

OUTAGAMIE COUNTY
REQUEST FOR BID
FOR
HORTONIA TRUCK SCALE
FOR THE
HIGHWAY DEPARTMENT

Due Date: July 28, 2026 – 1:00 p.m. CT

1.0 Overview

Outagamie County requests sealed bids from qualified vendors for the installation, testing, and commissioning of a new 90 Ton capacity automated truck scale to serve the County's new Hortonia highway facility located at W9590 Givens Rd in the Town of Hortonia, Outagamie County, WI. All work shall comply with applicable federal, state, and local requirements.

The County is contracting with IC Construction Company (general contractor) to build a new highway garage and perform associated site work at this location. Site work and building construction is anticipated to begin in July 2026 with an anticipated completion by August 2027. The awarded truck scale supplier shall work with the Owner and construction general contractor to coordinate the installation of the truck scale system with the new building construction and associated site work. Outagamie County is looking for the installation of a turnkey truck scale to include all required work necessary for the system to be functional upon completion of the installation, including Owner training.

Reference the following attached document showing building construction and sitework plans, including the proposed location for the proposed truck scale system:

- Project Specifications and Construction Drawings per Excel Engineering's plan set dated March 31, 2026 (118 pages)

2.0 Scope of Work

The awarded vendor shall furnish all labor, materials, equipment, testing, and services to deliver a fully-functioning truck scaling system, including physical truck scale and necessary infrastructure (load cells, concrete deck, rub rails, remote display/indicator, readout screen, etc.) and all necessary and required appurtenances required for a complete and fully operational installation.

The truck scale vendor shall provide all labor, materials, equipment, electrical connections, and coordination with the Owner and general contractor necessary to complete the scope of work as further detailed below:

- Submit the following to Excel Engineering and the general contractor for initial review:
 - Complete system drawings (shop drawings), together with detailed specifications and data covering materials, parts, monitoring devices, and accessories forming a part of the equipment furnished. Drawings shall cover all component and detailed information necessary to confirm the intent of the system design.
 - The shop drawings shall further depict all equipment sizes, electrical connections, framing and load cell details, concrete deck details, and footings and foundation details, at a minimum.

- Provide a new truck scale meeting the following requirements:
 - Required configuration: 40-ft x 11-ft above-ground truck scale
 - Load capacity:
 - 90,000 LB (45 Ton) concentrated load capacity
 - 180,000 LB (90 Ton) overall capacity
 - Load cells: total of six (6) load cells rated at 66,000 LB/each
 - Load bearing components are required to be made of stainless steel parts
 - Transcore reader along with all software necessary to operate
 - 10-inch thick reinforced composite concrete deck
 - Single-rub accessory rails, safety yellow in color
 - 10'-0" pole for card reader and remote display
 - Weight indicator to be located in the main office (112)
 - Provide pricing option for a printer located at the truck scale
 - Generate transactions reports from indicator
 - Miscellaneous items
 - The general contractor (or supporting subcontractor) shall be responsible for providing the foundation and power to scale housing for weight indicator and at exterior remote display as depicted on Excel's drawings.
 - The scale vendor shall be responsible for performing field quality control testing as recommended by scale manufacturer.
 - Clean surfaces, if necessary, prior to final acceptance by Owner (i.e. touch up paint damage, scratches, and blemishes with matching paint provided from manufacturer).
 - Training
 - Provide demonstration and training session for Owner's representatives covering operations and maintenance of truck scale prior to final acceptance.
 - Warranty
 - Furnish a 25-year standard manufacturer's warranty on load cells, five (5) year on weigh bridge and scale electronics parts warranty from the date of substantial completion.

3.0 Site Restrictions

The site will be an active construction site during the installation of the truck scale. The scale vendor shall coordinate installation and work with the Owner and general contractor to coordinate with building and site construction activities. The truck scale installer shall follow all onsite safety requirements as required by the general contractor.

4.0 Site Visit

There will not be a formal site tour as the site is currently a vacant lot. Contractors may contact Aaron Kutz (contact information in Section 10.0) to schedule a site tour.

5.0 Completion

A contract will be issued by end of day on August 6, 2026. The truck scale vendor shall work jointly with the Owner and general contractor to coordinate scale installation consistent with construction activities. Shop drawings for all underground and foundation work shall be submitted by September 15, 2026, in order to allow for completion of these components in 2026. All remaining work shall be completed in order to get an operating scale system in place no later than 3:00 PM CT June 1, 2027. Failure to submit shop drawings by September 15, 2026 and/or achieve substantial completion by June 1, 2027, will result in \$100 per calendar day in liquidated damages.

6.0 Contract, Insurance and Indemnification

AIA A101-2017, as modified by Owner and associated general conditions (A201-2017) will be the only contract that is used, without modifications.

7.0 Indemnification, Responsible Bidder & Insurance

The awarded bidder must comply with the requirements set forth in Attachment A. Complete and return Attachment A with your bid, however the Certificate of Insurance is only required from the awarded bidder.

8.0 Bid and Performance Bond

Each bid submitted must be accompanied by a bid bond prepared on the surety's standard form duly executed by the bidder as principal and having as surety thereon a surety company licensed in the State of Wisconsin, in the amount of five percent (5%) of your total bid price, payable to the owner as a guarantee that if the bid is accepted, the successful bidder will execute and file with the owner within ten (10) days from the date the lowest responsible bidders bid is accepted, the required insurance certificate, a performance bond and a labor and material payment bond, for the faithful performance of this project, and for the complete payment of all persons either performing labor or furnishing materials for the completion of this project. If the bidder fails to file such certificate and bonds within ten (10) days from the acceptance, the bid security shall be forfeited to the owner as liquidated damages. Attorneys-in-fact who sign bid bonds, performance bonds, labor and material payment bonds must file with each bond a certified and currently dated copy of their power of attorney. **Failure to submit a bid bond will result in the rejection of your bid.**

In the event the successful bidder is unable or unwilling to perform pursuant to the terms and conditions of its accepted bid, Outagamie County, may at its discretion, cause the forfeiture of the full amount of the bond. Cashier/Certified checks will not be acceptable for a bid bond.

The awarded contractor will be required to obtain a performance and payment bond equal to the contract sum.

9.0 References

Include a minimum of three (3) and a maximum of five (5) references for similar projects your company has completed in the past five years. Include company name and location and contact name and phone number.

10.0 Contact Information

All requests for further information should be directed as follows:

Site Information

Aaron Kutz
Fleet & Facilities Superintendent
Aaron.Kutz@outagamie.org
920-832-5380

Bidding & Purchasing Information

Nicole Schoultz
Procurement Coordinator
(920) 832-6083
Nicole.Schoultz@outagamie.org

11.0 Clarification and/or Revisions to the Specifications and Requirements

Bidder must examine the documents carefully and before submitting a Bid, may request from the County's contact person(s) additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County is relying on the bidder to provide its professional (experience and expertise regarding industry standards for the project being bid). If bidder believes specifications are not within industry standards, bidder must bring its objection or concern to the County's attention.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in a written addendum prior to the Bid due date. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at www.outagamie.gov then Bids / Proposals. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

Any questions that come up and require additional information will be posted online at www.outagamie.gov then Bids / Proposals.

12.0 County Reservation

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County to any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject all bids received prior to award, to waive any or all informalities and/or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

13.0 Closing Date

Outagamie County will receive sealed bids up to 1:00 p.m. CT on July 28, 2026. Late bids will not be accepted.

Send bids using a commercial carrier or USPS to –
Outagamie County Purchasing
Attn: Nicole Schoultz
320 S Walnut St
Appleton, WI 54911

Hand delivery of bids:

Bids that are hand delivered must be deposited in the secure bid deposit box. This secure box is located inside the Door #1 entrance of the County Government Center located at 320 S Walnut St in Appleton. Box is located on the far or east side of the Door #1 entry vestibule. The secure bid deposit box is accessible Monday – Friday (excluding County observed holidays) from 7:30am – 5:00pm. Since this secure box is under 24x7 video surveillance, no bid receipt will be given.

The sealed envelope containing your bidder shall show the name of the bidder and must be clearly marked "**Bid – Hortonia Truck Scale**". Any bid or unsolicited amendments to a bid received after the closing date and time will not be considered.

Bids will be publicly read at 1:00 p.m. on July 28th inside the Door #1 entrance of the County Government Center.

14.0 Facsimile or Email of Bids

Facsimile or email bids are not acceptable.

15.0 Method of Procurement

The method for this procurement is competitive sealed bid, pursuant to §66.0901 and Chapter 22 and 50 of the Outagamie County Code of Ordinances.

16.0 Taxes

Effective January 1, 2016, all materials used on this project are tax-exempt under Wisconsin State Statute 77.54(9m).

OUTAGAMIE COUNTY BID FORM
Hortonia Truck Scale

Bid Due: July 28, 2026 - 1:00 p.m. CT

Mail / Delivery Bids To: Outagamie County
Attn: Nicole Schoultz, Purchasing
320 S Walnut St
Appleton, WI 54911
If hand delivering, see note in Section 11.0

Truck Scale (Lump Sum Bid)	\$ _____
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Include: Bid Bond, References and Attachment A

Acknowledgement of Addendum(s)

Addendum _____ Date Issued _____

Addendum _____ Date Issued _____

Firm Name: _____

Authorized Signature: _____

Name/Title: _____

Date: _____

Address: _____

Telephone: _____

E-mail: _____