

Pre-Design Services
Vendor Questions & Answers
January 8, 2025

1. To what extent are LEED points to be documented for the pre-design report?
We are requesting at a very high level, if any. We wanted the pre-design firms to know it was our intent when time for final design, to have it be designed to LEED Silver.
2. Provide any existing sustainability standards already in place.
No current sustainability standards. Hoping to develop a future sustainability plan so please design to industry best practices at this time.
3. Is the County providing a survey showing the locations of existing utilities so the A/E firm can layout the utilities for the project?
Firm to provide. Excel Underground has provided private utility location in the past and is familiar with the site.
4. Will the County provide baseline data, such as surveys or utility maps, to inform the preliminary site plans?
See Question 3
5. Are there existing environmental studies or reports for the proposed site? If not, will the selected firm be required to procure them?
No studies existing for the proposed site. No environmental study necessary. Site work including civil and wetland delineation will need to be included.
6. The request has a desire to mirror a design complementary to The Hillside. Would that be a material and tectonic complementary to The Hillside? For example, would a new design with a material palette complementary to The Hillside be acceptable?
Yes.
7. Could we have access to the The Hillside for a brief walk-through?
Yes, please contact the Parks Department at 920-832-4791 to arrange a tour of The Hillside.
8. What is the anticipated amount of staff for the initial project proposed?
We are looking for the firms to propose the staffing levels they feel are adequate for project completion.
9. The deliverables state “detailed drawings showing site and civil work”. Are the drawings to be completed to a level beyond SD?
No.
10. Clarify anticipated budget range for pre-design.
We do not have a set dollar amount for the pre-design services.
11. Is there a timeframe?
We are asking firms to provide their timeframe for completion in their proposal. While we would like to have completed quickly, we do not want to rush the process.