

March 11, 2025

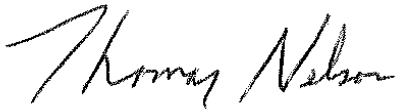
**TO THE HONORABLE OUTAGAMIE COUNTY BOARD OF SUPERVISORS
LADIES AND GENTLEMEN:**

Please be advised of expired terms on Outagamie County Veterans Service Commission. As such, the following individuals have requested to continue serving on the commission:

- Jeff Huelsbeck: term to expire December 8, 2025
- James Strong: term to expire December 7, 2026
- John Breitzman: term to expire December 8, 2027

Please find supporting documents enclosed for your reference. Your support in confirming these appointments are appreciated. Thank you.

Sincerely,



Thomas Nelson
Outagamie County Executive

TN/av

March 3, 2025

Veterans Service Commission – Appointment of Commissioners in Outagamie County

Thomas (& Anne),

I would like your assistance to appoint our Veterans Service Commissioners to bring their terms of service current.

Background: Wisconsin State Statute 45.81 defines the role of the Veterans Service Commission and its Commissioners who are appointed for three-year terms. Two of our three Commissioners were not reappointed at the expiration of their service time; I overlooked one as I learn this role; the other lapsed before I was appointed as the CVSO.

Way Forward: To avoid “backdating” documents too far back and in keeping with WI State Statute, I propose the following appointments to the Veterans Service Commission to offset the appointment years.

Mr. Jeff Huelsbeck: December 9, 2024 to December 8, 2025 (1-year term); he’s current

Mr. Jim Strong: December 9, 2024 to December 7, 2026 (2-year term); term lapsed

Mr. John Breitzman: December 9, 2024 to December 6, 2027 (3-year term); term lapsed

Approximately 2-3 months out from the Commissioners’ service end dates, we’ll either submit them for renewal or seek a replacement. There are many excellent Veterans willing to serve.

To avoid future issues, even in the event the county appoints a new CVSO, I have created four binders to include one for the CVSO who is appointed the Executive Secretary with dates, Minutes, etc. Many of the same documents exist in our digital files in the S:VETS folder.

Thank you for your consideration in this matter,



Kelly A. Bales

Outagamie County Veterans Service Officer

Outagamie County Veterans Service Commission

Commissioner Jeff Huelsbeck [REDACTED]

- 12/20/2022 – 12/30/2025
- [REDACTED]
- [REDACTED]

Commissioner Jim Strong [REDACTED]

- 9/30/2020 – 9/30/2023
- [REDACTED]
- [REDACTED]

Commissioner John Breitzman [REDACTED]

- 12/12/2021-12/12/2024
- [REDACTED]
- [REDACTED]

Last Meeting: 8/22/2023

45.81 County veterans service commission.

- (1) There is created in each county a county veterans service commission consisting of at least 3 residents of the county who are veterans appointed for staggered 3-year terms by the county executive or county board chairperson in a county that does not have a county executive.
- (2) The commission shall be organized by the election of one of their number as chairperson. The county executive or county board chairperson in a county that does not have a county executive after the expiration of the terms of those first appointed shall annually on or before the 2nd Monday in December appoint one person as a member of the commission for the term of 3 years. Except as provided in s. 59.21 (1) (intro.), the county executive or county board chairperson shall require each member of the commission and the county veterans service officer to execute to the county an individual surety bond, with sufficient sureties to be approved by the county executive or county board chairperson, each bond to be in an amount equal to the tax levied in the current year for expenditure by the commission. Each bond shall be filed with the county clerk.
- (3)
 - (a) Except as provided under sub. (4), the commission may furnish aid to any person described in s. 45.86 if the right of that person to aid is established to the commission's satisfaction.
 - (b) The secretary of the commission shall maintain a list containing the name, place of residence, and amount of aid furnished to each person under par. (a), which shall be signed by the chairperson and secretary of the commission.
 - (c) The total disbursements made by the commission under this subsection may not exceed the amount collected from the tax levied, except when specifically authorized by the county board. The commission shall provide the county treasurer with sufficient information to deliver the specified aid to the person entitled to that aid.
 - (d) The commission may furnish aid in a different manner than by supplying money. The commission may request the county treasurer to pay a purveyor of services or commodities for the purchase of services or commodities, or the commission may furnish supplies, as it considers appropriate.

- (e) The commission shall make a detailed report to the county board annually showing the amount expended under this subsection. The report may not include any personal identifying information regarding the persons that received aid under this subsection.
- (4) A county veterans service officer appointed under s. 45.80 (1) (b) or (4) shall have the administrative powers and duties prescribed for the county veterans service commission under sub. (2).
- (5) The county board shall allow the members of the commission a reasonable rate of compensation for services and actual expenses incurred in the performance of their duties to be determined under s. 59.22. The county board may provide for the employment of clerical assistance to the commission.
- (6) The county veterans service officer shall serve as executive secretary of the county veterans service commission and shall make or direct all necessary investigations to determine eligibility for aid under s. 45.86 when the commission so requests. The county service officer, in making an investigation, may use the facilities for investigating that are made available by the county board.

History: 2005 a. 22; 2011 a. 96.

45.86 County tax for needy veterans.

- (1) Every county board shall annually levy, in addition to all other taxes, a tax sufficient to carry out the purposes of this section. The tax shall be levied and collected as other county taxes for the purpose of providing aid to needy veterans, the needy spouses, surviving spouses, minor and dependent children of the veterans, and the needy parents of veterans entitled to aid under ss. 45.81 to 45.84, and to carry out the purposes of s. 45.85. Aid may not be denied solely on the basis that a person otherwise eligible for aid owns a homestead that the person occupies.
- (2) The county veterans service commission or county veterans service officer shall estimate the probable amount required under this section and shall file that estimate with the county board.

History: 2005 a. 22.

Outagamie County Application for Executive Appointment

Name: JEFFREY R HUELSBECK

Address: [REDACTED]

Home Phone: () — Work Phone: () — Cell Phone: [REDACTED]

E-Mail Address: [REDACTED]

Would you like agendas and minutes emailed to you? Yes No

Do you want your email address given to the general public? Yes No

Present Employer/Position:

COMMISSIONER, COUNTY VETERANS SERVICE OFFICE

Previous Employer/Position:

RETIRED 8 yrs.

Educational Background:

HIGH SCHOOL DIPLOMA, SOME COLLEGE CREDITS (16)

Present and Previous Public Service Involvement: (other commissions, committees and years of involvement)

PRESIDENT / VICE PRESIDENT 5 yrs VETS + FRIENDS OF WI.
CURRENTLY GOOD WILL AMBASSADOR. " " "

Comments:

Signature: Jeffrey R. Huelsbeck

Date Submitted: 02-25-2025

OUTAGAMIE COUNTY DISCLOSURE
IN COMPLIANCE WITH RESOLUTION 46—1974 AND ORDINANCE C-2010-11
AND CHAPTER 2, SECTION 2-424 – 2-426 OF THE OUTAGAMIE COUNTY
CODE OF ORDINANCES

The purpose of this Disclosure Statement is to make full disclosure of all potential or actual conflicts of interest. Conflicts of interest occur when the personal interests, financial or otherwise, of a person actually or potentially interfere with the person's professional obligations to and/or the best interests of Outagamie County.

NAME (LAST)	(FIRST)	(MIDDLE)	DAYTIME TELEPHONE NUMBER	
HUELSBECK	JEFFREY	R	[REDACTED]	
MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
[REDACTED]				

POSITION OR CAPACITY WITH OUTAGAMIE COUNTY (now held or seeking):
 COMMISSIONER: COUNTY VETERANS SERVICE OFFICER

PRINCIPAL EMPLOYER(S) NAME
 OUTAGAMIE COUNTY

ADDRESS
 320 S WALNUT ST. APPLETON 54911

SOURCE OF INCOME IN EXCESS OF \$1,200 PER YEAR (List all sources or anticipated in excess of \$1,200/year). List any interest in any business, contract, lease or item of value, the nature and extent of such interest, holding or employment which may involve a conflict of interest or potential conflict or ethics problem in conducting county business.
 ARMY PENSION, SOCIAL SECURITY

I, JEFFREY R. HUELSBECK currently serving or will be serving Outagamie County in the capacity of VETERANS SERVICE COMMISSIONER certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11.

Jeffrey R. Huelsbeck
 Signature

Subscribed and sworn to before me this 26 day of FEB, 2025.

Kelly M. O'Neil
 Notary Public
 Commission Expires: 12/8/2027



Outagamie County Application for Executive Appointment

Name: JAMES ROBERT STRONG

Address: [REDACTED]

Home Phone [REDACTED] Work Phone: () N/A Cell Phone [REDACTED]

E-Mail Address: [REDACTED]

Would you like agendas and minutes emailed to you? Yes No

Do you want your email address given to the general public? Yes No

Present Employer/Position: RETIRED

Previous Employer/Position: US ARM Y, NORTHEAST WISCONSIN COLLEGE,
US DEPT OF COMMERCE

Educational Background: BACHELOR DEGREE (POLITICAL SCIENCE, SOCIOLOGY)

Present and Previous Public Service Involvement: (other commissions, committees and years of involvement) OUTAGAMIE VETERANS COMMISSION

Comments:

Signature: 

Date Submitted: FEBRUARY 25, 2025

OUTAGAMIE COUNTY DISCLOSURE
IN COMPLIANCE WITH RESOLUTION 46—1974 AND ORDINANCE C-2010-11
AND CHAPTER 2, SECTION 2-424 – 2-426 OF THE OUTAGAMIE COUNTY
CODE OF ORDINANCES

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NAME (LAST)	(FIRST)	(MIDDLE)	DAYTIME TELEPHONE NUMBER	
STRONG	JAMES	ROBERT	[REDACTED]	
MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
[REDACTED]				

POSITION OR CAPACITY WITH OUTAGAMIE COUNTY (now held or seeking):

VETERANS SERVICE COMMISSIONER

PRINCIPAL EMPLOYER(S) NAME

RETIRED

ADDRESS

SOURCE OF INCOME IN EXCESS OF \$1,200 PER YEAR (List all sources or anticipated in excess of \$1,200/year). List any interest in any business, contract, lease or item of value, the nature and extent of such interest, holding or employment which may involve a conflict of interest or potential conflict or ethics problem in conducting county business.

SOCIAL SECURITY

VA DISABILITY

WISCONSIN RETIREMENT SYSTEM

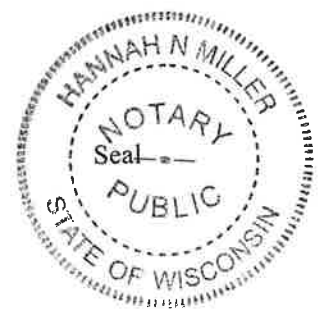
US RETIREMENT ARMY

I, James Strong currently serving or will be serving Outagamie County in the capacity of VETERANS SERVICE COMMISSIONER certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11.

James Strong
 Signature

Subscribed and sworn to before me this 28 day of February, 2025.

Hannah N Miller
 Notary Public
 Commission Expires 2/2/2029



Outagamie County Application for Executive Appointment

Name: John M. Breider

Address: [Redacted]

Home Phone: [Redacted] Work Phone: () [Redacted] Cell Phone: () None

E-Mail Address: [Redacted]

Would you like agendas and minutes emailed to you? Yes No

Do you want your email address given to the general public? Yes No

Present Employer/Position: Retired

Previous Employer/Position: Wichman and Funerals Home

Educational Background: College

Present and Previous Public Service Involvement: (other commissions, committees and years of involvement)

Comments:

Signature: John Breider

Date Submitted: 2/28/25

OUTAGAMIE COUNTY DISCLOSURE
IN COMPLIANCE WITH RESOLUTION 46—1974 AND ORDINANCE C-2010-11
AND CHAPTER 2, SECTION 2-424 – 2-426 OF THE OUTAGAMIE COUNTY
CODE OF ORDINANCES

The purpose of this Disclosure Statement is to make full disclosure of all potential or actual conflicts of interest. Conflicts of interest occur when the personal interests, financial or otherwise, of a person actually or potentially interfere with the person's professional obligations to and/or the best interests of Outagamie County.

NAME (LAST)	(FIRST)	(MIDDLE)	DAYTIME TELEPHONE NUMBER	
Breitzman	John	M	[REDACTED]	
MAILING ADDRESS	STREET	CITY	STATE	ZIP CODE
[REDACTED]				

POSITION OR CAPACITY WITH OUTAGAMIE COUNTY (now held or seeking):

Veterans Service Commissioner

PRINCIPAL EMPLOYER(S) NAME

None - Retired

ADDRESS

SOURCE OF INCOME IN EXCESS OF \$1,200 PER YEAR (List all sources or anticipated in excess of \$1,200/year). List any interest in any business, contract, lease or item of value, the nature and extent of such interest, holding or employment which may involve a conflict of interest or potential conflict or ethics problem in conducting county business.

I, John M. Breitzman currently serving or will be serving Outagamie County in the capacity of Veterans Service Commissioner certify that I anticipate no income from any other source to be in conflict with the county ethics code nor do I have any holdings not disclosed which would be in conflict or a potential conflict of interest or violation of the Outagamie County Code of Ordinances, Chapter 2, Section 2-424 – Section 2-426, Resolution 46—1974 and Ordinance C-2010-11.

John M. Breitzman
 Signature

Subscribed and sworn to before me this 28th day of February, 2025.

Mary B. Keem
 Notary Public
 Commission Expires: 10-6-2027

