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May 14, 2024

**TO THE HONORABLE OUTAGAMIE COUNTY BOARD OF SUPERVISORS  
LADIES AND GENTLEMEN:**

Wisconsin counties that participate in public library systems are responsible for providing library services to county residents who reside outside of communities that maintain their own libraries. Because Outagamie County is a member of the Outagamie Waupaca Library System (OWLS), it is required to engage in regular planning to ensure that county residents have access to adequate library services.

While county library service plans can address any appropriate issues, *Wisconsin Statutes* Section 43.11 requires that the Outagamie County plan address at least the following:

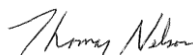
- How public library service will be provided to residents of those municipalities in Outagamie County not maintaining a public library.
- The method and level of funding to be provided by the County in order to implement services described in the plan, including the reimbursement of municipal libraries for providing countywide library service.
- A method for allocating membership on the OWLS Board between Outagamie and Waupaca Counties.

Please be advised that the 5-year Outagamie County Library Service Plan will expire at the end of 2024. The OWLS Director has requested that Outagamie County appoint a planning committee to develop a new 5-year plan. Consistent with past practice, I hereby nominate the current members of the OWLS Board to serve as the OWLS planning committee. The Outagamie County representatives are Mitesh Ajmera, Tyler Baeten, Roberta (Bobbie) Buchholtz, Cindy Fallona, Peter Gilbert, Wendy Hartman, B Looker, Cathy Thompson, Angela Ver Voort and Veronica Woodward. The Waupaca County representatives are Diane Forsythe, Michelle Frola, Michael Hankins, Steve Hart and Lila Malvik-Shower.

I respectfully request the County Board's concurrence with the designation of the aforementioned individuals to serve as the OWLS planning committee for the purpose of developing a new 5-year library plan, in accordance with State Statute.

Supporting documentation is already on file with the County Clerk's Office. Thank you in advance for your consideration.

Sincerely,



Thomas Nelson  
Outagamie County Executive

TN/av

cc: Bradley Shipps, OWLS Director