

# ***RESOLUTION NO.: 2—2024-25***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

**2/3 MAJORITY – 24 VOTES**

1        The Outagamie County Land Conservation Department (LCD) entered into an  
2        agreement with the University of Wisconsin-Green Bay to provide assistance in  
3        designing and installing monitoring infrastructure at the Heart of the Valley  
4        Sediment Basin (HOV) and one additional planned agricultural treatment system.  
5        The total grant award is \$18,000 of which \$3,000 is for staffing costs, \$7,500 is for  
6        supplies, and \$7,500 is for purchased services. The project period runs from  
7        December 1, 2023 to December 31, 2024.  
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9        The total impact of these adjustments are budget neutral and require no additional  
10      County funding.  
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12      NOW THEREFORE, the undersigned members of the Agriculture, Extension Education,

13      Zoning, and Land Conservation Committee recommend adoption of the following resolution.

14      BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and  
15      approve the Land Conservation Department to accept and expend an \$18,000 grant from the  
16      University of Wisconsin-Green Bay to provide assistance in designing and installing monitoring  
17      infrastructure at the Heart of the Valley Sediment Basin and one additional planned agricultural  
18      treatment system, and

19      BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does  
20      authorize and approve of increasing the following line items in the Land Conservation Grants  
21      (2100400) cost center: Misc Revenue by \$18,000; Salary by \$2,000; Fringe by \$1,000; Supplies  
22      by \$7,500; Purchased Services by \$7,500 as noted on the attached fiscal note which by reference  
23      is made a part hereof, and

24      BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a  
25      copy of this resolution to the Outagamie County Land Conservation Department Director and the  
26      Outagamie County Finance Director.

27      Dated this \_\_\_\_ day of May 2024

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37 Debbie VanderHeiden

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42 Jayme Heiser

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47 Daniel Rettler

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50 Duly and officially adopted by the County Board on: \_\_\_\_\_

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53 Signed:

54 Board Chairperson

55 County Clerk

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57 Approved: \_\_\_\_\_

58 Vetoed: \_\_\_\_\_

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60 Signed:

61 County Executive

Respectfully Submitted,

AGRICULTURE, EXTENSION  
EDUCATION, ZONING AND LAND  
CONSERVATION COMMITTEE

Mike Janke

Mark Mitchell

## OUTAGAMIE COUNTY FISCAL NOTE

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** LCD Request to accept and expend a grant from the University of Wisconsin-Green Bay

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Land Conservation Department (LCD) entered into an agreement with the University of Wisconsin-Green Bay to provide assistance in designing and installing monitoring infrastructure at the Heart of the Valley Sediment Basin (HOV) and one additional planned agricultural treatment system. This grant is for \$3,000 to cover staffing costs, \$7,500 for supplies, and \$7,500 for purchased services.

The project period runs from December 1, 2023 to December 31, 2024. LCD is requesting approval to accept and expend these funds, along with approval for a budget adjustment which includes an increase in Intergovernmental Revenue by \$18,000 with a corresponding increase in Salary/Fringe of \$3,000, Supplies of \$7,500, and Purchased Services of \$7,500. This proposed adjustment is budget neutral, requiring no county funding.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues

Expenses (Cost)

None

3. Is the specific cost or revenue included in the current year's budget? yes ( ) no (  ) partially ( )

4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes ( ) no (  ) n/a ( )

5. Is the proposal to accept additional revenues only? yes ( ) no (  )

6. Does this request modify/adjust the current year budget? yes (  ) no ( )  
If no, skip to question 8 below.

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	COST CENTER 1004100.5100, 1004100.5400, etc.)	(DECREASE) AMOUNT	
			Annual Cost	Annual Revenue
LC Grants (2100400)	Misc Revenue	2100400.4280.99	18,000	
LC Grants (2100400)	Salary	2100400.5100	2,000	
LC Grants (2100400)	Fringe	2100400.5200	1,000	
LC Grants (2100400)	Supplies	2100400.5400	7,500	
LC Grants (2100400)	Purchased Services	2100400.5500	7,500	

**Annual and Long-Term Impact**

8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes (  ) no ( )

9. What is the anticipated annual and/or long-term cost or revenue impact?

Annual Cost \_\_\_\_\_  
Annual Revenue \_\_\_\_\_

Fiscal Note Prepared by: Greg Baneck

**For Financial Services purposes only**

Reviewed By:



Date: 3/26/2024

Comments:

If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below:

Detail Expenditures Account Number Amount