

RESOLUTION NO.: 98—2023-24

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

3/4 MAJORITY – 27 VOTES

1 Pursuant to §59.52(29)(a) Wis. Stats., all public work, including any contract for the
2 construction, repair, remodeling or improvement of any public work, building or furnishing of
3 supplies or material of any kind where the estimated cost of such work will exceed \$25,000
4 shall be let by contract to the lowest responsible bidder. However, the board may, by a three-
5 fourths vote, provide that any class of public work or any part thereof may be done directly by
6 the county without submitting the same for bids.
7

8 It has been determined that it is most cost effective to utilize the Outagamie County Highway
9 Department to complete various paving, earthwork and site prep projects in 2024 for internal
10 county departments given the current bidding environment and scheduling challenges. These
11 may include, but are not limited to, the following projects:

- 12 • Parks – Plamann Park paving and related work. Estimated cost of \$3.3 million with
13 sufficient funding budgeted in 2024.
- 14 • Parks – Plamann Park Ash Tree removal. Estimated cost of \$200,000 budgeted in 2024.
- 15 • Airport – Various paving, earthwork and site prep items within the 2024 Airport CIP.
16 Estimated cost ranging from \$1.5 million to \$2.5 million with sufficient funding
17 budgeted in 2024.
- 18 • Maintenance – Rehabilitation of Sheriff’s Office parking lots. Estimated cost of
19 \$73,900 with sufficient funding budgeted in 2024.
- 20 • Maintenance – Rehabilitation of downtown Courthouse campus parking lot. Estimated
21 cost of \$84,000 with sufficient funding budgeted in 2024.

22
23 The County Highway Department is able to complete the work due to budgeting annually for
24 other internal county department work. Therefore, this request is for approval by the County
25 Board to allow internal county departments to utilize the Outagamie County Highway
26 Department to complete these and any other 2024 internal projects the Highway Department is
27 able to complete within their annual work plan. At this time, no budget adjustment is required
28 as there is an allocation of cost and related revenue for internal county work included in the
29 2024 budget.
30

31 NOW THEREFORE, the undersigned members of the Property, Airport, Recreation and Economic
32 Development Committee recommend adoption of the following resolution.

33 BE IT RESOLVED, that the Outagamie County Board of Supervisors does allow the Outagamie
34 County Highway Department to perform paving and related work at Plamann Park; Ash Tree removal at
35 Plamann Park; paving, earthwork and site prep items within the 2024 Airport CIP at the Airport;
36

1 parking lot rehabilitation at the Sheriff’s Office; parking lot rehabilitation at the downtown Courthouse
2 campus; and other work for internal Outagamie County departments in calendar year 2024 when deemed
3 cost effective and beneficial to county operations without requesting bids on projects that will exceed
4 \$25,000 with no budget adjustment needed as noted on the attached fiscal note, which by reference is made
5 a part hereof, and

6 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of
7 this resolution to the Outagamie County Highway Commissioner, the Outagamie County Parks Director,
8 the Appleton International Airport Director, the Outagamie County Facilities Director, the Outagamie
9 County Executive, and the Outagamie County Finance Director.

10 Dated this ____ day of February 2024

11 Respectfully submitted,
12 PROPERTY, AIRPORT, RECREATION &
13 ECONOMIC DEVELOPMENT COMMITTEE
14
15
16

17 _____
18 Dean Culbertson

17 _____
18 Lee W. Hammen

19
20
21
22 _____
23 Ronald Klemp

22 _____
23 Yvonne Monfils

24
25
26
27 _____
28 Jayson Winterfeldt

29
30 Duly and officially adopted by the County Board on: _____

31
32 Signed: _____
33 Board Chairperson

32 _____
33 County Clerk

34
35 Approved: _____

35 Vetoed: _____

36
37
38 Signed: _____
39 County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request approval to utilize Outagamie County Highway Department for internal county department paving and other earthwork & site prep projects in 2024.

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

It has been determined that it is most cost effective to utilize the Outagamie County Highway Department to complete various paving, earthwork and site prep projects in 2024 for internal county departments given the current bidding environment and scheduling challenges. These may include but are not limited to the following projects:

- 1) Parks- Plamann Park paving and related work. Estimated cost of \$3.3 million with sufficient funding currently budgeted in 2024
- 2) Parks – Plamann Park Ash Tree Removal. Estimated cost of \$200,000 budgeted in 2024
- 3) Airport - There are various paving, earthwork and site prep items within the Airport CIP in 2024 that Highway could complete ranging from \$1.5 - \$2.5M, in total. These projects are budgeted in 2024 and sufficient funding is available.
- 4) Maintenance – Sheriff’s parking lots rehabilitation. Estimated cost of \$73,900 budgeted in 2024.
- 5) Maintenance – Courthouse campus parking lot rehabilitation. Estimated cost \$84,000 budgeted in 2024.

The Highway Department is able to complete the work due to budgeting annually for other internal county department work. Therefore, this request is for approval by the County Board to allow internal county departments to utilize the Outagamie County Highway Department to complete these and any other 2024 internal projects the Highway Department is able to complete within their annual work plan. At this time, no budget adjustment is required as there is an allocation of cost and related revenues for internal county work included in the 2024 budget.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

- 3. Is the specific cost or revenue included in the current year’s budget? yes (x) no () n/a (X)
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year’s line item? yes () no () n/a (X)
- 5. Is the proposal to accept additional revenues only? yes () no (X)
- 6. Does this request modify/adjust the current year budget?
If no, skip to question 8 below. yes () no (X)
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)


<u>COST CENTER NAME</u>	<u>LINE ITEM (i.e. Salaries, Supplies, Etc.)</u>	<u>ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)</u>	<u>INCREASE (DECREASE) AMOUNT</u>
** No Budget Adjustment Needed **			

Annual and Long-Term Impact

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes (X) no () n/a ()
- 9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost 0.00
Annual Revenue 0.00

OUTAGAMIE COUNTY FISCAL NOTE

Fiscal Note Prepared by: Michelle Uitenbroek/Dean Steingraber/Abe Weber/Loren Dieck/Paul Farrell

For Financial Services purposes only					
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <table><thead><tr><th><u>Detail Expenditure Account Number</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>_____</td><td>_____</td></tr></tbody></table>	<u>Detail Expenditure Account Number</u>	<u>Amount</u>	_____	_____
<u>Detail Expenditure Account Number</u>	<u>Amount</u>				
_____	_____				
Date: 1/17/24					
Comments:					