

RESOLUTION NO.: 109—2023-24

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 In accordance with Sec. 59.22, Wisconsin Statutes, as an Outagamie County elected
2 official, the County Clerk, County Treasurer and Register of Deeds can receive a salary
3 adjustment for the next term of office by passage of a resolution by the County Board
4 prior to the earliest time for filing nomination papers. The Legislative/Audit and Human
5 Resources Committee has reviewed the salary of the County Clerk, County Treasurer,
6 and Register of Deeds and recommends a one-time increase of \$12,939.80 for the County
7 Clerk and a one-time increase of \$10,537.80 for the County Treasurer and for the
8 Register of Deeds effective with the beginning of the 2025 term of office. Additionally,
9 the Legislative/Audit and Human Resources Committee recommends an annual 4%
10 increase for the County Clerk, County Treasurer, and Register of Deeds for years 2026,
11 2027, and 2028. All salary and fringe benefit adjustments will be included in the 2025
12 through 2028 proposed budgets.

13
14 NOW THEREFORE, the undersigned members of the Legislative/Audit and Human Resources
15 Committee recommend adoption of the following resolution.

16 BE IT RESOLVED, that the Outagamie County Board of Supervisors does hereby approve a
17 salary adjustment as noted on the attached fiscal note which by reference is made a part hereof, for the
18 Outagamie County Clerk, County Treasurer, and Register of Deeds effective with the beginning of the
19 2025 term of office as follows:

	2025 Salary	2026 Salary	2027 Salary	2028 Salary
20 County Clerk	\$92,996.80	\$96,717.00	\$100,586.60	\$104,609.00
21 County Treasurer	\$92,996.80	\$96,717.00	\$100,586.00	\$104,609.00
22 Register of Deeds	\$92,996.80	\$96,717.00	\$100,586.00	\$104,609.00

23
24
25 BE IT FURTHER RESOLVED, that the fringe benefit package for the Outagamie County Clerk,
26 County Treasurer and Register of Deeds shall continue, and

27

1 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
2 of this resolution to the Outagamie County Human Resources Director, the Outagamie County
3 Executive, the Outagamie County Finance Director, the Outagamie County Clerk, the Outagamie
4 County Treasurer, and the Outagamie County Register of Deeds.

5 Dated this ____ day of March 2024

6
7 Respectfully Submitted,

8
9 LEGISLATIVE/AUDIT & HUMAN RESOURCES
10 COMMITTEE

11
12
13
14 _____
15 Cathy Spears

14 _____
15 Sara MacDonald

16
17
18
19 _____
20 Ryan Ferguson

19 _____
20 Joe Santonato

21
22
23
24 _____
25 John Kostelny

26
27
28 Duly and officially adopted by the County Board on: _____
29

30
31 Signed: _____
32 Board Chairperson County Clerk

33
34
35 Approved: _____ Vetoed: _____
36

37
38 Signed: _____
39 County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. Subject: Elected officials salary and fringe benefit adjustment for 2025 through 2028. (County Clerk, Register of Deeds and Treasurer)

2. Description: This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Legislative Audit/HR committee is recommending a one-time increase for 2025 and a 4.0% annual increase for the three subsequent years of 2026 through 2028 for the following elected official positions within the County Clerk, County Treasurer, and Register of Deed's offices effective January 1, 2025. For the 2025 one-time payment increase, the County Clerk will receive \$12,939.80, the County Treasurer will receive \$10,537.80, and for the Register of Deeds will receive \$10,537.80. The annual 4.0% increases would be effective the years 2026 through 2028. See attached for the financial impact – All salary and fringe benefit adjustments will be included in the 2025 through 2028 proposed budgets.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None – 2025 Budget

- 3. Is the specific cost or revenue included in the current year's budget? yes () no (x) partially ()
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (x) n/a ()
- 5. Is the proposal to accept additional revenues only? yes () no (x)
- 6. Does this request modify/adjust the current year budget? yes (x) no ()
If no, skip to question 8 below

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	(DECREASE) AMOUNT
n/a			

Annual and Long-Term Impact

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes (x) no () n/a ()
- 9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost see attached
Annual Revenue 0

Fiscal Note Prepared by: Kay L Hamilton

For Financial Services purposes only	
Reviewed By: <i>Kay L Hamilton</i>	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below:
	Detail Expenditures Account Number Amount
Date: 2/29/2024	
Comments:	

ELECTED OFFICIALS SALARY ADJUSTMENT 2025 - 2028

COUNTY CLERK, COUNTY TREASURER & REGISTER OF DEEDS

POSITIONS	2024	2025	2025 DOLLAR	2025	2026	2026 DOLLAR	2026	2027	2027 DOLLAR	2027	2028	2028 DOLLAR	2028
	SALARY	INCREASE %	INCREASE	SALARY	INCREASE %	INCREASE	SALARY	INCREASE %	INCREASE	SALARY	INCREASE %	INCREASE	SALARY
SALARIES													
COUNTY CLERK	80,057.00	0.0%	12,939.80	92,996.80	4.0%	3,719.87	96,717.00	4.0%	3,868.68	100,586.00	4.0%	4,023.44	104,609.00
COUNTY TREASURER	82,459.00	0.0%	10,537.80	92,996.80	4.0%	3,719.87	96,717.00	4.0%	3,868.68	100,586.00	4.0%	4,023.44	104,609.00
REGISTER OF DEEDS	82,459.00	0.0%	10,537.80	92,996.80	4.0%	3,719.87	96,717.00	4.0%	3,868.68	100,586.00	4.0%	4,023.44	104,609.00
TOTAL	244,975.00		34,015.40	278,990.40		11,159.62	290,151.00		11,606.04	301,758.00		12,070.32	313,827.00
FRINGE BENEFITS													
FICA 7.50%	18,373.00		2,551.00			837.00			670.00			905.00	
WRS EMPLOYEE 6.9%	16,903.00		2,347.00			770.00			801.00			833.00	
WRS - + .0% ER - no change 0.00%		0.0%	-		0.0%	-		0.0%	-		0.0%	-	
HEALTH INSURANCE	90,305.00	5.0%	4,515.00		5.0%	4,741.00		5.0%	4,978.00		5.0%	5,227.00	
EMPLOYEE SHARE HEALTH INS CONTRIBUTION	(17,313.00)	5.0%	(866.00)		5.0%	(909.00)		5.0%	(954.00)		5.0%	(1,002.00)	
HEALTH SAVINGS ACCT - CNTY CONTRIBUTION	4,800.00	0.0%	-		0.0%	-		0.0%	-		0.0%	-	
LONG-TEAM DISABILITY	640.00	0.0%	-		0.0%	-		0.0%	-		0.0%	-	
LIFE INSURANCE	162.00	0.0%	-		0.0%	-		0.0%	-		0.0%	-	
DENTAL BENEFITS EMPLOYER SHARE	3,003.00	0.0%	-		0.0%	-		2.0%	60.00		2.0%	61.00	
SECTION 125 PLAN			-			-			-			-	
TOTAL FRINGE BENEFITS	116,873.00		8,547.00			5,439.00			5,755.00			6,024.00	
TOTAL SALARIES AND FRINGE BENEFITS	361,848.00		42,562.40	321,552.80		16,598.62	306,749.62		17,361.04	319,119.04		18,094.32	331,921.32
TOTAL WAGE AND FRINGE BENEFIT PERCENT INCREASE			13.24%			5.41%			5.44%			5.45%	

Assumptions

Wage increase for 2025 is one-time \$12,939.80 for County Clerk.
 Wage increase for 2025 is one-time \$10,537.80 for Treasurer.
 Wage increase for 2025 is one-time \$10,537.80 for Register of Deeds.
 Wage increases 4% annually for all three positions from 2026 to 2028.