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TO: County Board

CC: Tim Tanglin, IT Network Engineering Manager

FROM: Nicole Schoultz, Procurement Coordinator

DATE: April 19, 2024

RE: Sole Source Purchase

Pursuant to Outagamie County Ordinance 22-30(4) the County Board shall be notified of a Sole Source purchase.

The memo shall serve as intent for the IT Department to sole source refurbishing their Eaton 9300 UPS unit through the manufacturer (Eaton) in the amount of \$38,111.25.

By refurbishing this unit, all internal electrical components will be replaced. Additionally by refurbishing, the unit will be able to have a 10 year warranty. The unit is currently 14 years old and will not be supported unless it is refurbished.

The price to purchase a new unit is approximately \$80,000. If a new unit is put into service downtime is about one month. To refurbish this unit, the downtime is 2-3 days.

The reason to sole source is because this could not be formally solicited as the only way Eaton will guarantee the ability to warranty this unit for 10 years is through a manufacturer refurbishment, not a refurbishment through a 3<sup>rd</sup> party. Eaton originally installed this unit and they are familiar with our environment.