

**OUTAGAMIE COUNTY**  
**REQUEST FOR PROPOSAL**  
**FOR**  
**BAZOOKA FARMSTAR INJECTOR UPDATE**  
**FOR**  
**LAND CONSERVATION**

**DUE BY: March 14, 2024 – 1:00 PM**

## 1.0 **Specifications**

The County's Land Conservation Department is requesting pricing on updates to an existing Bazooka Farmstar injector.

Reference Attachment A for the requested specifications for the updates.

We are seeking a lump sum price for the updates and 3 optional prices.

If you would like to view the unit the updates will be done to, contact Andy Kiefer (information in Section 3.0).

## 2.0 **Proposal Submittal and Requirements**

Include the following information in your proposal –

- Completed Proposal Form.
- Completed Attachment A – Specifications.

Failure to provide all requested information may result in the rejection of your proposal.

## 3.0 **Contact Information**

Please contact the following if clarification is needed -

### **Technical Specifications / Viewing Equipment**

Andy Kiefer

Land Conservation Dept

(920) 574-7539

[Andy.Kiefer@outagamie.org](mailto:Andy.Kiefer@outagamie.org)

### **Purchasing Policy Information**

Nicole Schoultz

Outagamie County, Procurement Coordinator

(920) 832-6083

[Nicole.Schoultz@Outagamie.org](mailto:Nicole.Schoultz@Outagamie.org)

## 4.0 **Clarification and/or Revisions to the Specifications and Requirements**

Proposer must examine the RFP documents carefully and before submitting a Proposal may request from the County's contact person(s) additional information or clarification. A Proposer's failure to request additional information or clarification shall preclude the Proposer from subsequently claiming any ambiguity, inconsistency, or error.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the Proposal due date. Proposers should rely only on the representations, statements or explanations that are contained in this RFP and the written addendum to this RFP. Where there appears to be a conflict between the RFP and any addendum issued, the last addendum issued will prevail.

It is the Proposer's responsibility to assure receipt of all addenda. Outagamie County will post any updates online at [www.outagamie.org](http://www.outagamie.org) then Bids & Proposals. Upon posting, such addenda

shall become part of the RFP and binding on Proposer(s).

#### 5.0 **County Reservation**

Outagamie County reserves the right to accept or reject, any or all proposals, in whole or in part, as deemed in the best interest of the County.

- a. This proposal request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this request.
- b. The proposals will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The proposer shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this proposal and to reject any and all proposals received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any proposal.
- g. Outagamie County reserves the right to select elements from different individual proposals and combine and consolidate them in any way deemed to be in the best interest of Outagamie County.

#### 6.0 **Closing Date**

Proposals will be received up to 1:00 p.m. CT on March 14 2024.

#### 7.0 **Proposal Submittal Address**

Email proposal to Nicole [Schoultz@outagamie.org](mailto:Schoultz@outagamie.org)

#### 8.0 **Taxes**

Outagamie County is exempt from Federal Excise Tax (39-6005724), Wisconsin Sales Tax (ES 41005).

#### 9.0 **Method of Procurement**

The method for this procurement is competitive proposal, pursuant to Chapter 22 of the Outagamie County Code of Ordinances. After submission of the written proposal, qualified proposers may be requested to make an oral presentation to a committee responsible for making final recommendations. The process allows for confidential clarifications, negotiations and revisions.

10.0 **Venue**

This agreement will be governed and construed according to the laws of the State of Wisconsin. This agreement is performable in Outagamie County.

11.0 **Status of Proposal**

Upon award, proposals will be considered public record and details will be posted online. Information on status could be obtained from Outagamie County's web site [www.outagamie.org](http://www.outagamie.org) than **Status of Bids/Proposals**.

**OUTAGAMIE COUNTY PROPOSAL FORM**  
**Bazooka Update**

Proposals Due: March 14, 2024 – 1:00 PM

Email Proposal To: [Nicole.Schultz@outagamie.org](mailto:Nicole.Schultz@outagamie.org)

Lump Sum Cost of Upgrades \$ \_\_\_\_\_

Optional Prices (priced per option)

Option A \$ \_\_\_\_\_

Option B \$ \_\_\_\_\_

Option C \$ \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_