no fiscal impact associated with this
9 Agreement.

10
11 NOW THEREFORE, the undersigned members of the Property, Airport, Recreation and
12 Economic Development Committee recommend adoption of the following resolution.

13 BE IT RESOLVED, that the Outagamie County Board of Supervisors does hereby approve the
14 attached Land Use Agreement (Cooperative Trail – Over 5 Year), which by reference is made a part
15 hereof, between the State of Wisconsin Department of Natural Resources (Owner) and the Outagamie
16 County Drainage Board (Permittee) for the Newton Blackmour State Trail property, with no fiscal impact,
17 and

18 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of
19 this resolution to the Outagamie County Parks Director.

20 Dated this _____ day of June 2026.
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Respectfully submitted,

PROPERTY, AIRPORT, RECREATION &
ECONOMIC DEVELOPMENT COMMITTEE

Dean Culbertson

Lee W. Hammen

Yvonne Monfils

Jayson Winterfeldt

Ryan Ferguson

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

Document Number	Document Title
State of Wisconsin Department of Natural Resources Box 7921 Madison, WI 53707	LAND USE AGREEMENT (Cooperative Trail – Over 5 Year) Section 23.09(2)(b), Wis. Stats. Form 2200-118b Rev. 07/15/2025

THIS LAND USE AGREEMENT (Agreement) is made by and between the State of Wisconsin Department of Natural Resources (Owner) and the Outagamie Drainage Board (Permittee).

RECITALS

WHEREAS, the Owner is the successor in title of the former railroad corridor of Wisconsin Central Ltd. known today as the “Newton Blackmour State Trail” (“Trail”);

WHEREAS, the Owner has given an Easement for the trail management and operations to Outagamie County (“Trail Manager”);

WHEREAS, the Owner owns certain real property that is part of the Trail and is located in part of the **NE ¼ of the SE ¼, NW ¼ of the SE ¼, SE ¼ of the SW ¼, SW ¼ of the SE ¼, SW ¼ of the SW ¼ of Section 22, and NW ¼ of the SW ¼, SE ¼ of the NW ¼, SW ¼ of the NE ¼ of Section 23, the NW ¼ of the NE ¼ of Section 27, the NE ¼ of the NE ¼, NW ¼ of the NE ¼, SW ¼ of the NE ¼, SW ¼ of the SW ¼, SE ¼ of the NW ¼, of Section 28 and the SE ¼ of the NE ¼ of Section 29, all in Township 23 North, Range 16 East, Town of Bovina, Outagamie County, Wisconsin, that is further described below and referred to in this Agreement as the “Premises”:**

Commencing at the center of Section 23, Township 23 North, Range 16 East, Town of Bovina, Outagamie County Wisconsin, Thence N01-08-35E along the east line of the SE ¼ of the NW ¼ of Section 23 approximately 403 feet to the Point of Beginning (“POB”);
Thence N66-54-11E approximately 155.57 feet; Thence N 22-52-11E approximately 63.5 feet to a point on the north line of the former Wisconsin Central Ltd. railroad right-of-way line; Thence southwest along the north line of the former Wisconsin Central Ltd. railroad line right-of-way approximately 12, 281.60 feet; Thence S02-37-46E approximately 55.35 feet; Thence N81-32-55E approximately 2,150.65 feet; Thence N79-25-08E approximately 939.9 feet; Thence N75-15-17E approximately 413 feet; Thence N71-07-38E approximately 501 feet; Thence N66-16-44E approximately 6474.87 feet; Thence N66-19-27E approximately 4,021 feet to the POB.

This description is meant to include the area of the Trail path and the north and west slopes of the former railroad corridor.

WHEREAS, the Permittee desires to inspect, establish, dredge, and maintain, its existing drainage ditch as required by State Statute Chapter 88 and Administrative code ch. ATCP 48, and;

WHEREAS, the Owner is willing to allow inspections, establishment, dredging, and maintenance of the existing drainage ditch as required by State Statute Chapter 88 and Administrative code ch. ATCP 48 under the terms of this Agreement.

Recording Area
 Return: Department of Natural Resources
 Bureau of Facilities & Land - LF/6
 P.O. Box 7921
 Madison, WI 53707-7921
 Attn: Lorie Stasik (LU 7311)

Parcel Identification Number (PIN):

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AGREEMENT

NOW, THEREFORE, for good and valuable consideration of the sum of **Five Hundred Dollars (\$500.00)**, the receipt and sufficiency of which are hereby acknowledged, the Owner and Permittee agree to the following terms and conditions:

1. **Purpose.** Owner agrees that Permittee may inspect, dredge, maintain, and repair the existing drainage ditch as required by State Statute Chapter 88 and Administrative code ch. ATCP 48.
2. **Parties.** The terms Owner and Permittee, when used herein, shall mean either singular or plural, as the case may be, and the provisions of this Land Use Agreement shall bind the parties mutually, as well as their employees, agents and legal representatives.
3. **Term.** This Agreement shall be in effect for a fifteen (15) year period commencing April 1, 2026 and ending March 31, 2041.
4. **Termination.** The Owner may terminate this Agreement by providing 30 days' written notice to Permittee if the Owner determines that the continued use of the Premises by the Permittee will interfere with the future management objectives of the Owner. If the Owner determines that Permittee breached any term or condition contained in this Agreement, Owner may terminate the Agreement immediately.
5. **Non-Assignment.** Neither this Agreement nor any right or duty in whole or in part by the Permittee under this Agreement may be assigned, delegated or subcontracted without the prior written consent of the Owner.
6. **Maintenance.** The Permittee shall maintain the Premises in a safe condition at all times.
7. **No Parking or Storage.** The Permittee shall not park or store any vehicles or equipment on the Premises at any time unless prior written approval is obtained from Owner.
8. **Construction.** The Permittee has or shall submit for approval to the Trail Manager a plan describing the intended maintenance or construction on the Premises. The Permittee may not alter the terrain, vegetation or elevation of the Trail corridor, except upon written approval of a construction plan by the Owner. No deviations from this approved plan shall be allowed except with the prior written approval of the Owner. The Trail Manager shall approve any maintenance activity of said improvements prior to the commencement of such maintenance. Within ten (10) days after the termination of this Agreement, the Permittee shall remove all structures placed on the Premises. If the Permittee's structures remain on the property more than 10 days after termination, (1) title to the structure(s) shall vest in the Owner, or (2) the Owner may remove the structure and the Permittee shall reimburse Owner for all removal costs within thirty (30) days of billing.
9. **Signage.** Any signs, postings and other markers proposed by Permittee to be located on the Premises shall be approved by the Owner prior to placement.
10. **Vegetative Management.** See Paragraph 25.B. below.
11. **Public Use.** The Permittee understands that the Premises is open to the public. The Premises is open for use to all members of the general public without regard to race, creed, marital status, color, sex, national origin, age, handicap, ancestry, sexual orientation, arrest record or conviction record.

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12. **Indemnity.** The Permittee agrees to save, keep harmless, defend and indemnify the Owner and Trail Manager and all their respective officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this Agreement or with any actions or omissions of Permittee's employees, agents or representatives.
13. **Prohibitions.** The Permittee shall not allow grazing on the Premises except as an invasive plant management tool. The Permittee shall not disturb or harass wildlife or disturb wildlife habitat on the Premises.
14. **NR 45.** The Owner retains management, supervision and control over the Premises for the purpose of enforcing Chapter NR 45, Wis. Adm. Code, which governs the conduct of visitors to state lands and provides for the protection of the natural resources, as well as other pertinent state laws, when needed to protect the Premises or the general public.
15. **Hunting and Fishing.** This Agreement does not give the Permittee, its guests, members or agents, any rights pertaining to hunting, fishing, or trapping. These rights remain under the control of the State of Wisconsin.
16. **Renewal.** If Permittee seeks a renewal based on the same terms and conditions and fee, it must submit a written request to the Owner at least 90 days prior to the expiration of this Agreement.
17. **AREMA.** The Premises may be encumbered by federal or state railroad interest and subject to future restoration and reconstruction of the right-of-way for rail purposes consistent with Section 208 of the National Trails System Act Amendment of 1983, Publ. L. No. 98-11 (16 U.S.C. 1247(d)) or Wis. Stat. s. 85.09, including possible termination of this agreement, and subject to reservations, exceptions and leases, agreements and permits authorized by the former railroad company or the Owner prior to the execution of this agreement. Owner shall provide written notice of the necessity for the reestablishment of railroad, which may result in the termination of this agreement upon the discretion of the railroad. Permittee shall: (1) not materially change the grade or topography of the Agreement Area; (2) not construct and install or remove any permanent improvement which violates American Railway Engineering and Maintenance-of-Way Association ("AREMA"), or its successors, published practices and procedures or would make such reestablishment of railroad impracticable; and (3) not allow the installation of any facility, above or below grade that does not conform to AREMA's standards or clearances for railroad.
18. **Non-Discrimination.**
 - a) In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental handicap as defined in s. 51.01 (5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure equal employment opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.
 - b) If the Permittee employs 50 or more employees and engages in work on the Premises that is estimated to cost fifty thousand dollars (\$50,000) or more, Permittee acknowledges they have a written affirmative action plan in place and upon request will provide it to the Owner.

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19. **Entire Agreement.** This Agreement, together with the specifications in any required plan and its referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to this Agreement are hereby superseded. Any contractual revisions including cost adjustments and time extensions must be made by an amendment to this Agreement or other written documentation, signed by both parties at least 30 days prior to the ending date of this Agreement.
20. **Notices.** With the exception of emergency notice provided to the Trail Manager, all notices or other writings this Agreement requires to be given, or which may be given, to either party by the other shall be deemed to have been fully given when made in writing and either by certified mail, return receipt requested or through regular commercially available overnight delivery service with proof of delivery as follows:
- a) To the Owner: Wisconsin Department of Natural Resources, Bureau of Facilities and Lands, PO Box 7921, Madison, WI 53707-7921.
 - b) To the Trail Manager: Outagamie County, Parks Department, 1375 Broadway Drive, Appleton, WI 54913. PHONE: (920) 832-4791.
 - c) To the Permittee: Outagamie County Drainage Board, 320 S. Walnut Street, Appleton, WI 54911. PHONE: (920) 841-9392.
21. **Invalidity.** If any term or condition of this Agreement shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.
22. **Enforcement.** It is intended that this Agreement shall be construed as being adequate and legally enforceable. Enforcement of this Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief.
23. **Headings.** The headings of clauses contained in this Easement are used for convenience and ease of reference only and do not limit the scope or intent of the clause.
24. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin.
25. **Additional Conditions.** Additional terms and conditions that apply to this Agreement are enumerated below:
- A. Permittee's use of motor vehicles required for inspections and maintenance, such as ATV/UTV and excavators, shall be allowed while completing inspections and maintenance activities.
 - B. **Vegetation Management.** The Permittee may cut and trim trees of trees and remove dead and down trees that obstruct passage of the Premises. Any trees removed from the Premises remain the property of the Owner. All trees having commercial value including firewood shall be cut in standard lengths and be piled at a location on the Premises designated by the Owner. All stumps, slash, waste materials and other debris shall be disposed of by the Permittee as directed by the Trail Manager. Use of pesticides and herbicides shall only be allowed with the prior written approval of the Owner. Any pesticides or herbicides used as part of a management plan must conform to the Forest Stewardship Council list found at <https://ic.fsc.org/en/our-impact/program-areas/forest-program/pesticides>. Permittee shall report to the Owner at least annually, the chemicals that are applied on the Premises including the date, product trade name, active ingredient(s) and corresponding CAS number(s), purpose, rate, location with a map, total area treated, and total amount of chemical used

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END OF TERMS AND CONDITIONS

- 6 -

IN WITNESS WHEREOF, the Owner grants this Land Use Agreement and has caused this instrument to be executed on its behalf this _____ day _____, 2026.

State of Wisconsin
Department of Natural Resources
For the Secretary

By _____ (SEAL)
Terry H. Bay
Bureau Director – Facilities and Lands

State of Wisconsin)
) ss.
County of Dane)

Personally came before me this ____ day of _____ 2026, the above named Terry H. Bay, to me known to be the person who executed the foregoing instrument and acknowledged that he executed and delivered the same as for the act and deed of said Department of Natural Resources.

Lorie Stasik
Notary Public, State of Wisconsin
My Commission (expires)(is) 12/19/2026

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IN WITNESS WHEREOF, the Permittee hereby accepts and consents to the terms and conditions of this Land Use Agreement this ____ day _____, 2026.

_____(SEAL)
Alvin Kramer, Jr.
President

_____(SEAL)
*

State of Wisconsin)
) ss.
_____ County)

Personally came before me this _____ day of _____, 2026, the above named Alvin Kramer, Jr. to me known to be the persons who executed the foregoing instrument and acknowledged that they executed and delivered the same.

* _____
Notary Public, State of Wisconsin
My Commission (expires)(is) _____

CONSENT TO LAND USE AGREEMENT

IN WITNESS WHEREOF, Outagamie County, being the holder of an Easement interest which is for the construction, operation and management of the Newton Blackmour State Trail by virtue of an Affidavit of Missing Document between the State of Wisconsin Department of Natural Resources and Outagamie County as recorded on May 12, 2009 as Document No. 1833971 in Outagamie County Records against the Premises, does hereby acknowledge, join in and consent to this Land Use Agreement, subject to the same terms and conditions as set forth herein, in the name of Outagamie County., on this ____ day of _____, 2026.

OUTAGAMIE COUNTY

Thomas M. Nelson
County Executive (SEAL)

Kelly Gerrits
County Clerk (SEAL)

Dan Gabrielson
Board Chairperson (SEAL)

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally appeared before me this _____ day of _____ 2026, the above named Thomas M. Nelson, Kelly Gerrits, and Dan Gabrielson to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity herein stated and for the purpose herein contained.

This instrument drafted by:
State of Wisconsin
Department of Natural Resources

ORDINANCE NO.: A—2026-27

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 The Public Safety Committee is requesting to amend the County Code of Ordinances as
2 pertains to Section 34-13, Unlawful Use of Telephone or Electronic Communication
3 Devices, as listed below.

4
5 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
6 adoption of the following ordinance.

7 BE IT ORDAINED, that the Outagamie County Board of Supervisors does amend Section 34-13,
8 Unlawful Use of Telephone or Electronic Communication Devices, of the Outagamie County Code of
9 Ordinances as follows (additions are underlined and in red):

10 **Sec. 34-13. - Unlawful use of telephone or electronic communication devices.**

11 (a) Definitions:

12 (1) Electronic communication device is any electronic device from which an individual
13 can send any type of communication to another including but not limited to telephone, text
14 message, email, image and/or any type of social media message.

15 (2) Electronic communication is defined as the relaying of information to another
16 individual by means of telephone call, text message, email, social media post or message,
17 video, picture, or other similar medium.

18 (3) To contact is to intentionally cause any telephone call or electronic communication,
19 to be transmitted to another individual.

20 (4) Nudity is defined as the showing of the human male or female genitals, pubic area
21 or buttocks with less than a full opaque covering, or the showing of the female breast with
22 less than a fully opaque covering of any portion thereof below the top of the nipple, or the
23 depiction of covered male genitals in a discernibly turgid state, or any showing of anything
24 defined as an intimate part pursuant to Wis. Stat. § 939.22(19).

25 (5) Consent is provided by an individual who is over the age of 18 and who knowingly
26 and intentionally agrees to and/or requests receipt of information from a 3rd party in an
27 electronic format or via telephone.
28
29

1 (6) Harmful to minors means any reproduction, imitation, characterization, description,
2 exhibition, presentation, or representation, of whatever kind or form, depicting nudity,
3 sexual conduct, or sexual excitement when it:

- 4 1. Predominantly appeals to a prurient, shameful, or morbid interest;
- 5 2. Is patently offensive to prevailing standards in the adult community as a whole
6 with respect to what is suitable material or conduct for minors; and
- 7 3. Taken as a whole, is without serious literary, artistic, political, or scientific value
8 for minors.

9 (7) Minor means any person under the age of 18 years.

10 (b) Whoever does any of the following is subject to a Class B forfeiture:

11 (1) With intent to harass or offend, contacts another and uses any obscene, lewd or
12 profane language or suggests any lewd or lascivious act, without the consent of the
13 recipient.

14 (2) Repeatedly contacts, whether or not conversation or responsive communication
15 ensues, with intent solely to harass any person at the called number.

16 (3) Makes a telephone call, or sends an electronic communication, whether or not
17 conversation or responsive communication ensues, without disclosing his or her identity
18 and with intent to harass any person at the called number.

19 (4) Sends an electronic communication to another which depicts nudity, without the
20 recipient's consent.

21 (5) Knowingly permits any telephone or electronic communication device under their
22 control to be used for any purpose prohibited by this section.

23 (6) – Sexting Prohibited: A minor commits the offense of sexting if he or she
24 knowingly:

- 25 1. Uses a computer, or any other device capable of electronic data transmission or
26 distribution, to transmit or distribute to another minor any photograph or video of
27 any person which depicts nudity, as defined above, and is harmful to minors, as
28 defined above.
- 29 2. Possesses a photograph or video of any person that was transmitted or distributed
30 by another minor which depicts nudity, as defined above, and is harmful to
31 minors, as defined above. A minor does not violate this paragraph if all of the
32 following apply:
 - 33 a. The minor did not solicit the photograph or video.
 - 34 b. The minor did not transmit or distribute the photograph or a video to a third
35 party other than a law enforcement official.
- 36 3. Uses a computer, or any other device capable of electronic data transmission or
37 distribution, to transmit or distribute to another minor any text, correspondence,
38 or message of a sexual nature when it:
 - 39 a. Predominantly appeals to a prurient, shameful, or morbid interest;
 - 40 b. Is patently offensive to prevailing standards in the adult community as a
41 whole with respect to what is suitable material or conduct for minors; and
 - 42 c. Taken as a whole, is without serious literary, artistic, political, or scientific
43 value for minors.
- 44 4. Solicits the transmission or distribution of any text, correspondence, message,
45 photograph, or video from another minor that would itself be prohibited under
46 this section (TBD) of the Municipal Code.

1 BE IT FURTHER ORDAINED, that this ordinance shall be in effect upon approval by the County
2 Board of Supervisors and publication per Wisconsin State Statute §§59.14 and 66.0103, and

3 BE IT FINALLY ORDAINED, that the Outagamie County Clerk be directed to forward a copy of
4 this ordinance to the Outagamie County Sheriff, the Outagamie County Corporation Counsel, and
5 Municipal Code Corporation for inclusion in the Outagamie County Code of Ordinances.

6 Dated this ____ day of June 2026

7 Respectfully Submitted,

8
9 PUBLIC SAFETY COMMITTEE

10
11
12
13 _____
14 Katrin Patience

15 _____
16 Christine Lamers

17
18 _____
19 Tim Hermes

20 _____
21 Justin Krueger

22
23 _____
24 Patrick Amerson

25
26
27 Duly and officially adopted by the County Board on: _____
28

29
30 Signed: _____
31 Board Chairperson

32 _____
33 County Clerk

34 Approved: _____

35 Vetoed: _____

36
37 Signed: _____
County Executive