

**OUTAGAMIE COUNTY**  
**REQUEST FOR BID**  
**FOR**  
**LANDFILL CONSTRUCTION**  
**FOR THE**  
**DEPARTMENT OF RECYCLING & SOLID WASTE**

**Due Date: April 17, 2024 – 1:00 p.m. CT**

**Pre-Bid Meeting (not mandatory) April 3<sup>rd</sup> at 1:30 p.m. (See Section 3.0)**

## 1.0 **Introduction and Background**

The Outagamie County Department of Recycling and Solid Waste is seeking bids from qualified contractors for construction of a 20.4 acre composite lined, municipal solid waste landfill and leachate collection system. Additional infrastructure, including paved and gravel roads, a 40,000 gallon underground storage tank and powered gates are included. The Landfill is located at 1419 Holland Rd in Appleton, WI.

## 2.0 **Scope of Work**

The scope of work is per the specifications developed by SCS Engineers. Reference the following for the scope –

- Technical Specifications Project #25223132.02 titled Phase 1 Construction Outagamie County Northwest Landfill (157 pages)
- Construction Drawings, Phase 1 Liner Construction Outagamie County Northwest Landfill dated February, 2024 (30 pages)

Also reference the following related to the project:

- Soil Boring Log Information from drilling on 8/14/2017 (26 pages)

## 3.0 **Site Visit**

There will be one pre-bid meeting (not mandatory) on April 3, 2024 at 1:30 p.m. All contractors shall meet at the Department of Solid Waste located at 1419 Holland Rd in Appleton, WI.

## 4.0 **Contract Completion & Liquidated Damages**

The anticipated start date of the project will be shortly after contract signing. The substantial completion date shall be by September 1, 2025. Reference the Technical Specifications Section 1.5 (Work Sequence) as some work shall be completed in 2024 and some work in 2025.

If the awarded Contractor does not achieve substantial completion by September 1, 2025 liquidated damages, which will be equal to Ten Thousand Dollars (\$10,000.00) per calendar day will be payable to Outagamie County.

A contract will be issued by end of day May 8<sup>th</sup>.

## 5.0 **Bid and Performance Bond**

Each bid submitted must be accompanied by a bid bond prepared on the surety's standard form duly executed by the bidder as principal and having as surety thereon a surety company licensed in the State of Wisconsin, in the amount of five percent (5%) of your total bid price, payable to the owner as a guarantee that if the bid is accepted, the successful bidder will execute and file with the owner within ten (10) business days from the date the lowest responsible bidders bid is accepted, the required insurance certificate, a performance bond and a labor and material payment bond, for the faithful performance of this project, and for the complete payment of all persons either performing labor or furnishing materials for the completion of this project. If the bidder fails to file such certificate and bonds within ten (10) days from the acceptance, the bid security shall be forfeited to the owner as liquidated damages. If you submit more than one bid, you need only to submit one bid bond in the amount of five percent (5%) of your highest bid price.

Attorney's-in-fact who sign bid bonds, performance bonds, labor and material payment bonds must file with each bond a certified and currently dated copy of their power of attorney. **Failure to submit a bid bond will result in the rejection of your bid.**

The awarded contractor will be required to obtain a performance and payment bond equal to the contract sum.

**6.0 Tax Exemption - Materials**

Effective January 1, 2016 all materials used on this project are tax-exempt under Wisconsin State Statute 77.54(9m).

**7.0 AIA Document**

AIA Document A101-2007 with owner revisions and the associated general conditions will be the only contract which is used, without further modification.

**8.0 Insurance and Indemnification**

See Attachment A for the requirements of the awarded bidder. This form must be completed and returned with your bid. However, only the awarded contractor will need to supply their Certificate of Insurance.

**9.0 Bid Submittal**

Include the following –

Bid Form

Unit Price Bid Schedule 00 41 43

00 11 53 Statement of Bidder's Qualifications

Equipment and Labor Rates Schedule 00 41 46

Bid Bond

Completed Attachment A as referenced in Section 8.0

**10.0 Contact Information**

All requests for further information should be directed as follows:

**Technical Information**

Marty Sturzl PE, Senior Project Advisor

SCS Engineers

(920) 619-1978

[MSturzl@scsengineers.com](mailto:MSturzl@scsengineers.com)

**Site Information**

Gregory Parins

Director, Dept of Recycling and Solid Waste

(920) 832-5004

[Gregory.Parins@outagamie.org](mailto:Gregory.Parins@outagamie.org)

**Bidding Procedure & Award Information**

Nicole Schoultz

Procurement Coordinator, Outagamie County

(920) 832-6083

**11.0 Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the documents carefully and before submitting a Bid, may request additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County is relying on the bidder to provide its professional (experience and expertise with regard to industry standards for the project being bid). If bidder believes specifications are not within industry standards, bidder must bring its objection or concern to the County's attention.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the Bid due date, such responses will be published on the County's website for all bidders to view. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at [www.outagamie.org](http://www.outagamie.org) then Bids / Proposals. In addition, Bidder(s) may inspect the documents in the County's Purchasing Department. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

**12.0 County Reservation**

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

**13.0 Closing Date**

Outagamie County will receive sealed bids up to 1:00 p.m. CT April 17, 2024. Late bids will not be accepted.

Deliver or send bids to –

Outagamie County Purchasing

Attn: Nicole Schoultz

320 S Walnut St

Appleton, WI 54911

The sealed envelope containing your bidder shall show the name of the bidder and must be clearly marked "**Bid – Landfill Construction**". Any bid or unsolicited amendments to a bid received after the closing date and time will not be considered.

Bids will be publically read at 1:05 PM CT April 17<sup>th</sup>.

**14.0 Facsimile or Email of Bids**

Facsimile or email bids are not acceptable.

**15.0 Method of Procurement**

The method for this procurement is competitive sealed bid, pursuant to §66.0901 and Chapter 22 and 50 of the Outagamie County Code of Ordinances.

**OUTAGAMIE COUNTY BID FORM  
LANDFILL CONSTRUCTION**

**Bid Due:** April 17, 2024 1:00 p.m. CT

**Mail / Delivery Bids To:** Outagamie County Purchasing  
Attn: Nicole Schoultz  
320 S Walnut St  
Appleton, WI 54911

**Include all information as requested in Section 9.0**

Acknowledgement of Addendum(s)

Addendum \_\_\_\_\_ Date Issued \_\_\_\_\_

Addendum \_\_\_\_\_ Date Issued \_\_\_\_\_

Addendum \_\_\_\_\_ Date Issued \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_