

**Schedule changes not received at least 48 hrs.
Prior to the event will NOT be accepted.**

ELECTRONIC MONITORING DEPT.

OUTAGAMIE COUNTY SHERIFF OFFICE
GPS/Work Release Center Inmate Employment Record



GPS/DRC (920) 832-2252

Email: GPSDesk@outagamie.org

Fax (920) 832-4929

Inmate Name: _____

Employer Name: _____ Street Address: _____

Telephone Number: _____ Fax: _____ City: _____ Zip: _____

Work address (if different than above): _____ City: _____

Supervisor's Name: _____ Signature _____

Employment Information: Employed: Full Time: _____ Part Time: _____ Rate of Pay: _____ Pay Date: _____
Actual number of paid hours for the week: _____ Paid: Weekly/ Bi-Weekly/ Other (explain _____) (circle)

Method of Transportation _____

Estimated time in minutes: (Circle one) 15 30 45 60

Scheduled work hours for the week of: _____ **through:** _____ (month/date/year)

	<i>Work Hours Scheduled</i>		<i>Depart Jail</i>	<i>Return Jail</i>
Day	Start Work (AM/PM)	End Work (AM/PM)	Time (AM/PM)	Time (AM/PM)
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
(**The employer may be contacted by an officer or accounting clerk to verify work hours)				

Note:

**Hours permitted to be released from the jail will be 12 hours per day/ up to 70 hours per week.
Including travel time.**

**This form must be returned faxed or Emailed to the Work Release Center NO
LATER THAN FRIDAY for the next work week.**