

RESOLUTION NO.: 117—2024-25

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 Annually, the Finance Department brings forward a request to write-off delinquent
2 accounts. These are accounts that have been billed to customers throughout all of
3 the county's operations but have not been paid in full. In most cases, the County
4 will continue to seek collection through using a collection agency, continuing to
5 work with the customer or working with Corporation Counsel.
6

7 This resolution authorizes writing off Accounts Receivables (A/R) for 2024 in order
8 for the A/R records to be limited to those deemed currently collectible.
9

10 NOW THEREFORE, the undersigned members of the Finance Committee recommend
11 adoption of the following resolution.

12 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize
13 writing off the 2024 Accounts Receivables as referenced on the attached Delinquent Accounts
14 Receivable Write-offs for 2024 memo and spreadsheets, which by reference are made a part hereof,
15 and

16 BE IT FURTHER RESOLVED, that the Outagamie County Finance Director is authorized
17 to remove these receivables from the County records and deem them no longer collectible, and

18 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
19 certified copy of this resolution to the Outagamie County Finance Director.
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Respectfully Submitted,

FINANCE COMMITTEE

Chris Croatt

John Cuff

Karen Lawrence

Dana Johnson

Rick Lautenschlager

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive



Financial Services
 320 South Walnut St.
 Appleton, WI 54911
 920.832.5513

TO: Finance Committee
FROM: Michelle Uitenbroek
DATE: November 25, 2024
RE: **Delinquent Accounts Receivable Write-offs for 2024**

Based upon discussion with County departments, we request the following accounts be submitted to the County Board to be written off in 2024.

Department / Individual/Company and Service Provided				Write-Off Amount
Brewster Village (Names withheld due to confidentiality issues)				
10028730	MED ADV (B)	Nov-Dec 2023		1,386.41
Past timely filing limit				
10028730	MED ADV (B)	Feb 2024		275.69
Past timely filing limit				
10029999	MED ADV (A)	May 2024		9,640.94
Past timely filing limit				
10029128	MED (B)	Aug-23		752.65
Past timely filing limit				
10027595	INSURANCE (B)	Aug 23- Dec23		759.20
Past timely filing limit				
10029513	SELF PAY	May 23- Sept 23		43,906.11
Passed away No Probate/Estate				
10029875	MED ADV (A)	May-24		20,289.40
Past timely filing limit				
10027548	MED (B)	Oct 23 & Dec 23		283.06
Past timely filing limit				
10029749	MED ADV (B)	Dec-23		1,331.79
Past timely filing limit				
10029386	MED ADV (B)	Oct 23 & Dec 23		894.53
Past timely filing limit				
10026502	MED (B)	Jan-23		65.22
Past timely filing limit				
10029239	INSURANCE (B)	Apr-22		325.00
Total Brewster Village				79,910.00

Department / Individual/Company and Service Provided	Write-Off Amount
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District Attorney

Account Number	Name	Dates	Write-Off Amount
1351030	BALGIE, ALEXANDER	7/17/2024	25.20
1314933	BARNES, TERRANCE	2/21/2023	11.00
1319718	CULPEPPER, JAMES	5/20/2023	25.80
1286961	ENOS, CHRISTOPHER	3/21/2022	10.00
1281431	GORDON, CURTIS	12/13/2021	22.60
1290652	JACKSON, DANIEL	8/26/2024	62.00
1309843	KOWALCZYK, PEGGY	12/14/2022	26.80
1308226	LANSON, LEVI T	11/28/2022	22.90
1076488	LOPEZ, AMARO ATTY	12/14/2022	10.60
1325376	MOERICKE, NOCHOLAS	6/28/2023	13.10
1308234	SCHULTZ, TYLER D	11/28/2022	15.90
1301075	THURMOND, DAMONT	8/31/2022	10.30
1038924	ULRICH, RYAN ATTORNEY	2/21/2023	26.20
1290661	WINFREY, PEDRO T	4/29/2022	17.60

For all of the above, attempts to collect by the County have failed so they have already been sent to a collection agency or the County is working on sending them to the collection agency.

Total District Attorney

300.00

Department / Individual/Company and Service Provided	Write-Off Amount
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Family Court Services (Names withheld due to confidentiality issues)

Account Number	Name	Dates	Write-Off Amount
Acct # 1327435	CHILD CUSTODY STUDY	8/3/2023	685.00
Acct # 1297352	CHILD CUSTODY STUDY	7/27/2022	781.25
Acct # 1328358	CHILD CUSTODY STUDY	8/25/2023	1,087.50
Acct # 1338791	CHILD CUSTODY STUDY	1/25/2024 Deceased	842.50
Acct # 1331194	CHILD CUSTODY STUDY	10/22/2023	936.50
Acct # 1297361	CHILD CUSTODY STUDY	8/26/2022	781.25

For all of the above, attempts to collect by the County have failed so they have already been sent to a collection agency or the County is working on sending them to the collection agency.

Total Family Court Services

5,114.00

Department / Individual/Company and Service Provided				Write-Off Amount
Recycling and Solid Waste				
Account Number	Name	Dates		
Invoice # 30024	BLUE MUSTANG INC.	5/8/2024		5,041.30
Invoice # 30542	RECYCLEAN	10/25/2024		51,747.55
Total Recycling and Solid Waste				56,788.85

For all of the above, attempts to collect by the County have failed so they have already been sent to a collection agency or the County is working on sending them to the collection agency.

Department / Individual/Company and Service Provided				Write-Off Amount
Highway				
Name				
HANEGRAAF, BAILEY	DAMAGE CLAIM			147.13
BUTTERFIELD, PEPPER	DAMAGE CLAIM			377.60
HUBBELL, KRISTIN	DAMAGE CLAIM			169.60
BEATIE, JASON LEE	DAMAGE CLAIM			113.55
FORREST, PHILLIP JAMES	DAMAGE CLAIM			183.81
FRONTIER ATTN: CHRIS POLLACK	DAMAGE CLAIM			250.99
ELITE PERMITS ATTN: JULIA VAIL	DAMAGE CLAIM			155.00
DISMUKE, JEREMY S	DAMAGE CLAIM			1,040.66
MACIAS, ERIK	DAMAGE CLAIM			404.55
Total Highway				2,842.89

For all of the above, attempts to collect by the County have failed so they have already been sent to a collection agency or the County is working on sending them to the collection agency.

Department / Individual/Company and Service Provided				Write-Off Amount
Register of Deeds				
Account Number	Name	Dates		
<u>1007200.4305.26</u>	D SPRANGER HART	3/1/2022 JV 20220600		60.00
<u>1007200.4305.26</u>	B MC ALLISTER	8/1/2022 JV 20222040		30.00
Total for Register of Deeds				<u><u>90.00</u></u>

For all of the above, attempts to collect by the County have failed so they have already been sent to a collection agency or the County is working on sending them to the collection agency.

Comparison of Accounts Receivable Write-offs

	2011	2012	2013	2016	2017	2018	2019	2020	2021	2022	2023	2024
Brewster Village	8,313.62	5,524.16	5,230.32	25,328.29	13,066.20	10,916.39	33,949.92	69,584.70	23,580.54	44,892.06	98,250.89	79,910.00
District Attorney	155.10	216.65	145.25	472.40	796.40	580.60	705.55	1,053.20	214.50	-	-	300.00
Family Court Services	3,682.91	13,772.50	7,744.46	4,922.50	3,288.75	4,093.12	7,717.00	2,041.25	8,775.71	2,265.00	-	5,114.00
Coroner	15.75	-	-	-	-	-	-	150.00	-	-	-	-
Sheriff	301.60	130.00	552.32	170.00	-	60.00	50.00	-	-	-	-	-
Register of Deeds	-	-	-	40.00	-	-	20.00	-	-	-	-	90.00
Airport/FBO	324.03	889.69	1,751.54	-	133.33	89,755.32	4,046.98	-	-	4,200.00	2,066.55	-
Solid Waste/Single Stream	3,173.28	55.77	-	-	519.52	13,573.46	28.12	11,463.80	1,424.00	1,424.00	-	56,788.85
Highway	6,777.17	2,017.91	1,985.49	6,124.26	8,620.86	9,273.54	6,315.37	9,678.69	9,105.42	7,358.42	29,862.74	2,842.89
Totals	22,743.46	22,606.68	17,409.38	37,057.45	26,425.06	128,252.43	52,832.94	93,971.64	43,100.17	60,139.48	130,180.18	145,045.74