

OUTAGAMIE COUNTY

REQUEST FOR BID

FOR

AIRCRAFT TUG

FOR

APPLETON INTERNATIONAL AIRPORT

DUE BY: April 9, 2026 – 2:00 pm CT

1.0 **Specifications**

Outagamie County is requesting bids for one aircraft tug for use at Appleton International Airport. The unit must be in new, un-used, un-demoed condition.

Unit Specifications

Manufacturer: TowFLEXX

Model: TF5

Additional Upgrades to Tug

Gulfstream torque link adapter (for use with G500 aircraft)

Factory installed LiDAR controlled Nosewheel Protection System (NPS)

LiDAR system includes:

HD LiDAR sensor

Rugged industrial computer on NVIDIA Xavier basis

Tablet for software control

Prepared for future assistance systems

The specifications referenced require the doing of all things necessary, proper for, or incidental to the furnishing of said unit. All items of design and equipment not listed in these specifications, but involved in carrying out their intent, are required to be furnished by the vendor, the same as if these items were specifically mentioned and described in these specifications. Manufacturer's standard equipment on all components of unit shall be included with this bid even though they may not be formally called out in these specifications.

The fact that we may specify a manufacturer and model is not meant to limit acceptable units; rather it is a means to establish a minimum level of acceptable quality. You may bid any manufacturer and model as long as the tug is equal to or exceed the required specifications. Outagamie County will be the sole judge of equivalency.

If a unit bid is different than the TowFLEXX, the vendor must include detailed specifications and information on the unit bid. The vendor must also provide a comparison of the various specifications of the unit specified vs bid. For example information such as "The towing capacity on the specified unit is 132,000 pounds, the towing capacity on the unit bid is _____" should accompany all specifications. Failure to provide this comparison will result in the rejection of your bid.

The bidder must be an authorized dealer for the brand tug bid and the unit must come with a full manufacturer's warranty.

Delivery

Pricing must include delivery to Appleton Flight Center at N259 Ares Dr in Appleton, WI. A certified trainer must provide on-site commissioning, training and onboarding of the unit.

2.0 **Bid Submittal and Requirements**

- Completed Bid Form.
- Deviation from requested specifications.
- Brochure / sales literature on the exact unit you are bidding if different than the TowFLEXX unit specified. If you are providing information on a product line, clearly note on the literature which line you are bidding.
- Pricing on your standard quote form which references the unit and features.

Failure to provide all requested information may result in the rejection of your bid.

3.0 **Contact Information**

Purchasing Policy & Procedure Information

Nicole Schoultz

Outagamie County, Procurement Coordinator

(920) 832-6083

Nicole.Schoultz@Outagamie.org

4.0 **Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the RFP documents carefully and before submitting a bid may request from the County's contact person(s) additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the due date. Bidders should rely only on the representations, statements or explanations that are contained in this RFP and the written addendum to this RFB. Where there appears to be a conflict between the RFP and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. Outagamie County will post any updates online at www.outagamie.gov then Bids & Proposals. Upon posting, such addenda shall become part of the RFP and binding on Bidder(s).

5.0 **County Reservation**

- a. This request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a bid in response to this request.
- b. The bids will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The bidder shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval.

from Outagamie County.

- e. Outagamie County has the sole discretion and reserves the right to cancel this request and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.
- g. Outagamie County reserves the right to select elements from different individual bids and combine and consolidate them in any way deemed to be in the best interest of Outagamie County.

6.0 Closing Date

Bids will be received up to 2:00 pm CT, April 9, 2026.

7.0 Submittal

Email bids to: Nicole.Schoultz@outagamie.org

8.0 Taxes

Outagamie County is exempt from Federal Excise Tax (39-6005724), Wisconsin Sales Tax (ES 41005), but if there is a tax, such as local or county, it must be shown in the bid.

9.0 Method of Procurement

The method for this procurement is pursuant to Chapter 22 of the Outagamie County Code of Ordinances.

10.0 Venue

This agreement will be governed and construed according to the laws of the State of Wisconsin. This agreement is performable in Outagamie County.

11.0 Status of Bid

Upon award, bids will be considered public record and details will be posted online. Information on status could be obtained from Outagamie County's web site www.outagamie.gov than **Status of Bids/Proposals**.

OUTAGAMIE COUNTY BID FORM

Aircraft Tug

Bids Due: April 9, 2026 -- 2:00 CT

Email Bid To: Nicole.Schoultz@outagamie.org

Unit Bid _____

Lump Sum Cost \$ _____

Delivery will be _____ calendar days after receipt of Purchase Order.

Include all information as requested in Section 2.0

Firm Name: _____

Authorized Signature: _____

Printed Name / Title: _____

Date: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-mail: _____