

OUTAGAMIE COUNTY
REQUEST FOR BID
FOR
BASEBALL FIELD CONSTRUCTION
AT
PLAMANN PARK

Due Date: February 14, 2024 – 1:00 PM CT

1.0 **Scope of Work**

Outagamie County is requesting bids for the construction of a new 250' baseball field east of the existing baseball fields at Plamann Park. Work consists of mobilization, demolition, erosion control, earthwork, stormwater utilities, conduit installation, concrete flatwork and foundations, infield mix, bases, fencing, netting backstop system and foundations, foul poles and foundations, sodding, seeding, turf maintenance, and site restoration.

Plamann Park is located at 1375 E Broadway Dr in Appleton.

We are requesting the lump sum base bid and four alternates. Alternates are as follows:

- Alternate No. 1: 24'H Chain Link Backstop
(In lieu of 3.5'H chain link fence & 30'H backstop netting system)
- Alternate No. 2: Posts sized for windscreen
- Alternate No. 3: Fence cap
- Alternate No. 4: 20' x 10' dugout roof structure

The price per alternate is just for the specific alternate, to add to the lump sum bid amount.

Reference the following Project Manual for drawings and specifications regarding the project scope:

- Project Specifications dated January 22, 2024 (130 pages)
- Drawings dated January 16, 2024 (7 pages)

2.0 **Timeframe for Completion**

A contract will be issued by end of day March 8th. Substantial completion shall be by 2:00 pm CT September 16, 2024. Failure to achieve substantial completion by that time will result in a \$250.00 per calendar day liquidated damages penalty.

3.0 **AIA Document**

AIA A101-2017, as modified by Owner and associated general conditions (A201-2017) will be the only contract that is used, without changes.

4.0 **Insurance and Indemnification**

See Attachment A for the requirements of the awarded bidder. This form must be completed and returned with your bid. However, only the awarded contractor will need to supply their Certificate of Insurance.

5.0 **Bid and Performance Bond**

Each bid submitted must be accompanied by a bid bond prepared on the surety's standard form duly executed by the bidder as principal and having as surety thereon a surety company licensed in the State of Wisconsin, in the amount of five percent (5%) of your total bid price, payable to the owner as a guarantee that if the bid is accepted, the successful bidder will execute and file with the owner within ten (10) days from the date the lowest responsible bidders bid is accepted, the required insurance certificate, a performance bond and a labor and material payment bond, for the faithful performance of this project, and for the complete payment of all persons either performing labor or

furnishing materials for the completion of this project. If the bidder fails to file such certificate and bonds within ten (10) days from the acceptance, the bid security shall be forfeited to the owner as liquidated damages. Attorney's-in-fact who sign bid bonds, performance bonds, labor and material payment bonds must file with each bond a certified and currently dated copy of their power of attorney. **Failure to submit a bid bond will result in the rejection of your bid.**

The awarded contractor will be required to obtain a performance and payment bond equal to the contract sum.

6.0 **References**

Provide three references of similar scope. Include company name, contact name and contact information.

7.0 Contact Information

Bidding Policy & Procedure Information

Nicole Schoultz
Procurement Coordinator, Outagamie County
(920) 832-6083
Nicole.Schoultz@outagamie.org

Technical Information

John V. Kneer, PLA, ASLA
Rettler Corporation, President
(715) 341-2633
jkneer@rettler.com

8.0 **Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the documents carefully and before submitting a Bid, may request additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County is relying on the bidder to provide its professional (experience and expertise with regard to industry standards for the project being bid). If bidder believes specifications are not within industry standards, bidder must bring its objection or concern to the County's attention.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the Bid due date, such responses will be published on the County's website for all bidders to view. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at www.outagamie.org then Bids / Proposals. In addition, Bidder(s) may

inspect the documents in the County's Purchasing Department. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

9.0 **County Reservation**

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bid shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid

10.0 **Closing Date**

Outagamie County will receive sealed bids up to 1:00 p.m. CT February 14, 2024. Late bids will not be accepted.

Deliver or mail bids to -
Outagamie County Purchasing
Attn: Nicole Schoultz
320 S Walnut St
Appleton, WI 54911

The sealed envelope containing your bidder shall show the name of the bidder and must be clearly marked "**Bid – Baseball Diamond**". Any bid or unsolicited amendments to a bid received after the closing date and time will not be considered.

Bids will be publically read at 1:00pm in the purchasing area.

11.0 **Fax or Email of Bids**

Fax or email bids are not acceptable.

12.0 **Method of Procurement**

The method for this procurement is competitive sealed bid, pursuant to §66.0901 and Chapter 22 and 50 of the Outagamie County Code of Ordinances.

13.0 **Taxes**

Effective January 1, 2016 all materials used on this project is tax-exempt under Wisconsin State Statute 77.54(9m).

OUTAGAMIE COUNTY BID FORM
BASEBALL DIAMOND AT PLAMANN PARK
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Bid Due: February 14, 2024 - 1:00 p.m. CT

Send/Deliver Bids To: Outagamie County Government Center
Attn: Purchasing – Nicole Schoultz
320 S Walnut St
Appleton, WI 54911

Base Bid	\$ _____
Written _____ Dollars and _____ Cents	

Include Bid Bond, Attachment A, & References with your Bid

Acknowledgement of Addendum

Addendum _____ Date Issued _____

Addendum _____ Date Issued _____

Firm Name: _____

Authorized Signature: _____

Name/Date: _____

Title: _____

Address: _____

Telephone: _____

E-mail: _____

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BASEBALL DIAMOND AT PLAMANN PARK
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Alternate #1: 24'H Chain Link Backstop (in lieu of 3.5'H chain link fence & 30'H backstop net)

\$ _____ DEDUCT

Alternate #2: Posts sized for windscreen

\$ _____

Alternate #3: Fence cap

\$ _____

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\$ _____