

# ***RESOLUTION NO.: 83—2023-24***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

*2/3 MAJORITY – 24 VOTES*

1           The Outagamie County Sheriff’s Office is requesting approval for 2023 year-end  
2           budgetary transfers due to multiple divisions having unanticipated overtime expenses,  
3           reallocated training and travel costs not used transferred to supplies, additional  
4           Department of Transportation (DOT) grant income received above budget, extraditions  
5           higher than anticipated, increased capital expenses from supplies, auction proceeds less  
6           than expected, and snowmobile trails not open long enough to receive reimbursement.

7  
8           These adjustments are cost neutral and do not require any additional county funding.

9  
10          NOW THEREFORE, the undersigned members of the Public Safety Committee recommend  
11          adoption of the following resolution.

12          BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and approve  
13          of various budget transfers in the 2023 Sheriff’s Office budget as detailed in the attached fiscal note and  
14          Outagamie County Sheriff’s Office 2023 Budget Transfers Worksheet, which by reference are made a  
15          part hereof, and

16          BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of  
17          this resolution to the Outagamie County Sheriff and the Outagamie County Finance Director.

18          Dated this \_\_\_\_ day of December 2023

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Respectfully submitted,

PUBLIC SAFETY COMMITTEE

\_\_\_\_\_  
Katrin Patience

\_\_\_\_\_  
Christine Lamers

\_\_\_\_\_  
Michael Smith

\_\_\_\_\_  
Timothy Hermes

\_\_\_\_\_  
Chad Cooke

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Fiscal Year 2023 Sheriff Department Year End Budget Adjustments

2. **Description:** Finance Department sent out requests for Departments to review their budgets for current Fiscal Year 2023. The Sheriff's Department reviewed and returned the requested Budget adjustments for this fiscal year to better allocate and best spend the funds available: Adjustments requested due to multiple divisions having unanticipated overtime, reallocated training and travel costs not used to supplies, additional DOT grant income received above budget, extraditions higher than anticipated, increased capital expenses from supplies, auction proceeds less than expected, trails not open long enough to receive reimbursement.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None – 2024 Budget

- 3. Is the specific cost or revenue included in the current year's budget?                      yes (  )    no (    )    partially (    )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?                      yes (    )    no (  )    n/a (    )
- 5. Is the proposal to accept additional revenues only?                      yes (    )    no (  )
- 6. Does this request modify/adjust the current year budget?                      yes (  )    no (    )  
If no, skip to question 8 below


7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
refer to attached spreadsheet for Budget entries			

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?                      yes (  )    no (    )    n/a (    )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?                      Annual Cost                      \$0.00  
Annual Revenue                      \_\_\_\_\_

Fiscal Note Prepared by: Kay L Hamilton, Deputy Finance Director

For Financial Services purposes only	
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditures Account Number</u> <u>Amount</u>
Date: <u>11/30/23</u>	_____
Comments:	

