

# ***RESOLUTION NO.: 81—2023-24***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

*2/3 MAJORITY – 24 VOTES*

1 Each year the Recycling and Solid Waste and Single Stream Recycling budgets may  
2 require a number of budgetary transfers to account for changes in financial activity and  
3 operations during the year.

4  
5 This resolution adjusts and transfers the authorized funds to the applicable line items  
6 and cost centers where expenditures incurred exceed or are less than the amounts  
7 originally projected either through increased/reduced revenues or increases or  
8 decreases in other budgeted line items.

9  
10 NOW THEREFORE, the undersigned members of the Highway, Recycling and Solid  
11 Waste Committee recommend adoption of the following resolution.

12 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and  
13 approve of various budget transfers and alterations in the 2023 Recycling and Solid Waste and  
14 Single Stream Recycling budgets as noted on the attached fiscal note and Recycling & Solid Waste  
15 2023 Budget Adjustments – Attachment A worksheet which by reference are made a part hereof,  
16 and

17 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward  
18 a copy of this resolution to the Outagamie County Recycling and Solid Waste Director and the  
19 Outagamie County Finance Director.

20 Dated this \_\_\_\_ day of December 2023

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Respectfully Submitted,

HIGHWAY, RECYCLING AND SOLID  
WASTE COMMITTEE

\_\_\_\_\_  
Joy Hagen

\_\_\_\_\_  
Daniel Nejedlo

\_\_\_\_\_  
Jason Wegand

\_\_\_\_\_  
Dennis Clegg

\_\_\_\_\_  
Jeremy Thyssen

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**[INTRODUCTION]** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. Subject: Various 2023 Recycling and Solid Waste and Single Stream Year-End Budget Adjustments

2. Description: This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

Each year Recycling and Solid Waste and Single Stream Recycling may require a number of budgetary transfers to account for changes in financial activity and operations during the year. This resolution adjusts and transfers the authorized funds to the applicable line items and cost centers where expenditures incurred exceed or are less than the amounts originally projected either through increased/reduced revenues or increases or decreases in other budgeted line items. See attachment A for detail cost centers, descriptions and line items adjusted.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None

- 3. Is the specific cost or revenue included in the current year's budget?      yes ( ) no ( ) partially ( X )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?      yes ( ) no ( X ) n/a ( )
- 5. Is the proposal to accept additional revenues only?      yes ( ) no ( X )
- 6. Does this request modify/adjust the current year budget?      yes ( X ) no ( )  
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	(DECREASE) AMOUNT
See attachment A			

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?      Yes ( X ) no ( ) n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?      Annual Cost 0  
Annual Revenue 0

Fiscal Note Prepared by: Greg Parins / Alex Nett / Ivy Martin and Brian Massey

For Financial Services purposes only	
Reviewed By: <i>Tina J. Weber</i>	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: Detail Expenditures Account Number                      Amount
Date <u>11/15/2023</u>	
Comments:	

Recycling & Solid Waste 2023 Budget Adjustments - Attachment A

CC Name	Cost Center	Line Account	Line	Debit	Credit	Description
<b>SINGLE STREAM MRF</b>						
Single Stream MRF	5040100	5300	Travel/Training	1,200	-	Additional staff went to several conferences as requested
Single Stream MRF	5040100	5400	Supplies	65,000	-	One of the engines required extensive work that was not anticipated
Single Stream MRF	5040100	5500	Purchased Services	-	66,200	Decrease Purchased Services due to not being able to fill many of the MRF contracted labor shifts due to a labor shortage to cover the above items
Total Single Stream MRF				\$ 66,200	\$ 66,200	

CC Name	Cost Center	Line Account	Line	Debit	Credit	Description
<b>SOLID WASTE</b>						
Landfill - Internal OC Operations	5039002	5500	Purchased Services	25,000	-	Due to general solid waste landfill general maintenance and grounds work needing to be completed by contracted services
West Site Maintenance	5039261	5400	Capital Outlay	150,000	-	Due to break in leachate conveyance line, immediate abandon and replace. WNDR requirement.
Landfill - Internal OC Operations	5039002	8955	Fund Balance Applied	-	175,000	Funding Source for above items - Solid Waste cash
Total Solid Waste				\$ 175,000	\$ 175,000	