

ORDINANCE NO.: A—2024-25

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

The Legislative/Audit and Human Resources Committee is requesting to amend the Outagamie County Board Rules. The amendments pertain to East Central Wisconsin Regional Planning Commission and Fox Cities Metropolitan Area Planning Organization (MPO) Policy Board Appointments.

NOW THEREFORE, the undersigned members of the Legislative/Audit and Human Resources Committee recommend adoption of the following ordinance.

BE IT ORDAINED, that the Outagamie County Board of Supervisors does approve the following amendments to Chapter 2 of the Outagamie County Code of Ordinances (additions are underlined and in italics; deletions are struck through):

Article II. – Governing Body

Division 3. – Standing Committees

Subdivision IV. – Finance Committee

Sec. 2-163. – Duties.

The duties of the Finance Committee shall be to:

(1) Annually review the county budget prepared by the County Executive for submission to the County Board and make its recommendations at the annual meeting in November.

(2) Advise the County Executive and his staff on policy and legislation regarding financial and purchasing matters.

(3) Prepare schedule of fees and charges for instruments, services, blanks and forms as are carried by the county for the convenience of the public.

(4) Make a contract for emergency expenditures that may be incurred by any office or department of the county not exceeding \$5,000.00.

(5) Review all financial reports submitted by the County Executive, County Officials and Auditors. Recommend to the County Board Auditors for the audit of financial records, reports and internal controls as required by law, state statute or as deemed necessary.

(6) Recommend to the County Board necessary insurance protection for the county.

(7) Act as the county's in Rem Committee and members of the Finance Committee shall serve on the Bond Review Committee along with the County Board Chair.

(8) Meet with the State Department of Taxation, Equalization Committee to keep the county informed on all equalization matters.

(9) Recommend to the Executive for appointment one committee member and one alternate to serve as liaison to the University of Wisconsin Oshkosh, Fox Cities Campus

~~Board of Trustees. and the East Central Wisconsin Regional Planning Commission.~~

(10) Evaluate the qualification of candidates for the position of county fiscal auditor as may be established under Wis. Stats. § 59.47.

(11) Recommend to the County Board such financial programs designed to improve the economic status of the community.

(12) Have advisory responsibilities for and over the conduct of performance audits done by the county or for the county and may:

a. Study and review the post audit or other reports submitted by any firm providing audit services for the County, including conferring with any firm providing audit services and with other standing committees in regard to such reports and, if necessary, confer with any audit in order to obtain full and complete information in regard to any fiscal transactions and governmental operations within the county.

b. Refer to the County Board or to an appropriate standing committee information that warrants action by the County Board or by a committee of the Board. Seek the advice of the appropriate standing committee with respect to the program/performance portion of an audit relating to a county department, board, committee, commission, division or agency which is within the budgetary/policy purview of such committee.

c. Annually determine within the resources provided by the County Board which county departments, programs, operations, activities or functions should be subjected to fiscal and performance evaluations or audits and ensuring any such audit be conducted in accordance with government auditing standards.

(13) Claims with an actual value of less than \$10,000.00 may be denied by the County Finance Committee with no County Board approval required; claims with an actual value of \$10,000.00 or more will require County Board denial after review by the Finance Committee.

(14) Approve all county imposed rates or fee changes proposed in the annual budget and recommend adoption of these rates/fees to the County Board as part of the budget process. Rates/fees not approved during the annual budget process shall be brought before the Finance Committee for approval and the Finance Committee shall draft a resolution for County Board approval.

Article VII. – Boards, Committees and Commissions

Division 3. – Local Emergency Planning Committee

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Secs. 2-729 – ~~2-754~~, 2.739 – Reserved.

Division 4. – East Central Wisconsin Regional Planning Commission and Appleton (Fox Cities) Metropolitan Planning Organization Policy Board

Sec. 2-740 – Appointments to the East Central Wisconsin Regional Planning Commission.

In accordance with the East Central Wisconsin Regional Planning Commission's bylaws, the County Executive, the County Board Chair, and two at-large county representatives shall be appointed to the East Central Wisconsin Regional Planning Commission. The County Executive and the County Board Chair may each select a permanent alternate to serve in their place. The Finance Committee and the Property, Airport, Recreation, and Economic Development Committee shall each recommend to the County Executive for appointment one committee member to serve as at-large representatives to the East Central Wisconsin Regional Planning Commission.

Sec. 2-741 – Appointments to the Appleton (Fox Cities) Metropolitan Area Planning Organization Policy Board. In accordance with the Appleton (Fox Cities) Metropolitan Area Planning Organization’s (MPO) bylaws, there shall be two elected official representatives from Outagamie County appointed to the MPO Policy Board and a representative of Appleton International Airport. The County Executive and County Board Chair shall serve as the County’s representatives to the Fox Cities MPO Policy Board, and the Appleton International Airport Director shall serve as the Appleton International Airport’s representative. The County Executive and County Board Chair may choose an alternate, provided however, that the alternate member is a County Board Supervisor.
Secs. 2-742 – 2-754. – Reserved.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect upon completion of publication in accordance with Wisconsin Statutes, and

BE IT FINALLY ORDAINED, that the Outagamie County Clerk be directed to forward a copy of this resolution to the Outagamie County Corporation Counsel, the Outagamie County Development and Land Services Director, and Municipal Code Corporation for inclusion in the Outagamie County Code of Ordinances.

Dated this _____ day of June 2024

Respectfully Submitted,
LEGISLATIVE/AUDIT & HUMAN RESOURCES
COMMITTEE

Cathy Spears

Sara MacDonald

Ryan Ferguson

John Kostelny

Sarah Weinberg

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive