

Attachment B

Laundry Management Service

1.0 Background

As part of this solicitation the provider must provide in-house laundry management services.

In 2024 12,700 loads of laundry were done. A load includes washing and drying.

2.0 Qualifications

To be considered for award of this contract, the following minimum qualifications must be met **and fully outlined and explained in your proposal** –

- Firm must be experienced in the area of laundry management services within correctional facilities.
- Firm must have previous experience with proven effectiveness in the installation and maintenance of high quality laundry services in similar size facilities.
- Firm must have a central office that is capable of providing satisfactory provisions of services to the onsite operations.
- Must have the ability to possess and maintain all required licenses, permits or certificates as required by law.
- To operate as an Independent Vendor in a cost-effective manner with the reporting and accountability to the Sheriff or his designee.
- To adhere to the policies and procedures of the Sheriff's Department.

In addition, a successful background will be performed on the awarded firm's employees involved with onsite operations. The background check will be performed by the County, at no cost to the vendor. All contracted on-site employees will be at the discretion of the Sheriff's Department.

3.0 Scope of Work

The awarded firm will be expected to provide the following services as part of the laundry management program –

Specifications

- Laundering is to include washing, drying and folding as normally required in a quality laundry services.
- Only non-allergic soaps, detergents, bleaches or other chemicals may be used in cleaning the items (which is provided by the firm). We also prefer the use of environmentally friendly products. State in your proposal if you are not using eco-friendly.

- The County and vendor will agree to the laundry exchange schedule for each Pod.
- The County and vendor will agree upon hours of operation.
- Inmate labor shall be utilized. The number of inmate workers will be agreed upon by the County and vendor. The awarded vendor shall be responsible for supervising the inmate labor. Inmate compensation will be paid by the County.

Equipment and Supplies

- The vendor shall purchase and pay for all supplies, commodities and chemicals used in the laundry operation.
- The County shall supply all laundry equipment.
- The vendor shall take all reasonable measures necessary to assure the County that its equipment is being properly used and maintained.
- The vendor will be responsible for repair or replacement of damaged equipment due to negligence of their employees.
- The County shall provide all repairs, maintenance and replacement of the laundry equipment.
- The County shall supply all utilities relating to the laundry service operation.
- All contraband found in laundry items, including markings such as “gang tags” shall be reported to the Jail Administrator.
- The County will replace items as they are worn or deemed no longer usable, as well as the initial purchase of all laundered items.

4.0 Proposal Submittal

Pricing for laundry management shall be included with the food service, price-per-meal.