

***RESOLUTION NO.: 131—2024-25***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

***2/3 MAJORITY – 24 VOTES***

1           The Outagamie County Parks Department is requesting to transfer monies from two  
2           separate accounts into one account, said monies to be used to improve trails at Mosquito  
3           Hill Nature Center. At Mosquito Hill Nature Center there are trails that include viewing  
4           platforms that extend into the river for aquatic studies and nature viewing. These platforms  
5           are in disrepair due to age and require significant repair or upgrading. A project has been  
6           initiated to update the platforms to new, weather resistant material (aluminum) and make  
7           them accessible and ADA compliant. This request is to combine funding from two separate  
8           accounts into one account for easier tracking of expenses. The budget transfer is budget  
9           neutral.

10  
11           NOW THEREFORE, the undersigned members of the Property, Airport, Recreation and  
12           Economic Development Committee recommend adoption of the following resolution.

13           BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and approve  
14           of transferring \$50,000 from the Parks Mosquito Hill and Other Trail Improvements line item to the Parks  
15           MHNC and Trails line item as detailed in the attached fiscal note, which by reference is made a part  
16           hereof, and

17           BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of  
18           this resolution to the Outagamie County Executive and the Outagamie County Parks Director.

19           Dated this \_\_\_\_ day of March 2025  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36

Respectfully Submitted,

PROPERTY, AIRPORT, RECREATION &  
ECONOMIC DEVELOPMENT COMMITTEE

\_\_\_\_\_  
Dean Culbertson

\_\_\_\_\_  
Lee W. Hammen

\_\_\_\_\_  
Ronald Klemp

\_\_\_\_\_  
Yvonne Monfils

\_\_\_\_\_  
Jason Winterfeldt

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Transfer of funds from 4641500 to 4602500 to combine two separately funded accounts for the same use.

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

Planned project to improve trails at Mosquito Hill Nature Center. As part of the trails, viewing platforms extend into the river for aquatic studies and nature viewing. These platforms are in disrepair due to age and require repair or upgrading. A project has been initiated to update the platforms to new, weather resistant material (aluminum) and make them accessible and ADA compliant. The funding for this project is currently in two separate accounts and this request is to combine them for easier tracking of expenses.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None

- 3. Is the specific cost or revenue included in the current year's budget?                      yes (X)    no ( )    partially ( )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?                      yes ( )    no ( )    n/a (X)
- 5. Is the proposal to accept additional revenues only?                      yes ( )    no (X)
- 6. Does this request modify/adjust the current year budget?                      yes (X)    no ( )  
If no, skip to question 8 below.

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)  
The project on

<u>COST CENTER NAME</u>	<u>LINE ITEM (i.e. Salaries, Supplies, Etc.)</u>	<u>ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)</u>	<u>INCREASE (DECREASE) AMOUNT</u>
Parks Mosquito Hill and Other Trail Improvements		4641500.6000	(50,000)
Parks – MHNC and Trails		4621700.6000	50,000

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?                      yes (X )    no ( )    n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?                      Annual Cost                      100  
Annual Revenue                      0

Fiscal Note Prepared by: Justin Schumacher

<b>For Financial Services purposes only</b>	
Reviewed By:  <i>Michelle Witenbrook</i>	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditure Account Number</u> <u>Amount</u>
Date: <u>2/4/2025</u>	
Comments:	