

OUTAGAMIE COUNTY
MULTI-SPORT COURTS AND BASEBALL FIELD UPGRADES
AT
PLAMANN PARK

Due Date: July 29, 2025 – 1:00 p.m. CT

1.0 **Overview & Scope of Service**

Outagamie County is seeking bids for the construction of a multi-sport courts within Plamann Park. Additionally, we are seeking alternate pricing which includes upgrades to the baseball field within Plamann Park. Plamann Park is located at 1375 E Broadway Dr in Appleton.

Scope of Service

Provide all labor and materials needed to complete scope of work as outlined in the following:

- Project Specifications per Rettler Corporation Project #23.045 dated June 2025 (252 pages).
- Construction Drawings per Rettler Corporation plans titled "Outagamie County Plamann Park Multi-Sport Courts Project" (17 pages).

Project will be a lump sum base bid and have 5 alternates which are all deductions.

2.0 **Completion and Liquidated Damages**

A contract will be issued no later than end of day August 15, 2025.

The awarded contractor must achieve substantial completion of the project by 3:00 pm CT May 15, 2026. Failure to complete the project by May 15, 2026 will result in a \$250.00 per calendar day liquidated damages penalty.

The Contractor could complete the project in stages and do the majority of the work in 2025 and complete site restoration in 2026.

3.0 **Site Visit**

There will not be a formal site tour. Contractors could tour the site at their convenience from sunrise to sunset daily. If Contractors have any questions about the site, reach out to Justin Schumacher, Parks Director (contact information in Section 8.0).

4.0 **Contract**

AIA A101-2017, as modified by Owner and the associated General Conditions, AIA A201-2017, as modified by Owner will be the only contract that is used, without additional changes.

5.0 **Insurance, Indemnification & Responsible Bidder**

The awarded bidder must comply with the requirements set forth in Attachment A. Complete and return Attachment A with your bid, however the Certificate of Insurance is only required form the awarded bidder.

6.0 **Bid and Performance Bond**

Each bid submitted must be accompanied by a bid bond prepared on the surety's standard form duly executed by the bidder as principal and having as surety thereon a surety company licensed in the State of Wisconsin, in the amount of five percent (5%) of your total bid price, payable to the owner as a guarantee that if the bid is accepted, the successful bidder will execute and file with the owner within ten (10) days from the date the lowest responsible bidders bid is accepted, the required insurance certificate, a performance bond and a labor and material payment bond, for the faithful performance of

this project, and for the complete payment of all persons either performing labor or furnishing materials for the completion of this project. If the bidder fails to file such certificate and bonds within ten (10) days from the acceptance, the bid security shall be forfeited to the owner as liquidated damages. Attorney's-in-fact who sign bid bonds, performance bonds, labor and material payment bonds must file with each bond a certified and currently dated copy of their power of attorney. **Failure to submit a bid bond will result in the rejection of your bid.**

In the event the successful bidder is unable or unwilling to perform pursuant to the terms and conditions of its accepted bid, Outagamie County will cause the forfeiture of the full amount of the bond. Cashier/Certified checks will not be acceptable for a bid bond.

The awarded firm will be required to obtain a performance and payment bond equal to the contract sum.

7.0 **References**

Provide a minimum of three and maximum of five references for similar projects. Include the project description, size, date of completion and location (customer name, city and state). Also provide the contact name, phone number and email address. Failure to provide may result in the rejection of your bid.

8.0 **Contact Information**

Technical Information

Daniel Von Ebers, PE
Rettler Corporation
(715) 341-2633
dvonebers@rettler.com

Site Information

Justin Schumacher
Parks Director
(920) 841-5040
justin.schumacher@outagamie.org

Purchasing & Contract Information

Nicole Schoultz
Procurement Coordinator, Outagamie County
(920) 832-6083
Nicole.Schoultz@outagamie.org

9.0 **Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the documents carefully and before submitting a Bid, may request from the County's contact person(s) additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County is relying on the bidder to provide its professional (experience and expertise with regard to industry standards for the project being bid). If bidder believes

specifications are not within industry standards, bidder must bring its objection or concern to the County's attention.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in a written addendum prior to the Bid due date. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at www.outagamie.org then Bids / Proposals. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

Any questions that come up and require additional information will be posted online at www.outagamie.org then Bids / Proposals.

10.0 **County Reservation**

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

11.0 **Closing Date**

Outagamie County will receive sealed bids up to 1:00 p.m. CT July 29, 2025. Late bids will not be accepted.

Send bids using a commercial carrier or USPS to –

Outagamie County Purchasing
Attn: Nicole Schoultz
320 S Walnut St
Appleton, WI 54911

Hand delivery of bids:

Bids that are hand delivered must be deposited in the secure bid deposit box. This secure box is located inside the Door #1 entrance of the County Government Center located at 320 S Walnut St in Appleton. Box is located on the far or east side of the Door #1 entry vestibule. The secure bid deposit box is accessible Monday – Friday (excluding County observed holidays) from 7:30am – 5:00pm. Since this secure box is under 24x7 video surveillance, no bid receipt will be given.

The sealed envelope containing your bid shall show the name of the bidder and must be clearly marked "**Bid –Multi-Sport Courts**". Any bid or unsolicited amendments to a bid received after the closing date and time will not be considered.

Bids will be publically read at 1:00 pm on July 29th inside the Door #1 entrance of the County Government Center.

12.0 Method of Procurement

The method for this procurement is competitive sealed bid, pursuant to §66.0901 and Chapter 22 and 50 of the Outagamie County Code of Ordinances.

13.0 Taxes

Effective January 1, 2016 all materials used on this project is tax-exempt under Wisconsin State Statute 77.54(9m).

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Multi-Sport Courts and Baseball Field Upgrades
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Bid Dues: July 29, 2025- 1:00 p.m. CT

Deliver Bids To: Outagamie County
Attn: Nicole Schoultz, Purchasing
320 S Walnut St
Appleton, WI 54911
If hand delivering, see note in Section 11.0

Lump Sum Bid \$ _____
<i>Written:</i> _____ Dollars and _____ Cents

Include Bid Bond, Completed Attachment A and References

Acknowledgement of Addendum(s)

Addendum _____ Date Issued _____

Addendum _____ Date Issued _____

Firm Name: _____

Authorized Signature: _____

Print name: _____

Title/Date: _____

Address: _____

Telephone: _____

E-mail: _____

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Bid Alternates

All alternates shall be a deduction from the base bid

Alternate #1 \$ _____

Alternate #2 \$ _____

Alternate #3 \$ _____

Alternate #4 \$ _____

Alternate # \$ _____