

\* \* MINUTES \* \*  
\* \* OUTAGAMIE COUNTY BOARD \* \*

Office of the County Clerk, September 24, 2024.

The Board met pursuant to adjournment, and was called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

**ROLL CALL:** 32 present, 4 absent. Members present: Thompson, Johnson, Smith, Patience, Gabrielson, Kostelny, Hammern, Lawrence, Krueger, Lamers, Ferguson, McCabe, Wegand, Hermes, Schroeder, Croatt, Spears, Heiser, Mitchell, Cuff, Hagen, Klemp, Thiede, Janke, Weinberg, Culbertson, Monfils, Clegg, Thyssen, VanderHeiden, Rettler, and Lautenschlager. Members absent: MacDonald, Winterfeldt, Nejedlo, Koury

The Board Chairperson requested the Board's confirmation to excuse Supervisor Nejedlo and Supervisor Koury. No objections; so ordered.

The Pledge of Allegiance was led by Chairperson Gabrielson.

**MINUTES OF THE SEPTEMBER 10, 2024 COUNTY BOARD MEETING**

Supervisor Lautenschlager moved, seconded by Supervisor Cuff, to approve the minutes of the September 10, 2024, County Board meeting.

**ROLL CALL: 31 yes, 1 abstain (Hagen), 4 absent. MINUTES OF THE SEPTEMBER 10, 2024, COUNTY BOARD MEETING ARE APPROVED.**

**SPECIAL ORDER OF BUSINESS** – Representatives Elizabeth McMasters, Director CPA (appeared in-person) and Jake Lenell, Principal CPA, MBA (appeared remotely), from CLA-CliftonLarsenAllen LLP provided an overview of the Audit Report for Year ended December 31, 2023.

Highlights from the overview included:

- Introduction of the CLA-CliftonLarsenAllen LLP business team
- High-level overview of accounting policies, accounting estimates, along with the County's financial statement, and audit results (Outagamie County received the grade of an unmodified and clean opinion from the auditors)
- Auditors identified necessary adjustments with some financial items (as indicated in the audit materials) needed in order to provide clean opinion, and understood it may have been due to the shift in Finance Department personnel
- Single Audit Status review was done for the federal and state COVID, and ARPA funding sources to ensure the County is in compliance with the state or federal government allocation of the funds (testing of state and federal programs)

Supervisor questions and comments followed.

Michelle Uitenbroek, Finance Director, provided an overview of the 2025 Electronic Budget Format.

Finance Director Uitenbroek presented on the update in process for budget review, as Outagamie County is changing from a hard copy budget book platform to an online/web-based version of the County Budget.

The online platform will provide more transparency, flexibility, better itemization, and reporting of revenues, expenditures and objectives to provide better projections for future budget years. The budget will be available online for review or can be downloaded as a PDF version. The PDF option will provide Supervisors with the option to print-off certain pages of interest (Legislative Services can be of assistance if needing to print off certain pages of interest).

Chairperson Gabrielson commented that this online platform for the budget book is a new process for Outagamie County and to provide grace and understanding as the entire County navigates this new channel of budgeting. He stated Finance Chair Croatt will present at the next scheduled County Board meeting to provide a more detailed overview on the budgeting process from a County Board perspective, along with providing the schedule of budget review session dates. Each County Supervisor will be responsible to review his/her respective budget of jurisdiction/respective committees, whereupon the Department Heads will present their proposed budgets to the Finance Committee for review, and finally will be taken to the County Board level in November for final review and approval. Budget review session dates will start on October 8, 2024 and will occur on Tuesdays and Thursdays throughout the month of October, and will take place in the County Board Room starting at 11:00 a.m. He stated to expect each meeting to span approximately two hours.

Supervisor questions and comments followed.

ESTABLISH ORDER OF THE DAY— Chairperson Gabrielson reported the request to have Resolution Nos. 53 and 54—2024-25 locked in at the meeting.

COMMUNICATIONS –

Chairperson Gabrielson summarized the following communications:

- The most recent cyber security training course is now available and Supervisors should complete the training at their earliest opportunity (deadline of October 1, 2024). There are two (2) Supervisors who still need to complete May 2024 cyber security training, and six (6) Supervisors who still need to complete the July 2024 training.
- Chairperson Gabrielson stated there are no September birthdays to recognize.
- Chairperson Gabrielson thanked Supervisors Spears, McCabe, Croatt, Smith, and VanderHeiden for attending the WCA Conference with him over the past few days. He stated each Supervisor will provide a brief report on the sessions they attended to their individual committees.

PUBLIC PARTICIPATION IS LIMITED TO ONLY MATTERS LISTED ON THE AGENDA AND FOR A TOTAL OF FIFTEEN MINUTES WHICH MAY BE EXTENDED TO 30 MINUTES AT THE DISCRETION OF THE CHAIR – None.

APPOINTMENTS – None.

REPORT BY THE COUNTY EXECUTIVE – County Executive Thomas Nelson provided an Administrative update.

UNFINISHED BUSINESS – None.

**NEW BUSINESS**

Ordinance No. Z-4—2024-25 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of Thomas and Stefanie VanDeHei, property owners, to rezone parcel 190012800, from the Exclusive Agriculture District to the General Agriculture District, in the Town of Seymour, as depicted on the attached review and map.

Supervisor VanderHeiden moved, seconded by Supervisor Rettler, for adoption.

**ROLL CALL: 32 yes, 4 absent. ORDINANCE NO. Z-4—2024-25 IS ADOPTED.**

Resolution No. 53—2024-25 – Finance Committee. Approve to go on record to support the attached Town of Grand Chute Tax Incremental District (TID) No. 5A Project Plan; and recommend that the County Representative on the Town of Grand Chute TID Board of Review vote in favor of this plan.

Supervisor Croatt moved, seconded by Supervisor Kostelny, for adoption.

**ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 53—2024-25 IS ADOPTED.**

**RECONSIDERATION OF RESOLUTION NO. 53—2024-25.**

Supervisor Patience moved, seconded by Supervisor Krueger, to reconsider the above listed resolution.

Vote for reconsideration. ROLL CALL: 31 yes, 1 no (Thiede), 4 absent. RESOLUTION NO. 53—2024-25 IS RECONSIDERED.

Vote for lock in. ROLL CALL: 32 yes, 4 absent. RESOLUTION NO. 53—2024-25 IS ADOPTED & LOCKED IN.

Resolution No. 54—2024-25 – Finance Committee. Approve to go on record in opposition of the attached document dated September 11, 2024, the Town of Freedom Territory Amendment #1 to Tax Incremental District (TID) No. 3, and recommend that the County Representative on the Town of Freedom TID Board of Review vote in opposition of this plan.

Supervisor Lautenschlager moved, seconded by Supervisor Croatt, for adoption.

**ROLL CALL: 29 yes, 2 no (Lawrence, Heiser), 1 abstain (Thompson), 4 absent. RESOLUTION NO. 54—2024-25 IS ADOPTED.**

**RECONSIDERATION OF RESOLUTION NO. 54—2024-25.**

Supervisor Krueger moved, seconded by Supervisor Wegand, to reconsider the above listed resolution.

Vote for reconsideration. ROLL CALL: 31 yes, 1 no (Thiede), 4 absent. RESOLUTION NO. 54—2024-25 IS RECONSIDERED.

Vote for lock in. ROLL CALL: 30 yes, 1 no (Heiser), 1 abstain (Thompson), 4 absent. RESOLUTION NO. 54—2024-25 IS ADOPTED & LOCKED IN.

Ordinance No. B—2024-25 – Finance Committee. Approve to amend the County Code of Ordinances as pertains to Chapter 22, Finance and Taxation, Sec. 22-30 Competitive bids Proposals or Quotations and Sec. 22-66 When Required, as noted on the Ordinance.

Supervisor Croatt moved, seconded by Supervisor Kostelny, for adoption.

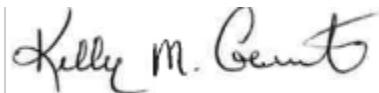
ROLL CALL: 32 yes, 4 absent. ORDINANCE NO. B—2024-25 IS ADOPTED.

REPORTS – None.

ADJOURNMENT

Supervisor Lawrence moved, seconded by Supervisor Thyssen to adjourn until October 8, 2024 at 7:00 p.m. VOICE VOTE CARRIED UNANIMOUSLY.

The meeting adjourned at 7:47 p.m.



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Kelly Gerrits, County Clerk

**ROLL CALL SUMMARY SEPTEMBER 24, 2024 COUNTY BOARD MEETING**

<b>DIST./NAME</b>	<b>NO. OF ROLL CALLS TAKEN THIS MEETING</b>	<b>NO. VOTES CAST THIS MEETING</b>	<b>CUMULATIVE CALLS TAKEN THIS TERM</b>	<b>NO. VOTES CAST THIS TERM</b>
1. Thompson	9	7	124	115
2. Johnson	9	9	124	91
3. Smith	9	9	124	119
4. Patience	9	9	124	124
5. Gabrielson	9	9	124	124
6. Kostelný	9	9	124	124
7. Hammen	9	9	124	124
8. Lawrence	9	9	124	124
9. Krueger	9	9	124	107
10. Lamers	9	9	124	124
11. Ferguson	9	9	124	97
12. McCabe	9	9	124	124
13. Wegand	9	9	124	64
14. Hermes	9	9	124	59
15. MacDonald	9	0	124	72
16. Schroeder	9	9	124	41
17. Croatt	9	9	124	74
18. Spears	9	9	124	124
19. Heiser	9	9	124	123
20. Mitchell	9	9	124	121
21. Cuff	9	9	124	107
22. Hagen	9	8	124	115
23. Klemp	9	9	124	124
24. Thiede	9	9	124	60
25. Janke	9	9	124	123
26. Weinberg	9	9	124	123
27. Culbertson	9	9	124	124
28. Monfils	9	9	124	118
29. Winterfeldt	9	0	124	92
30. Nejedlo	9	0	124	115
31. Clegg	9	9	124	119
32. Thyssen	9	9	124	76
33. VanderHeiden	9	9	124	102
34. Rettler	9	9	124	124
35. Koury	9	0	124	98
36. Lautenschlager	9	9	124	124

Member(s) absent: Koury, MacDonald, Nejedlo, and Winterfeldt